

Regular Meeting of the Board of Directors

Thursday, October 25, 2018

6:00 pm

**RDKB Board Room,
GRAND FORKS, B.C**

FINAL A G E N D A

1. Call to Order

2. Consideration of the Agenda (Additions/Deletions)

- 2a)** The agenda for the October 25, 2018 meeting of the Regional District of Kootenay Boundary Board of Directors is presented.

Recommendation: Corporate Vote Unweighted

That the agenda for the October 25, 2018 meeting of the Regional District of Kootenay Boundary Board of Directors be adopted as presented.

3. Minutes

- 3a)** The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held October 10, 2018 are presented.

[Minutes-Board of Directors - 10 Oct 2018 - BoD Oct 25 2018- Pdf](#)

Recommendation: Corporate Vote Unweighted

That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held October 10, 2018 be adopted as presented.

4. Delegation(s)

5. Unfinished Business

6. Communications-RDKB Corporate Communications Officer

**6a) F. Maika, Corporate Communications Officer
Re: Communications Update**

A staff report from Frances Maika, Corporate Communications Officer presenting an update of ongoing projects in RDKB Corporate Communications is presented.

[Staff Report-Communications Update-BoD-Oct. 25 2018](#)
[RDKB Brand Refresh Draft Samples -BoD-Oct 25 2018](#)

Recommendation: Corporate Vote Unweighted

That the staff report from Frances Maika, Corporate Communications Officer presenting an update of ongoing projects in RDKB Corporate Communications be received.

7. Communications (Information Only)

**7a) Ministry of Attorney General-Oct. 4/18
Re: Licences for Retail Sale of Non-Medical Cannabis**

[AttorneyGeneral-LocGov Retail Licences-Non Med Cannabis-BoD-Oct 25 2018](#)

Recommendation: Corporate Vote Unweighted

That Communications (Information Only) Item 7a) be received.
FURTHER direction at the discretion of the Board.

8. Reports

8a) Monthly Schedule of Vendor Payments
Director Martin, Finance Liaison

The monthly Schedule of Vendor Payments ending September 30, 2018 in the amount of \$1,043,887.86 is presented

[Vendor Payments-Ending Sept 30-BoD-Oct 25 2018](#)

Recommendation: Corporate Vote Unweighted

That the monthly Schedule of Vendor Payments ending September 30, 2018 in the amount of \$1,043,887.86 be received as presented.

8b) Adopted RDKB Committee Minutes

The following minutes of RDKB Committee meetings as adopted by the respective Committees are presented:

Policy and Personnel Committee (Sept. 6/18) Utilities Committee (June 13/18), Electoral Area Services Committee (Sept. 20/18) and Beaver Valley Regional Parks, Trails and Recreation Committee (June 21/18).

[Minutes - P&P - 06 Sep 2018-BoD- Oct 25 2018](#)

[Minutes-Utilities Committee - 09 May-BoD Oct 25 2108 - Pdf](#)

[Minutes-Electoral Area Services Committee - 20 Sep 2018-BoD Oct 25 2018 Pdf](#)

[Minutes - BVRec - 21 Jun 2018-BoD Oct 25 2018](#)

Recommendation: Corporate Vote Unweighted

That the following minutes of RDKB Committee meetings as adopted by the respective Committees be received:

Policy and Personnel Committee (Sept. 6/18) Utilities Committee (June 13/18), Electoral Area Services Committee (Sept. 20/18) and Beaver Valley Regional Parks, Trails and Recreation Committee (June 21/18).

8c) Adopted RDKB Recreation Commission Minutes

The minutes of the Grand Forks and District Recreation Commission meeting held September 13, 2018 and the Electoral Area C Parks and Recreation Commission meeting held September 12, 2018 are presented.

[Minutes- Area C Parks & Rec-Sept 12-BoD-Oct 25, 2018](#)

[Minutes-Grand Forks & District Rec-Sept 13-BoD-Oct 25, 2018](#)

Recommendation: Corporate Vote Unweighted

That the minutes of the Grand Forks and District Recreation Commission meeting held September 13, 2018 and the Electoral Area C Parks and Recreation Commission meeting held September 12, 2018 be received.

8d) Draft RDKB Electoral Area Advisory Planning Commission Minutes

Draft minutes of RDKB Electoral Area Advisory Planning Commission (APC) meetings held during October 2018 for: B/Lower Columbia-Old Glory, Electoral Area C/Christina Lake, Electoral Area E/West Boundary, Electoral Area A and Electoral Area E/West Boundary-Big White are presented.

[APC Minutes-Area B-October-Board-Oct 25 2018](#)

[APC Minutes-Area C- October-Board-Oct 25 2018](#)

[APC Minutes-Area E -October-Board-Oct 25 2018](#)

[APC Minutes-Area A-October-Board-October 25 2018](#)

[APC Minutes-Big White-October-Board-October 25 2018](#)

Recommendation: Corporate Vote Unweighted

That the following draft minutes of RDKB Electoral Area Advisory Planning Commission meetings held during October 2018 be received:
Electoral Area B/Lower Columbia-Old Glory (Oct. 1/18), Electoral Area C/Christina Lake (Oct. 2/18), Electoral Area E/West Boundary (Oct. 1/18), Electoral Area A (Oct. 2/18) and Electoral Area E/West Boundary-Big White (Oct. 2/18)

**8e) B. Burget, General Manager of Finance
Re: Financial Results**

A staff report from Beth Burget, General Manager of Finance, regarding the financial results for the year-to-date ending September 30, 2018 is presented.

[Staff Report - Quarterly Report - BRD - Sep 25, 2018 - Pdf](#)

Recommendation: Corporate Vote Unweighted

That the staff report from Beth Burget, General Manager of Finance regarding the Financial Plan Comparison - 2018 Third Quarter be received.

**8f) Pending Item: T. Lenardon, Chief Elections Officer and Regional Referenda Voting Officer
Re: Referendum Results for the Disposition of East End Sanitary Sewer Infrastructure Assets**

A staff report from Theresa Lenardon, Chief Elections Officer and Regional Referenda Voting Officer regarding the results of the 2018 Disposition of East End Sanitary Sewer Infrastructure Assets Referendum is presented.

[Staff Report-Referendum Results-Disposal of Sewer Assets-BoD Oct 25 2018 - Pdf](#)

Recommendation: Corporate Vote Unweighted

That the staff report from Theresa Lenardon, Chief Elections Officer and Regional Referenda Voting Officer regarding the results of the 2018 Disposition of East End Sanitary Sewer Infrastructure Assets Referendum be received.

9. Monthly Committee Recommendations to Board of Directors

There are no Committee recommendations for the Board's consideration.

10. Board Appointments Updates

- 10a)** Southern Interior Development Initiative Trust (S.I.D.I.T.) - Chair McGregor
Southern Interior Beetle Action Coalition (S.I.B.A.C.) - Chair McGregor
Okanagan Film Commission - Director Gee
Boundary Weed Stakeholders Committee - Director Gee
Columbia River Treaty Local Government Committee and Columbia Basin Regional Advisory Committee (CBRAC) - Director Worley
Kootenay Booth - Director Rotvold
Rural Development Institute (R.D.I.) - Director Martin
Chair's Update - Chair Russell

11. New Business

**11a) Advisory Planning Commission (APC) Appointment
Electoral Area E/West Boundary-Big White**

Appoint Rachelle Marcinkoski

**Recommendation: Stakeholder Vote (Electoral Area Directors)
Vote Unweighted**

That Rachelle Marcinkoski be appointed to the Electoral Area E/West Boundary-Big White Advisory Planning Commission.

**11b) D. Derby, Kootenay Boundary Regional Fire Chief
Re: Fire Dispatch Network Agreement**

A staff report from Dan Derby, Regional Fire Chief regarding a fire dispatch network agreement between the Regional District East Kootenay and the Regional District Kootenay Boundary is presented.

[Staff Report Fire Dispatch Network Agreement - October 3 2018 Agreement - ROIP Fire Dispatch Communications Infrastructure -RDKB 2018-...](#)

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the fire dispatch network agreement with the Regional District of East Kootenay for a five-year term commencing June 1, 2018 and expiring May 31 2023 at an annual cost of \$2,100 plus GST for each connection to the Regional District of East Kootenay Fire Dispatch Network payable by July 30th in each year and at other costs as set out in the Network Agreement Schedule B-Fees. **FURTHER** that the Board authorize the RDKB signatories to sign and enter into the Agreement.

**11c) G. Denkovski, Manager of Infrastructure and Sustainability
Gas Tax Application Area 'E'/West Boundary King of Kings New
Testament Church**

[King of Kings Church Gas Tax](#)

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax application submitted by the King of Kings New Testament Church and the allocation of Gas Tax funding in the amount of \$6,608.51 from Electoral Area 'E'/West Boundary for the costs associated with the installation of a new energy efficient commercial dish washer. **FURTHER** that the Board approves the RDKB signatories to sign and enter into the agreement.

**11d) J. Dougall, General Manager of Environmental Services
Re: Regional Solid Waste Management 2019 Work Plan**

Director McGregor, Environmental Services Liaison

The Regional Solid Waste Management (010) 2019 Work Plan is presented for information.

[2019 Work Plan-010 Regional Solid Waste Management-BoD-Oct 25 2018](#)

Recommendation: Corporate Vote Unweighted

That the Regional Solid Waste Management (010) 2019 Work Plan be received.

**11e) J. Dougall, General Manager of Environmental Services
Re: Big White Solid Waste Management 2019 Work Plan**

Director McGregor Environmental Services Liaison

The Big White Solid Waste Management (064) 2019 Work Plan is presented for information.

[2019 Work Plan-064 Big White Solid Waste -BoD-Oct 25 2018](#)

Recommendation: Corporate Vote Unweighted

That the Big White Solid Waste Management (064) 2019 Work Plan be received.

11f) Boundary/BC Transit Annual Operating Agreement (AOA)

The Annual Operating Agreement between BC Transit and the Regional District of Kootenay Boundary for Paratransit Services is presented.

[AOA Boundary BC Transit 18 19 - Board - Oct 25, 2018](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the 2018-2019 Annual Operating Agreement between BC Transit and the Regional District of Kootenay Boundary for the delivery of Paratransit Services for the period April 1, 2018 to March 31, 2019 with total service costs of \$165,205 which includes the Local Government Share of Lease Fees and with a Net of Local Government Share of the costs in the amount of \$72,463. **FURTHER** that the Board of Directors authorizes the RDKB signatories to sign and enter into the Agreements.

11g) K. Gobeil, Planner

Re: Forestry Referral-West Boundary Community Forest Inc. Forest Stewardship Plan

A staff report from Ken Gobeil, Planner regarding a forestry referral from Vaagan Fibre Canada and Infinity-Pacific Stewardship Group on behalf of the West Boundary Community Forest Corporation for a proposed Forest Stewardship Plan for the Boundary Timber Supply Area for 2018-2023 is presented.

[Staff Report-West Boundary Community Forest Board-October 25 2018](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward this staff report "Forestry Referral: West Boundary Community Forest Inc. Forest Stewardship Plan", which includes the recommendations of the Advisory Planning Commissions, to Vaagan Fibre Canada and Infinity-Pacific Stewardship for consideration.

11h) K. Gobeil, Planner

Re: Liquor and Cannabis Regulation Branch Referral Temporary Use Area Endorsement-Big White Ski Resort

A staff report from Ken Gobeil, Planner regarding a referral from Trevor Hanna of Big White Ski Resort for an application for a Temporary Use Area Endorsement to the Liquor and Cannabis Regulation Branch of the Provincial Government (see Applicant's Submission) is presented.

[Staff Report-Happy-Valley-TUA Board-October 25 2018](#)

(Revised Staff Report)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors resolves that:

1. The Board recommends the Temporary Use Area Endorsement application to amend the food primary liquor licence for the Happy Valley Day Lodge be supported for the following reasons:
The liquor licence amendment should have no impact on the residents, community and neighbouring property owners if approved.
2. The Board's comments on the prescribed considerations are as follows:
 - a. The potential for noise:
No negative impact to the community is anticipated by approving this application.
 - b. The impact on the community:
It is anticipated that the proposal would not negatively impact Big White. The Advisory Planning Commission for Big White also noted no concerns regarding this application.
 - c. Is the amendment contrary to the primary purpose of the establishment:
The proposed temporary use areas are partially in keeping with the primary purpose of the resort recreation area:
 - i. The business operates as an 'eating, drinking establishment' which is a permitted use in the 'Village Core 6' Zone.
 - ii. Eating and Drinking establishments are permitted in the Village Core 6 (VC6) Zone and conditionally in the REC1 Zone.
 1. Within the REC 1 Zone, Eating and Drinking Establishments are only permitted as long as they are "in conjunction with a ski lodge".
 2. The RDKB considers "in conjunction with a Ski Lodge" to mean that it is clearly associated with, or a part of a ski lodge.
 3. Of the seven locations in the REC1 Zone, two of these locations, TUP No. 3 Top of Ridge Rocket Express Chairlift, and TUP No. 5 Bottom of Telus Park Chairlift are isolated and would not be considered "in conjunction with a ski lodge".
3. The Board's comments on the views of the residents are as follows:
The applicant posted 10 'notice of the proposal' signs. The signs were posted on October 9, 2018 in the following locations:
 - 4 signs were placed within the main village (TUA 1&2)
 - 2 signs were placed to be placed at the Ridge Day Lodge (TUA4)
 - 2 signs were placed at the Happy valley Day Lodge (TUA 6,7,8)
 - 2 signs were placed at the Westridge Warming Hut (TUA 9)
 Only comments from the Advisory Planning Commission had been received by the RDKB Planning and Development Department at the time the staff report to the Board was prepared. Comments recommended that the application be supported on the condition of operating hours being limited to 10:00PM in Temporary Use Areas.

11i) K. Gobeil, Planner

Re: Electoral Area A-Front Counter Referral-Columbia Wireless

A staff report from Ken Gobeil, Planner regarding a Front Counter BC referral for a proposed communication tower in Electoral Area 'A' north of the Village of Montrose (see Site Location Map; Subject Property Map; Applicant Submission) is presented.

[Staff Report Columbia-Wireless Board-October 25 2018](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward this staff report *Front Counter Referral – Columbia Wireless*, which includes recommendations of the Electoral Area 'A' Advisory Planning Commission to Front Counter BC for consideration.

11j) D. Dean, Manager of Planning and Development
Re: Scanner Replacement

A staff report from Donna Dean, Manager of Planning and Development regarding replacement of the Scanner located in the Planning Department in Trail is presented.

[Staff Report-Scanner Replacement-Board-October 25 2018](#)

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the transfer of \$19,094 from the Planning and Development Department's reserve fund for the purchase of a new Hewlett Packard HD Scanner. **FURTHER** that the 2018 Financial Plan be amended accordingly.

11k) M. Andison, Chief Administrative Officer
Re: Conservation Opportunities Policy

A staff report from Mark Andison, Chief Administrative Officer, introducing the Conservation Opportunities Policy for approval is presented.

[Staff Report - Policy Review: Conservation Opportunities - Board - Oct 25, 2018](#)

[RDKB-Conservation Opportunities Policy \(2018 Final\) - Board - Oct 25, 2018](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the RDKB Conservation Opportunities Policy be amended to

change Item (i) to read as follows: *i. Encouraging emissions tracking requirements be incorporated into agreements with major service providers.* **FURTHER**, that the policy as amended be adopted by the Board of Directors.

11l) Regional District of East Kootenay-Oct. 10/18

**Re: Ktunaxa Kinbasket Treaty Advisory Committee
Treaty Negotiations Funding Request**

Correspondence from the Regional District of East Kootenay, the funding request and supporting documents are attached.

[RDEK-Ktunaxa Kinbasket-Funding Request-BoD-Oct 25 18](#)
[KtunaxaKinbasket-Loc Gov TAC-TOR-BoD-Oct 25 2018](#)

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the provision of an annual contribution of \$3,500 in the Five Year Financial Plan to fund the Ktunaxa Kinbasket Treaty Advisory Committee for the duration of the treaty negotiation process.

11m) Chair Russell

**Re: Grand Forks and Boundary Flooding-Recovery Policy Group
Statement of Strategic Goals/Objectives**

Chair Russell will present seven Flood Recovery Policy Group strategic objectives.

[Grand Forks Boundary Flooding-Policy Grp-Strategic Objectives-BoD-Oct 25 2018](#)

11n) Discussion Item-M. Andison, Chief Administrative Officer

Re: Strategic Planning

Staff will provide an update respecting the scheduling of the Strategic Planning session.

11o) Grants-in-Aid

[Grants in Aid-Board-October 25 2018](#)

**Recommendation: Stakeholder Vote (Electoral Area Directors)
Weighted**

That the following grants-in-aid be approved:

1. Rotary Club of Grand Forks – Electoral Area 'D'/Rural Grand Forks - \$2,500

2. Beaverdell Community Club (BCCRC) – Electoral Area 'E'/West Boundary - \$400
3. Discover Rock Creek Society – Electoral Area 'E'/West Boundary - \$894
4. Kettle River Food Share Society – Electoral Area 'E'/West Boundary - \$3,000
5. Midway Volunteer Fire Department – Electoral Area 'E'/West Boundary - \$120

12. **Bylaws**

12a) **Bylaw No. 1684-Amending Electoral Area A OCP**

First and Second Reading-Set Up Public Hearing

[Bylaw 1684 Area A-CannabisLegalization-October 25 2018](#)

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1684, 2018 be read a First and Second time.

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That a Public Hearing be arranged for Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1684, 2018.

FURTHER that Director Grieve be appointed as Public Hearing Chair with Directors Worley and McGregor as alternates.

12b) **Bylaw No. 1685-Amending Electoral Area A Zoning Bylaw**

First and Second Reading-Set Up Public Hearing

[Bylaw 1685 Area A-CannabisLegalization-October 25 2018](#)

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1685, 2018 be read a First and Second time.

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That a Public Hearing be arranged for Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1685, 2018. **FURTHER** that

Director Grieve be appointed as Public Hearing Chair with Directors Worley and McGregor as alternates.

12c) Public Hearing Minutes

RDKB Bylaws No. 1686 and 1687-Amending Electoral Area B/Lower Columbia-Old Glory OCP and Zoning Bylaws

[Minutes-Public-Hearing-Area B-Board-October 25 2018](#)

Recommendation: Corporate Vote Unweighted

That the minutes of RDKB Electoral Area B/Lower Columbia-Old Glory Official Community Plan Amendment Bylaw No. 1686 and Zoning Amendment Bylaw No. 1687 Public Hearing held October 17, 2018 be received.

12d) Bylaw No. 1686-Amending Electoral Area B/Lower Columbia-Old Glory OCP

Third Reading and Reconsideration and Adoption

[Bylaw 1686 Area B-CannabisLegalization-Board October 25 2018](#)

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1686, 2018 be read a Third time.

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1686, 2018 be read Reconsidered and Adopted.

12e) Bylaw No. 1687-Amending Electoral Area B/Lower Columbia-Old Glory Zoning Bylaw

Third Reading and Reconsideration and Adoption

[Bylaw 1687 Area B-CannabisLegalization-Board October 25 2018](#)

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1687, 2018 be read a Third time.

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1687, 2018 be Reconsidered and Adopted.

12f) Bylaw No. 1692-Jewel Lake Land Use Plan Amendment Bylaw

First and Second Reading-Set up Public Hearing

[Bylaw 1692 Jewel Lake-CannabisLegalization-October 25 2018](#)

**Recommendation: Stakeholder Vote (Electoral Area Directors)
Unweighted**

That Regional District of Kootenay Boundary Land Use Plan Amendment Bylaw No. 1692, 2018 be read a First and Second time.

**Recommendation: Stakeholder Vote (Electoral Area Directors)
Unweighted**

That a Public Hearing be arranged for Regional District of Kootenay Boundary Land Use Plan Amendment Bylaw No. 1692, 2018. **FURTHER** that Director Gee be appointed Public Hearing Chair with Directors Russell and McGregor as alternates.

**12g) Pending Item- Public Hearing Minutes from October 18, 2018
Bylaws Nos. 1695 and 1696-Amending Big White OCP and Zoning
Bylaws**

The minutes of the public hearing for Bylaws Nos. 1695 and 1696, which was held Thursday, October 18, 2018 are presented.

[Bylaws 1695 and 1696 Public-Hearing-Minutes](#)

Recommendation: Corporate Vote Unweighted

That the minutes of the Public Hearing for Bylaws Nos. 1695 and 1696, held Thursday, October 18, 2018 be received..

**12h) Bylaw No. 1695-Amending Electoral Area E/West Boundary-Big
White OCP**

Third Reading and Reconsideration and Adoption

[Bylaw 1695 Big White CannabisLegalization-October 25 2018](#)

**Recommendation: Stakeholder Vote (Electoral Area Directors)
Unweighted**

That Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1695, 2018 be read a Third time.

**Recommendation: Stakeholder Vote (Electoral Area Directors)
Unweighted**

That Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1695, 2018 be Reconsidered and Adopted.

12i) Bylaw No. 1696-Amending Electoral Area E/West Boundary-Big White Zoning Bylaw

Third Reading and Reconsideration and Adoption

[Bylaw 1696 Big White-CannabisLegalization-October 25 2018](#)

**Recommendation: Stakeholder Vote (Electoral Area Directors)
Unweighted**

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1696, 2018 be read a Third time.

**Recommendation: Stakeholder Vote (Electoral Area Directors)
Unweighted**

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1696, 2018 be Reconsidered and Adopted.

12j) Pending Item: T. Lenardon, Chief Elections Officer and Regional Referenda Voting Officer

Re: Results of Boundary Integrated Watershed Referendum

A staff report from Theresa Lenardon, Chief Elections Officer and Referenda Regional Voting Officer regarding the results of the 2018 Boundary Integrated Watershed Referendum and adoption of RDKB Boundary Integrated Watershed Service Establishment Bylaw No. 1678, 2018 is presented.

[Staff Report-Boundary Watershed Service Establishment-Referenda Results-BoD Oct 25 2018 - Pdf](#)

Recommendation: Corporate Vote Unweighted

That the staff report from Theresa Lenardon, Chief Elections Officer and Regional Referenda Voting Officer regarding the results of the 2018 Boundary Integrated Watershed Referendum and adoption of RDKB Boundary Integrated Watershed Service Establishment Bylaw No. 1678, 2018 be received.

Recommendation: Corporate Vote Unweighted

That Regional District of Kootenay Boundary-Boundary Integrated Watershed Service Establishment Bylaw No. 1678, 2018 be reconsidered and adopted.

13. Late (Emergent) Items

14. Discussion of Items for Future Meetings

15. Question Period for Public and Media

16. Closed (Incamera) Session

16a) Proceed to a closed meeting pursuant to Section 90 (1) (g) of the *Community Charter*.

17. Adjournment



RDKB Board of Directors
October 10, 2018
RDKB Board Room, Trail, B.C.
Minutes

- Present:** Director R. Russell, Chair
Director G. McGregor, Vice-Chair
Director J. Danchuk
Director M. Martin
Director D. Langman
Director L. McLellan
Director P. Cecchini
Director E. Smith
Director A. Grieve
Director L. Worley
Director V. Gee
Alternate Director C. Ross
- Staff:** M. Andison, Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary
J. Chandler, GM Operations/Deputy Chief Administrative Officer
C. Marsh, Manager of Emergency Programs
J. Dougall, GM Environmental Services
- Others:** B. Edwards, Alternate Director, Electoral Area B/Lower Columbia-Old Glory

Call to Order

The Chair called the meeting to order at 6:00 p.m.

Consideration of the Agenda (Additions/Deletions)

The agenda for the Regional District of Kootenay Boundary Board of Directors meeting held October 10, 2018 was presented.

446-18 Moved: Director Cecchini Seconded: Director Langman

Corporate Vote Unweighted

That the agenda for the Regional District of Kootenay Boundary Board of Directors meeting held October 10, 2018 be adopted as presented.

Carried.

Minutes

The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held September 27, 2018 were presented.

447-18 Moved: Director Grieve Seconded: Director Worley

Corporate Vote Unweighted

That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held September 27, 2018 be adopted as presented.

Carried.

Delegation(s)

There were no delegations in attendance.

Unfinished Business

There was no unfinished business to discuss.

Communications (Information Only)

There were no communication (information only) items.

Reports

Adopted RDKB Committee Minutes

The following minutes of RDKB Committee meetings as adopted by the respective Committees were presented:

Electoral Area Services Committee (April 12/18), Electoral Area Services Committee (May 17/18) and Boundary Community Development Committee (Sept. 5/18).

448-18 Moved: Director McGregor Seconded: Director Martin

Corporate Vote Unweighted

That the following minutes of RDKB Committee meetings as adopted by the respective Committees be received:

*Page 2 of 4
RDKB Board of Directors
October 10, 2018*

Electoral Area Services Committee (April 12/18 and May 17/18) and Boundary Community Development Committee (Sept. 5/18).

Carried.

Monthly Committee Recommendations to Board of Directors

The October monthly Committee recommendations will be presented to the Board of Directors for consideration at the October 25, 2018 meeting.

New Business

Chris Marsh, Manager of Emergency Programs

Re: UBCM Community Emergency Preparedness Fund

Boundary Emergency Social Service Support Grant Application

449-18 Moved: Director McGregor Seconded: Director Cecchini

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors support the UBCM Community Emergency Preparedness Fund Emergency Social Services grant application for the purchase of a storage and work space to support the Emergency Social Service volunteers in the Boundary Region as outlined in a staff report dated October 4, 2018 from Chris Marsh, Manager of Emergency Programs and as considered by the Board on October 10, 2018.

Carried.

T. Dueck, Solid Waste Program Coordinator

Re: Renewal of Residential Recycling Depot Service Contracts with Recycle BC

450-18 Moved: Director McGregor Seconded: Director Martin

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve a SOW Agreement with Recycle BC for the provision of space and oversight of recycling depot services at select RDKB solid waste collection facilities for a five-year (and one month) term commencing November 30, 2018 and expiring December 31, 2023 with the approximate value to the RDKB of \$30,000 per year.

Carried.

C. Rimell-Sr. Planner

Re: Climate Action Initiative (CAI) Regional Adaptation Strategies

451-18 Moved: Director McLellan Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors supports participation in the BC Agriculture Council's Agriculture and Food Climate Action Initiative, in the creation of a Kootenay-Boundary Regional Adaptation Strategy in partnership with the RDCK and RDEK and furthermore supports contributing a third of the costs for the associated workshops from the "RDKB Climate Action Reserve Fund (2013)"

Carried.

Bylaws

There were no bylaws for review.

Late (Emergent) Items

There were no late emergent items.

Discussion of Items for Future Meetings

Discuss options for staffing the RDKB Emergency Operations Centre (EOC).

Question Period for Public and Media

A question period was not required.

Closed Meeting

Proceed to a closed meeting.

452-18 Moved: Director Danchuk Seconded: Director Worley

That the Regional District of Kootenay Boundary Board of Directors convene to a closed meeting pursuant to Section 90 (1) (g) of the *Community Charter* (time: 6:21 p.m.).

Carried.

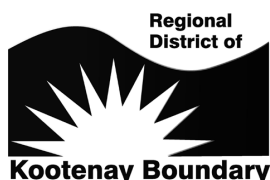
Reconvene to the Open Meeting

The RDKB Board of Directors reconvened to the open meeting at 6:33 p.m.

Adjournment

There being no further business to discuss, the meeting was adjourned (time: 6:34 p.m.).

TL



Staff Report

| | | | |
|--------------|---|----------------|--|
| Date: | October 18, 2018 | File #: | |
| To: | Chair Russell and Members of the Board | | |
| From: | Frances Maika, Corporate Communications Officer | | |
| RE: | Communications Update | | |

ISSUE INTRODUCTION

This is a brief update of ongoing projects in Corporate Communications.

HISTORY / BACKGROUND FACTORS

The Corporate Communications Officer provides advice and support to the Board and Senior Management Team in areas of corporate communications, public engagement and strategic policy and includes coordinating all corporate communications, serving as a conduit to the community, stakeholders and partners and leading various strategic organizational management initiatives and activities. Frances Maika's key deliverables in 2017/18 include:

- Ongoing communications and media relations support in both day-to-day operations and emergency operations.
- A Strategic Corporate Communications Plan to provide a roadmap for communications activities over the coming year and into 2020.
- To work with Information Services to redesign and rebuild the RDKB website.
- To work with Emergency Operations to develop an emergency communications plan that includes a separate web presence tied to the new RDKB website.
- To carry out the 2018 Brand Refresh Project to ensure consistent and intentional visual representation of the RDKB to staff, the public and stakeholders.
- To increase the RDKB's capacity for online engagement and to innovate existing face-to-face engagement processes to ensure staff, the public and stakeholders have the opportunity to and are motivated to participate in projects and initiatives that directly or indirectly affect them. This includes developing an online engagement platform and a social media presence and following.
- To support the Board and staff with ongoing internal and external communications needs ranging from media monitoring and development of plain language content to communicate about Board decisions; the 2018 RDKB Local General Elections and Referenda; departmental projects and initiatives; and to do so using formats/media/channels suitable for a wide range of audiences.

Strategic Corporate Communications Plan

A first draft of the Corporate Communications Plan will go to the RDKB Communications Working Group in November, 2018. The Working Group is a combination of RDKB managers and staff selected / who volunteered at managers' recommendations / with their endorsement. This group is tasked with providing input to and reviewing a draft communications plan before it goes to the Board for further review and approval this fall.

Crisis and Emergency Communications

Most recently, Corporate Communications Officer Frances Maika provided about 25 hours of communications support to Emergency Program Manager Chris Marsh and other RDKB Protective Services staff in the latter part of the 2018 wildfire season that extended into September 2018. Frances is now working with Chris Marsh on a communications plan for Emergency Operations in 2019, including content creation and content migration from the existing RDKB website to the new Emergency Operations site that RDKB Information Services set up following the 2018 freshet season. More information about when/how that site will be activated and used in conjunction with the new website will be provided to the Board in the draft 2019 RDKB Strategic Communications Plan and in the Emergency Operations Communications Plan.

Community Engagement

A service contract with Bangthetable Canada Ltd. was completed and signed on October 17, 2018 for the new EngagementHQ online engagement platform. The RDKB engagement site is called, "Join the Conversation." This site links to the RDKB website so anyone who wishes to engage on a particular project can click directly from our homepage to reach our RDKB branded online engagement pages and subscribe to any projects that interest them. They will then be invited to participate each time that project is updated or requires further input. They can also participate online without subscribing if they wish.

Information Services Web Desk/ Desktop Support Analyst Ian Johnston and Communications Officer Frances Maika have participated in two training sessions in late September and early October 2018 to learn to set up and manage the site. Frances Maika is now producing online engagement content so the platform can be soft-launched in November via an RDKB Building Inspection Services survey as a pilot engagement project. Further projects will be added through 2018 and into 2019, including the 2019 Town Halls.

RDKB Brand Refresh Project

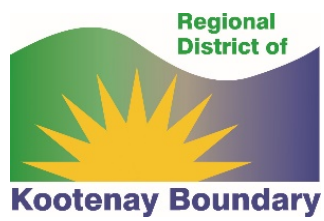
[Far & Wide Marketing Inc](#) has been working with the RDKB to complete the Brand Refresh Project. Elements that have been completed to date are

Website Redesign

Frances is working with Information Services and with Far and Wide Marketing Inc. to ensure the new website design and structure meets the needs of internal staff and external website users. Frances is currently editing existing site content and Ian Johnston has migrated existing content to the new site in the interim so that as a safeguard that the new site could be activated to back up the existing site which is housed on a very old computer server. The new site is largely built, but requires testing and further changes before being shared with the RDKB Communications Group then wider staff and the Board in early 2019. The Corporate Communications Plan will address website use and design as well.

ATTACHMENTS:

RDKB_Brand_Refresh_Draft_Samples181018.pdf

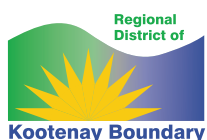


REGIONAL DISTRICT OF KOOTENAY BOUNDARY
– GRAPHIC DESIGN: BRAND REFRESH PROJECT

**Draft designs - a work in progress.
October 18, 2018**

Regional District of Kootenay Boundary
202 – 843 Rossland Ave. Trail, BC V1R 4S8
www.rdkb.com

Horizontal Co-branding Format



The spacing and proportions of all co-branded logos are based on a square bounding box as wide as the RDKB logo.

Each other logo is scaled to fill the bounding box by its longest dimension — either height or width, depending on its aspect ratio. Every logo is centered vertically within the bounding box.

The vertical line separating each logo is half the height of the bounding box and the stroke weight is half the thickness of the vertical stroke of the “K” of Kootenay. It is positioned 1/3 of the box width from the adjacent logo.

All elements are centered on the horizontal axis.



Vertical Co-branding Format

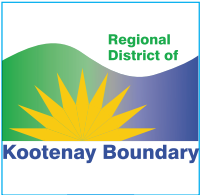
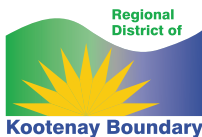
The spacing and proportions of all co-branded logos are based on a square bounding box as wide as the RDKB logo.

Each other logo is scaled to fill the bounding box by its longest dimension — either height or width, depending on its aspect ratio.

Every logo is centered horizontally within the bounding box. Each logo is spaced 1/3 of a bounding box from each other.

The horizontal line separating each logo is the width of the RDKB logo and centered vertically within the 1/3 box. The stroke weight is half the thickness of the vertical stroke of the “K” of Kootenay.

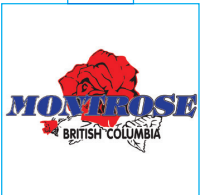
All elements are centered on the vertical axis.



1x



1/3x



Board Highlights

JANUARY 10, 2018

Board highlight intro paragraph Em eost, utatis di de volorat estinus acero que id mos sunt unt fugitas pro blam ut aut molendic te culparu ptaturit, tem fugitio rent voluptustias esed ute natur.

2018 Budgets/2018-2022 Five Year Financial Plan approved

The Board approved 2018 budgets for all RDKB services and their five year financial plans. Budgets were publicly reviewed at six 2018 town hall meetings held across the region in February and March 2018.

Big White Mountain Community Development

The Board approved a grant funding agreement with the Big White Mountain Community Development Association that will allow for RDKB funding of a Community Development Officer for Big White in 2018.

RDKB a leader in curbside waste collection in rural BC Interior

The Board received a staff report noting that the RDKB provides the most comprehensive curbside waste collection program among BC interior local governments. Well over 14,000 homes receive curbside waste collection across a vast rural region that stretches from east of Fruitvale all the way to Big White. The RDKB is also working with dozens of stewardship programs so people have improved access to recycling facilities.

Community Hall upgrades The Board approved the Westbridge

Recreation Society's application for \$7,567 in Gas Tax funds for minor upgrades to the Westbridge Community

Hall. They also approved the Bridesville Community Club's application for \$70,000 in Gas Tax funds for major upgrades to the Bridesville Community Hall.

Funding to local groups/projects

Electoral Area 'A':

- \$500 to Community Futures Development Corp. Greater Trail for Junior Dragons Den
- \$500 to Special Olympics B.C. – Trail, for sports programs
- \$1000 to Champion Lakes Golf Course for patio area safety handrails at the golf course
- \$210 to Beaver Valley Golf & Recreation Society for renewing an RDKB ad on the tee box
- \$750 to JL Crowe Secondary School for a scholarship

Electoral Area B/Lower Columbia – Old Glory:

- \$750 to JL Crowe Secondary for a scholarship
- \$2500 to Special Olympics B.C. – Trail, for sports programs

A general overview of discussion items and major decisions from the RDKB Board of Directors. Excludes confidential information such as business negotiations, personnel issues and legal matters. For full meeting agendas and minutes or a list of upcoming board meetings, visit rdkb.com. For other information or to provide feedback, please contact Corporate Communications Officer Frances Maika.



JANUARY 10, 2018

Funding to local groups/projects (cont.)

Electoral Area 'C'/Christina Lake:

- Funding to the Christina Lake Stewardship Society
 - \$1,785.95 for a sign to educate the public about how to prevent Zebra/Quagga mussels from invading local waterways
 - \$1,500 for annual Lake Cleanup Day on May 26, 2018 for prizes and a community barbecue
 - \$2,500 for annual review of the Christina Lake Watershed Management Plan
 - \$500 for the Christina Lake Northern Pike Challenge (fishing derby to raise awareness of invasive Northern Pike)
- \$2,500 to the Little Lakers Learning Centre Society for operating supplies and costs

Electoral Area 'D'/Rural Grand Forks:

- \$500 to the British Columbia Conservation Foundation toward delivery of the WildSafeBC program
- \$500 to the Boundary Musical & Theatre Society for replacement of stolen items required to stage "Beauty and the Beast"
- \$1,000 to the Boundary Wood Workers Guild to upgrade lighting in their building
- \$2,000 to the Rotary Club of Grand Forks for the annual Halloween Fireworks/Bonfire held at 6 pm on October 31, 2018 at Angus McDonald Park in Grand Forks

Columbia Basin Trust Annual Report

Johnny Strilaeff, CEO of the Trust, presented the Board with an overview of the Trust's strategic priorities through 2020 ranging from agriculture to broadband, with a focus on impactful programming across the Basin. In the RDKB, the

Trust has funded the Kootenay & Boundary Farm Advisors, Trail Riverfront Centre, Rossland Range Rec. Site, Charles Bailey Theatre, Beaver Valley Skate Park, Rivervale Playground, Fruitvale Seniors Gym, Rossland Dewdney Trail, Genelle Spray Park, the Trail Multipurpose Courts, broadband initiatives, Lower Columbia Economic Development services and the i4C Commercial lease.

Kootenay & Boundary Farm Advisors(KBFA)

Rachel Roussin, Program Coordinator and General Advisor for the KBFA provided an overview of the program, which focuses on technical agricultural extension, education and coordination. The program supports sectors including cattle, forage and hay, small animals, market gardens, tree fruits and vines. They address issues including soil, irrigation, infrastructure, weeds, plant choice, taxes, insurance and regulations. They also provide education/field days, information and resources to the agricultural sector and others.

Funding to local groups/projects

Electoral Area 'A':

- \$500 to Trail Minor Baseball
- \$500 to Montrose Family Fun Day

Electoral Area 'B'/Lower Columbia – Old Glory:

- \$500 to Trail Minor Baseball
- \$4,000 to West Kootenay Smoke 'n Steel Car Club

Electoral Area 'C'/Christina Lake:

- \$2,500 to Boundary Country Regional Chamber of Commerce

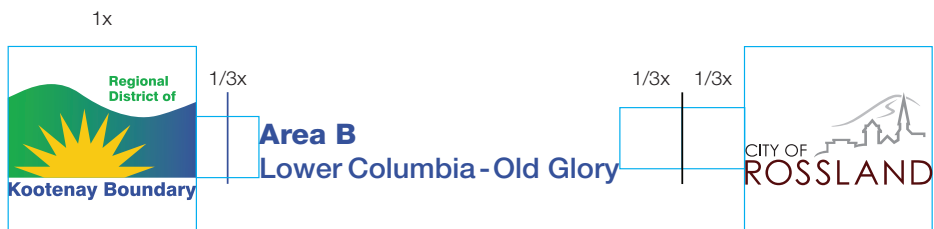
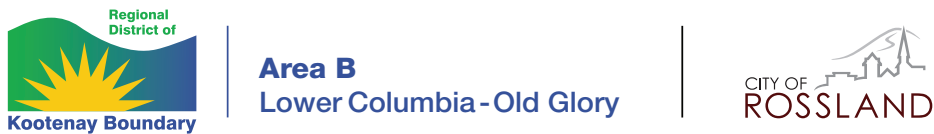
Electoral District Co-branding Format



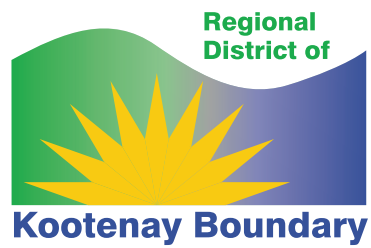
This example uses Helvetica Neue 65 Medium and 85 Heavy, 1.5 x the size of RDKB logo's "Kootenay Boundary".

Text is flush-left and the baseline of it and the sunburst are aligned. The vertical rule separating RDKB logo and Electoral Area (EA) text is centred on a square that is 1/3 the size of the RDKB logo bounding box. This is half the horizontal spacing used to separate the RDKB logo from other municipal logos per our co-branding standards.

This tighter spacing unifies RDKB and EAs when the EA is profiled. The colour of the EA text, vertical rule, and Kootenay Boundary match.



Original



Helvetica Neue 65 Medium & 85 Heavy



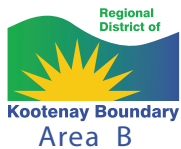
Helvetica Neue 85 Heavy



Helvetica Neue 65 Medium



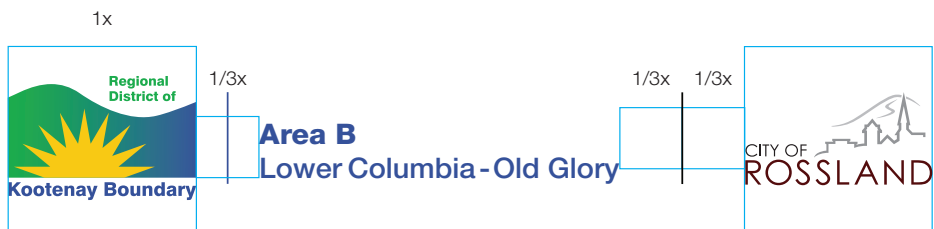
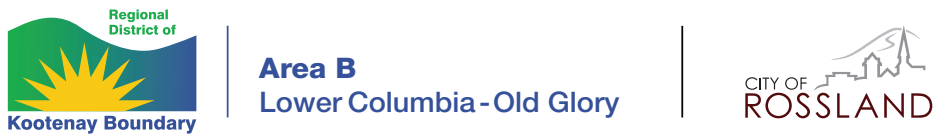
Electoral District Co-branding Format



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This tighter spacing unifies RDKB and EAs when the EA is profiled. The colour of the EA text, vertical rule, and Kootenay Boundary match.



Add **Frances Maika**
to your contacts using this QR code



**Regional District of
Kootenay Boundary**

202 – 843 Rossland Ave,
Trail, BC V1R 4S8
rdkb.com

FRANCES MAIKA
Corporate Communications Officer

fmaika@rdkb.com

T : 250.368.9148

D: 250.368.0233

C: 250.231.3172



| | | | |
|---|-------------|----|------------|
| REGIONAL DISTRICT OF KOOTENAY BOUNDARY | | | |
| FILE # | OCT 11 2018 | | |
| DOC # | | | |
| REF. TO: | | | |
| CC: | MA | TL | BOD FILE |

October 4, 2018

Chair and Board Members
Regional District of Kootenay Boundary
202 - 843 Rossland Avenue
Trail BC V1R 4S8

Dear Chair and Board Members:

The Province will be able to issue licences for the retail sale of non-medical cannabis on or after October 17, 2018, and we are currently in the process of assessing the applications that have been submitted to us.

Our consultations with local governments indicated you wanted to ensure that the needs of your communities were considered as part of the licensing process. We would like to take this opportunity to explain the important role local governments have in cannabis licensing.

It will be up to each municipality to determine if and where non-medical cannabis can be sold, and whether it is sold in private or government stores, or a mixture of both.

Once an application is received by the provincial government and it is deemed to contain the required information, the Province will notify the respective local government of the area where the proposed store is located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the Province cannot issue a licence unless the local government gives a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence.

If the local government makes a recommendation to deny the application then the Province may not issue the licence, and if a recommendation in favour of the application is made, then the Province has discretion whether or not to issue the licence, but must consider the local government's recommendation in the decision whether to issue a licence.

.../2

Ministry of
Attorney General

Office of the
Attorney General

Mailing Address:
PO Box 9044 Stn Prov Govt
Victoria BC V8W 9E2
email: AG.Minister@gov.bc.ca
website: www.gov.bc.ca/ag

Telephone: 250 387-1866
Facsimile: 250 387-6411

Chair and Board Members
Page 2

The Province will notify local governments about applications in the order that they are confirmed as complete. This ensures that you will have all the information you need to begin your process of making a recommendation.

We would also like to remind local governments that they may delegate the recommendation decision to staff.

We invite you to review the enclosed Local Government's Role in Licensing Cannabis Retail Stores for detailed information that will help you navigate the recommendation process. If after reviewing this information you have any questions, please email Cannabis.Licensing@gov.bc.ca.

Thank you for your consideration in this important new process.

Yours truly,

A handwritten signature in black ink, appearing to be 'DE' followed by a stylized flourish.

David Eby, QC
Attorney General

A handwritten signature in blue ink, appearing to be 'Mike Farnworth'.

Mike Farnworth
Minister of Public Safety
and Solicitor General

Enclosure

pc: Chief Administrative Officer



Local Governments' Role in Licensing Non-Medical Cannabis Retail Stores

If you have any questions about this document, please contact the Liquor and Cannabis Regulation Branch toll-free at 1-866 209-2111, or email cannabisregs@gov.bc.ca. NOTE: This document will be updated from time to time as additional information surrounding the regulatory framework for cannabis retail sales becomes available. (Last updated 28 September, 2018)

Non-medical cannabis retail licence

The province will be issuing licences for non-medical cannabis retail stores. A cannabis retail store must be a standalone business. This licence requires input and a positive recommendation from a local government in whose area the proposed store is located.

The province recognizes the importance of ensuring carefully regulated access to non-medical cannabis in all areas of the province, including rural areas.

As a first step, the province will open opportunities to apply for regular retail licences. Once the regional distribution of retail non-medical cannabis stores is known, the province will consider issuing licences to service rural or remote areas that are not sufficiently served by existing retail cannabis stores.

The role of local governments in the cannabis retail store licensing process

Applicants for a non-medical cannabis retail store licence must submit a licence application to the LCRB. When an application is received, the LCRB will notify the local government of the area where the proposed store will be located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the LCRB cannot issue a licence unless the local government gives the LCRB a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence. Note that:
 - if the local government chooses to make a comments and recommendation on the licensee's application to the LCRB, it must gather the views of residents
 - if it makes a recommendation to deny the application then the LCRB may not issue the licence
 - if it makes a recommendation in favour of the application, then the LCRB has discretion whether or not to issue the licence, but must consider the local government's recommendation.

Local Governments (municipalities, regional districts or Islands Trust local trust committees) have some or all of the following regulatory powers in respect of cannabis retail store licences:

- Impose restrictions in its zoning bylaws regarding the location of cannabis retail stores
- Regulation of business (municipalities only): by terms and conditions in its business licensing bylaw, a municipality may limit the hours that cannabis retail stores can operate or impose other conditions such specifications regarding signage
- Charge the applicant fees if choosing to assess an application.

The above process applies to all relocations of existing cannabis retail stores.

Gathering residents' views

If the local government decides to consider the notice of application and to provide comments and recommendations as to the location of the proposed retail store, it must gather the views of residents of the area if the location of the proposed store may affect nearby residents. It may gather resident's views by using one or more of the following methods:

- Receiving written comment in response to a public notice of the application
- Conducting a public hearing in respect of the application
- Holding a referendum, or
- Using another method the local government considers appropriate.

It is up to the local government to determine the area, relative to the licensee's application, where resident's views must be gathered.

Please note: Gathering the views of residents of the area/providing a recommendation to the LCRB must be unique to each provincial licence application. In other words, past recommendations cannot be used in a new licensing process. Each individual application must be considered separately by the local government.

What must the local government's recommendation include?

The recommendations and comments the local government provides to the LCRB must:

- be in writing (this may or may not be in the form of a resolution)
- show that the local government has considered the location of the proposed store
- include the views of the local government on the general impact on the community if the application is approved
- include the views of residents if the local government has gathered residents' views, and a description of how they were gathered
- include the local government's recommendation as to whether the application should be approved or rejected and provide the reasons upon which the recommendation is based.

The local government should also provide any supporting documents referenced in their comments.

What if the local government does not want to provide a recommendation?

If a local government does not want to accept the notice of application and provide a recommendation for the proposed retail location, they should notify the LCRB. A licence for a cannabis retail store will not be issued without a positive recommendation from a local government. If a response is not received, LCRB will not consider the application any further.

What if the recommendation does not meet the regulatory requirements?

If the recommendation does not meet the regulatory requirements, the LCRB will ask the local government to provide new or amended comments that address outstanding issues.

How long does the local government have to provide comments?

Unlike in the process for liquor licensing, local governments are not required to provide a recommendation on a cannabis retail store application within a specific time period. Please note that delays in the application process can have a significant impact on the applicant. If the applicant is the reason for the delay, please notify the LCRB. If the applicant is not trying to move an application forward, the application can be cancelled.

Can the local government recommend approval subject to certain conditions?

In some circumstances, the local government can recommend that the LCRB approve the application as long as certain restrictions (e.g. hours of operation) are placed on the licence. In these situations, the recommendation should clearly explain the rationale for placing restrictions.

If the local government intends to request that the LCRB impose terms and conditions on a licence, prior to sending such a recommendation the local government should consult with the LCRB so that the LCRB can determine whether it has the authority to impose the requested terms and conditions before finalizing their conditional recommendation.

The local government may also have the ability to impose other operating rules on the proposed store through the terms and conditions of the applicant's business licence, zoning or bylaw. The local government is responsible for enforcing these rules.

Floor Plans

Applicants must submit a floor plan with their licence application for approval so the LCRB can identify store features such as sales, storage and delivery areas. Unlike for some kinds of liquor licence applications, local governments are not required to provide occupant load stamps or approve the applicant's floor plans as part of the provincial licensing process for cannabis retail stores.

A municipal council or regional district board can delegate authority to their staff to provide comments and a recommendation to the LCRB

A municipal council or regional district board may delegate its powers and duties to provide comments and a recommendation to the LCRB regarding a cannabis retail store licence application. If a council or board has delegated this authority, a cannabis retail store applicant may ask for comments and recommendations made by delegated staff to be reconsidered by the local government.

Council as defined in the Vancouver Charter:

A Council, as defined in the *Vancouver Charter*, choosing to delegate to its staff must establish procedures for a reconsideration of comments and recommendations made by delegated staff, including how a cannabis retail store applicant may apply for reconsideration. In undertaking a reconsideration, the Council will have the same authority as it delegated to staff.

Right of reconsideration:

Delegated local government staff must advise the cannabis retail store licence applicant that the applicant has the right of reconsideration of the staff's recommendation by the council or board.

How local governments inform the LCRB of delegation:

A local government that has delegated authority to staff should send a copy of the delegation to the LCRB at Cannabis.Licensing@gov.bc.ca.

Revised
September
2018

Regional District of Kootenay Boundary
September 1, 2018-September 30, 2018
Cheque Summary

| Name | Cheque Date | Amount |
|---|-------------|-------------|
| 4IMPRINT | 2018-09-14 | \$845.18 |
| A & G SUPPLY LTD. | 2018-09-21 | \$152.71 |
| ADTRONICS | 2018-09-21 | \$751.59 |
| ALBERTA FIRE CHIEFS ASSOCIATION | 2018-09-14 | \$4,905.37 |
| ALPINE CONTRACTING | 2018-09-14 | \$1,043.70 |
| AMAZING REPAIRS | 2018-09-07 | \$525.00 |
| ANDISON, R. MARK | 2018-09-21 | \$592.65 |
| APEX EHS SERVICES INC. | 2018-09-14 | \$1,680.00 |
| APEX EHS SERVICES INC. | 2018-09-21 | \$1,108.59 |
| ARNOLD, DARCY | 2018-09-21 | \$600.00 |
| BAKER, ROBERT | 2018-09-27 | \$400.00 |
| BANG THE TABLE CANADA LTD | 2018-09-14 | \$13,440.00 |
| BARR PLASTICS INC. | 2018-09-14 | \$2,832.21 |
| BEAVERDELL COMMUNITY CLUB & RECREATION COMMISSION | 2018-09-27 | \$300.00 |
| BIG WHITE MOUNTAIN COMMUNITY DEVELOPMENT ASSOCIATION | 2018-09-14 | \$9,500.00 |
| BOUNDARY COUNTRY GEOCOIN CHALLENGE C/O KATIE SLASTUKIN | 2018-09-21 | \$400.00 |
| BOWMAN, KARLEE | 2018-09-21 | \$1,220.00 |
| BRIGHTER DAYS WINDOW WASHING | 2018-09-27 | \$2,541.00 |
| BRINK'S CANADA LIMITED | 2018-09-07 | \$367.16 |
| BRINK'S CANADA LIMITED | 2018-09-27 | \$477.30 |
| BRUNT, DAVID GARETH | 2018-09-07 | \$68.78 |
| BURCH, ELIZABETH A | 2018-09-14 | \$177.00 |
| CAFE MICHAEL LTD. | 2018-09-07 | \$917.19 |
| CANADIAN UNION OF PUBLIC EMPLOYEES - LOCAL 2254 | 2018-09-21 | \$4,745.73 |
| CHALLENGER AUTO DETAILING | 2018-09-14 | \$204.75 |
| CHALLENGER AUTO DETAILING | 2018-09-21 | \$204.75 |
| CHANDLER, JAMES | 2018-09-14 | \$546.52 |
| CHRISTINA LAKE MARINA | 2018-09-14 | \$556.50 |
| CHRISTINA LAKE MARINA | 2018-09-21 | \$3,509.20 |
| CHRISTINA LAKE NEWS | 2018-09-14 | \$2,331.95 |
| CIARDULLO MARIA L | 2018-09-27 | \$44.36 |
| CIBC VISA | 2018-09-07 | \$3,956.68 |
| CLEMENS, CHUCK | 2018-09-14 | \$41.48 |
| COLUMBIA AND WESTERN TRAIL SOCIETY | 2018-09-14 | \$3,750.00 |
| COMMUNITY FUTURES DEVELOPMENT CORP. - BOUNDARY | 2018-09-07 | \$10,000.00 |

| | | |
|--|------------|-------------|
| COMMUNITY FUTURES DEVELOPMENT CORP. - BOUNDARY | 2018-09-21 | \$6,000.00 |
| CROWN OUTDOOR & TACTICAL GEAR | 2018-09-21 | \$2,318.40 |
| DAVIES WILDFIRE MANAGEMENT INC | 2018-09-21 | \$5,115.68 |
| DE LAGE LANDEN FINANCIAL SERVICES CANADA INC. | 2018-09-21 | \$1,393.35 |
| DEAN, MICHELE | 2018-09-07 | \$317.83 |
| DOBSON ENGINEERING LTD | 2018-09-21 | \$14,838.08 |
| DOUGALL, JENNIFER JANINE | 2018-09-07 | \$78.10 |
| ENVIRONMENTAL OPERATORS CERTIFICATION PROGRAM | 2018-09-14 | \$420.00 |
| FAIRBANK ARCHITECTS LTD | 2018-09-27 | \$5,670.00 |
| FAR & WIDE MARKETING INC | 2018-09-14 | \$2,564.94 |
| FERRABY, GREG | 2018-09-07 | \$214.55 |
| FLEETCOR CANADA MASTERCARD | 2018-09-14 | \$3,190.92 |
| FLEETCOR CANADA MASTERCARD | 2018-09-14 | \$460.76 |
| FLUENT INFORMATION MANAGEMENT SYSTEMS INC | 2018-09-14 | \$1,260.00 |
| FORTIS BC - FINANCIAL ACCOUNTING | 2018-09-27 | \$210.00 |
| FORTIS BC - NATURAL GAS | 2018-09-07 | \$909.76 |
| FORTIS BC - NATURAL GAS | 2018-09-14 | \$227.38 |
| FORTIS BC - NATURAL GAS | 2018-09-21 | \$292.09 |
| FORTIS BC INC. | 2018-09-07 | \$5,000.36 |
| FORTISBC - ELECTRICITY | 2018-09-07 | \$4,172.16 |
| FORTISBC - ELECTRICITY | 2018-09-14 | \$12,918.74 |
| FORTISBC - ELECTRICITY | 2018-09-21 | \$8,192.39 |
| FRIENDS OF THE ROSSLAND RANGE SOCIETY | 2018-09-14 | \$10,000.00 |
| FRITO LAY CANADA | 2018-09-14 | \$147.38 |
| FRUITVALE CO-OP | 2018-09-21 | \$269.70 |
| GAIA PRINCIPLES IPM SERVICES | 2018-09-21 | \$52.00 |
| GENERATION TO GENERATION SOCIETY | 2018-09-14 | \$250.00 |
| GLACIER HEIGHTS REFRIGERATON INC. | 2018-09-27 | \$4,614.91 |
| GLACIER VALLEY TREE CARE LTD. | 2018-09-07 | \$1,687.88 |
| GLENMERRY GLASS LTD. | 2018-09-07 | \$4,464.25 |
| GORDON WALL FLOOR COVERINGS | 2018-09-27 | \$2,607.53 |
| GRANBY WILDERNESS SOCIETY | 2018-09-14 | \$600.00 |
| GRAND FORKS CURLING CLUB | 2018-09-07 | \$1,050.00 |
| GRAND FORKS JANITORIAL SERVICES | 2018-09-21 | \$378.00 |
| GRAND FORKS RENOVATION CENTRE | 2018-09-14 | \$95.45 |
| GRAVES, TAD | 2018-09-14 | \$350.88 |
| GRAYSON, SARA | 2018-09-14 | \$145.45 |

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| GREENWOOD VOLUNTEER FIRE DEPARTMENT | 2018-09-14 | \$120.00 |
| GREYHOUND COURIER EXPRESS | 2018-09-14 | \$101.59 |
| GREYHOUND COURIER EXPRESS | 2018-09-21 | \$266.98 |
| GREYHOUND COURIER EXPRESS | 2018-09-27 | \$80.42 |
| HENDERSON, DEREK | 2018-09-07 | \$103.04 |
| HOFF SECURITIES LTD. | 2018-09-07 | \$4,116.00 |
| HOME DEPOT CREDIT SERVICES | 2018-09-27 | \$180.72 |
| HUGHES CONTRACTING | 2018-09-21 | \$960.75 |
| IMPERIAL OIL LIMITED | 2018-09-21 | \$2,061.29 |
| INLAND KENWORTH PENTICTON | 2018-09-21 | \$1,856.64 |
| INNOMERGENCE SOLUTIONS | 2018-09-14 | \$22,396.87 |
| INTEGRA TIRE AUTO CENTRE | 2018-09-21 | \$25.00 |
| IRL INTERNATIONAL TRUCK CENTRES LTD. | 2018-09-14 | \$77.85 |
| IRON MOUNTAIN | 2018-09-07 | \$227.59 |
| JEWEL LAKE ENVIRONMENTAL PROTECTION SOCIETY | 2018-09-14 | \$100.00 |
| JOHNSON, KIM, IN TRUST | 2018-09-14 | \$317.08 |
| KAL TIRE | 2018-09-14 | \$2,250.91 |
| KENNY WHITE CONTRACTING | 2018-09-14 | \$1,680.00 |
| Kent, Ian K. | 2018-09-21 | \$4,780.57 |
| KETTLE RIVER WATERSHED AUTHORITY C/O JESSICA MACE | 2018-09-14 | \$1,655.00 |
| KETTLE VALLEY GOLF CLUB | 2018-09-21 | \$450.00 |
| KING OF KINGS NEW TESTAMENT CHURCH | 2018-09-14 | \$120.00 |
| KONRAD, FRANK | 2018-09-07 | \$603.16 |
| LENNOX, KEVIN | 2018-09-07 | \$888.56 |
| LEVITT-SAFETY LIMITED | 2018-09-14 | \$1,346.72 |
| LIME CREEK LOGGING LTD. | 2018-09-14 | \$315,760.46 |
| MAIKA, FRANCES | 2018-09-27 | \$1,305.72 |
| MALLACH, ANDY | 2018-09-07 | \$115.00 |
| MARTECH MOTOR WINDING LTD. | 2018-09-14 | \$2,137.15 |
| MARTECH MOTOR WINDING LTD. | 2018-09-21 | \$596.33 |
| MCLEAN, KEN | 2018-09-14 | \$525.00 |
| MESSIER, PAULA | 2018-09-21 | \$497.97 |
| METTLER-TOLEDO INC. | 2018-09-27 | \$1,276.80 |
| MINISTER OF FINANCE | 2018-09-07 | \$5,287.50 |
| MINISTER OF FINANCE | 2018-09-14 | \$96.82 |
| MINISTER OF FINANCE | 2018-09-21 | \$247.04 |
| MINISTER OF FINANCE | 2018-09-27 | \$340.88 |
| MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRATEGY | 2018-09-14 | \$1,630.37 |

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| MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRATEGY | 2018-09-21 | \$272.58 |
| MIRCOM TECHNOLOGIES LIMITED | 2018-09-21 | \$130.20 |
| MJS HVAC SERVICES INC. | 2018-09-21 | \$446.25 |
| MORAND, LEO | 2018-09-14 | \$104.97 |
| OKANAGAN VALLEY NEWSPAPER GROUP | 2018-09-14 | \$7,980.00 |
| PAULSON MECHANICAL SYSTEMS LTD. | 2018-09-21 | \$3,679.33 |
| PENNEY, JENNIFER | 2018-09-07 | \$70.00 |
| PETERS, TRAVIS PATRICK | 2018-09-14 | \$42.12 |
| PETRO CANADA | 2018-09-21 | \$6,208.29 |
| PINES BIBLE CAMP | 2018-09-07 | \$16,533.41 |
| POURBOYS MECHANICAL LTD. | 2018-09-14 | \$2,318.40 |
| POWNALL CONSTRUCTION & FORM RENTAL | 2018-09-21 | \$67,200.00 |
| PROSIGN | 2018-09-21 | \$1,092.72 |
| PUROLATOR INC. | 2018-09-14 | \$176.08 |
| PUROLATOR INC. | 2018-09-21 | \$69.28 |
| R B MECHANICAL | 2018-09-27 | \$93.98 |
| RECEIVER GENERAL | 2018-09-05 | \$652.16 |
| RECEIVER GENERAL | 2018-09-07 | \$458.99 |
| RECEIVER GENERAL | 2018-09-21 | \$503.80 |
| RECEIVER GENERAL FOR CANADA | 2018-09-07 | \$91,751.57 |
| RECEIVER GENERAL FOR CANADA | 2018-09-21 | \$105,315.83 |
| RECEIVER GENERAL FOR CANADA | 2018-09-21 | \$257.55 |
| RED DRAGON CONSULTING | 2018-09-21 | \$14,860.54 |
| REES, JOE | 2018-09-07 | \$556.20 |
| REGIONAL DISTRICT OF CENTRAL KOOTENAY | 2018-09-21 | \$825.30 |
| REILLY, BRIANNA | 2018-09-07 | \$115.00 |
| ROCK CREEK COMMUNITY MEDICAL SOCIETY | 2018-09-21 | \$40.00 |
| ROCK ISLAND RV | 2018-09-14 | \$200.04 |
| ROSSLAND FALL FAIR CORE GROUP | 2018-09-27 | \$2,160.00 |
| ROSSLAND HISTORICAL MUSEUM & ARCHIVES | 2018-09-21 | \$6,250.00 |
| ROTVOLD MARGUERITE | 2018-09-07 | \$162.10 |
| ROYAL CANADIAN LEGION BR. #11 | 2018-09-27 | \$11,700.00 |
| SANTORI, KEVIN | 2018-09-21 | \$479.45 |
| SAVE-ON-FOODS | 2018-09-14 | \$2,798.97 |
| SAVE-ON-FOODS | 2018-09-21 | \$23.48 |
| SECURE BY DESIGN | 2018-09-14 | \$45.70 |
| SELECT OFFICE PRODUCTS | 2018-09-14 | \$111.10 |

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| SELECT OFFICE PRODUCTS | 2018-09-21 | \$765.01 |
| SELKIRK COLLEGE (CASTLEGAR) | 2018-09-27 | \$5,250.00 |
| SHAW CABLE | 2018-09-14 | \$300.14 |
| SHAW CABLE | 2018-09-21 | \$493.25 |
| SHAW CABLESYSTEMS G.P. | 2018-09-07 | \$60.92 |
| SILVER CITY TRAP & SKEET CLUB | 2018-09-21 | \$20,000.00 |
| SOCIETA M.S. CRISTOFORO COLOMBO LOGGIA NO. 1 | 2018-09-27 | \$4,500.00 |
| SOCIETY FOR PREVENTION OF CRUELTY TO ANIMALS | 2018-09-07 | \$7,437.00 |
| SOLUTIONS NOTARIUS INC. | 2018-09-21 | \$229.95 |
| TELUS COMMUNICATIONS (B.C.) INC. | 2018-09-07 | \$57.24 |
| TELUS COMMUNICATIONS (B.C.) INC. | 2018-09-14 | \$2,416.08 |
| TELUS COMMUNICATIONS (B.C.) INC. | 2018-09-21 | \$716.82 |
| TELUS COMMUNICATIONS (B.C.) INC. | 2018-09-27 | \$26,073.12 |
| TELUS MOBILITY | 2018-09-27 | \$4,254.34 |
| THE CITY OF ROSSLAND | 2018-09-27 | \$602.43 |
| THE PASTRY SHOP | 2018-09-21 | \$343.95 |
| TRAIL ALLIANCE CHURCH | 2018-09-07 | \$2,118.08 |
| TRAIL GYMNASICS CLUB SOCIETY | 2018-09-21 | \$1,850.00 |
| TRAIL MINOR BASEBALL | 2018-09-14 | \$1,401.54 |
| TRAIL ROOFING LTD. | 2018-09-07 | \$1,118.25 |
| TRERISE, JANET | 2018-09-07 | \$70.00 |
| TROBAK, DAN | 2018-09-21 | \$1,378.13 |
| UNION OF BRITISH COLUMBIA MUNICIPALITIES | 2018-09-14 | \$414.75 |
| UNITED RENTALS OF CANADA INC. | 2018-09-07 | \$5,029.53 |
| URBAN MATTERS CCC LTD. | 2018-09-07 | \$4,164.30 |
| URBAN SYSTEMS | 2018-09-21 | \$35,882.82 |
| URBAN SYSTEMS | 2018-09-27 | \$6,655.17 |
| VAN HOOGEVEST, MELINA C | 2018-09-14 | \$319.76 |
| VANCE, ASHLEY | 2018-09-21 | \$47.50 |
| VERSA-TASK SERVICES | 2018-09-21 | \$180.00 |
| VISTA RADIO LTD. | 2018-09-14 | \$395.05 |
| VON DIEBITSCH, RAYMOND | 2018-09-21 | \$153.29 |
| VOYKIN, ROD | 2018-09-14 | \$1,260.00 |
| W.D. SHEETMETAL LTD. | 2018-09-14 | \$238.88 |
| WALLS, PATRICK | 2018-09-07 | \$70.00 |
| WARFIELD FAS GAS | 2018-09-21 | \$593.64 |
| WASTE MANAGEMENT | 2018-09-21 | \$1,079.54 |
| WATERHOUSE ENVIRONMENTAL SERVICES CORPORATION | 2018-09-14 | \$1,512.00 |
| WEBB, STANLEY | 2018-09-07 | \$100.00 |

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| WEIBERG, MICHELE | 2018-09-27 | \$3,000.00 |
| WESCO DISTRIBUTION CANADA LP | 2018-09-07 | \$120.86 |
| WESCO DISTRIBUTION CANADA LP | 2018-09-21 | \$142.94 |
| WHITLOCK INSURANCE SERVICES | 2018-09-07 | \$858.00 |
| WILLIAMS, KEITH | 2018-09-14 | \$360.23 |
| WOMEN IN NEED SOCIETY | 2018-09-14 | \$250.00 |
| XEROX CANADA LTD. | 2018-09-14 | \$49.43 |
| YE OLDE FLOWER SHOPPE | 2018-09-27 | \$88.48 |
| Total Payables | | \$1,043,887.86 |



**Policy and Personnel Committee
September 6, 2018
RDKB Board Room, Trail, B.C.
Minutes**

Committee Members Present:

Director J. Danchuk, Meeting Chair (Committee Vice-Chair)
Director R. Russell, via teleconference
Director G. McGregor
Director V. Gee
Director L. McLellan
Alternate Director S. Santori

Staff Present

M. Andison, Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary

CALL TO ORDER

Director Danchuk, Policy and Personnel Committee Vice-Chair, assumed the meeting Chair in Committee Chair Martin's absence and he called the meeting order at 2:03 p.m.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the September 6, 2018 meeting of the Policy and Personnel Committee was presented as revised from the original version that had been created for the June meeting which was cancelled.

Moved: Director McGregor Seconded: Director McLellan

That the agenda for the September 6, 2018 meeting of the Policy and Personnel Committee be adopted as amended.

Carried.

ADOPTION OF MINUTES

The minutes of the Policy and Personnel Committee meeting held May 9, 2018 were presented.

Moved: Director McLellan Seconded: Director McGregor

That the minutes of the Policy and Personnel Committee meeting held May 9, 2018 be adopted as presented.

Carried.

GENERAL DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

Policy and Personnel Committee Action Items - as of August 31, 2018

The Policy and Personnel Committee Action Items as of August 31, 2018 were presented.

It was agreed to remove the action item regarding discussions and staff research around regional labour negotiations, and it was;

Moved: Director McGregor Seconded: Director McLellan

That the Policy and Personnel Committee Action Items as of August 31, 2018 be received as amended with removal of the April 20, 2017 Action Item respecting discussions and staff research into regional labour negotiations.

Carried.

T. Lenardon, Manager of Corporate Administration/Corporate Officer Re: Responsible Conduct Guiding Principles Policy

A staff report from Theresa Lenardon, Manager of Corporate Administration/Corporate Officer regarding a guiding principles policy for elected and appointed officials' responsible conduct was presented.

The Committee members agreed that the guiding principles document with a code of conduct as a background document and policy procedure is more appropriate for the RDKB as an organization and results in a more suitable approach for dealing with elected officials' behaviour than what was originally presented in May.

The Committee discussed possible consequences for Directors who may be unwilling to sign the Guiding Principles Policy. There was agreement that RDKB elected officials, as well as appointed Alternate Directors will be expected to sign the Policy when they are appointed and take their Oaths of Office. Staff was directed to revise the Responsible Conduct Guiding Principles Policy to reflect this expectation, and it was;

Moved: Director Russell Seconded: Director Gee

That the draft Responsible Conduct Guiding Principles Policy be revised to include a statement that as elected officials on the RDKB Board of Directors, and as the appointed RDKB Alternate Director, RDKB Directors and Alternate Directors will be expected to sign the Policy when they take their Oaths of Office. **FURTHER** that the revised Responsible Conduct Guiding Principles Policy and Policy

Procedure-Application of the Code of Conduct be referred to the Board of Directors for comments as per the procedure set out in the Policy Development and Review Policy.

Carried.

M. Andison, Chief Administrative Officer

Re: Use of Surveillance Cameras for Monitoring Public Activities at RDKB Facilities Policy

A staff report from Mark Andison, Chief Administrative Officer presenting a revised version of the Use of Surveillance Cameras for Monitoring Public Activities at RDKB Facilities Policy for the Committee's review was presented.

The Committee reviewed the changes made to the draft policy since the previous meeting and discussed the staff recommendation.

The Committee members also discussed the points in the proposed policy procedure section respecting the location and positioning of surveillance cameras, the images collected through surveillance and other points in the draft policy respecting personal privacy. There was overall agreement that these points should remain in the policy as the policy itself, and these sections are in compliance with the privacy regulations in the *Freedom of Information and Protection of Privacy Act*, and it was;

Moved: Director McLellan Seconded: Director McGregor

That the *Use of Surveillance Cameras for Monitoring Public Activities at RDKB Facilities Policy* be amended to:

1. include the proper legislative reference to the *Freedom of Information and Protection of Privacy Act* and
2. change the current reference in the policy to "the village administrator or C.A.O." to "the municipal C.A.O." to ensure that the reference is broadly applicable to all types of municipalities within the RDKB.
3. To update the policy title by removing "at RDKB facilities" from the title.
4. To remove "at RDKB facilities such as recycling depots and landfills" from the first bullet under the "Procedure" heading.
5. To remove the last clause stating: "allow staff to monitor the images from the site from designated computers to determine maintenance requirements of the facilities."
6. To remove the last sentence of the fifth bullet under the "Procedure" heading stating: "Persons wishing to not be subject to surveillance have the option to not use the facility."

FURTHER that the amended draft policy be circulated to members of the Board of Directors for comment in accordance with the Policy Development and Review Policy.

Carried.

M. Andison, Chief Administrative Officer

Re: Post-election Board Workshops

A staff report from Mark Andison, Chief Administrative Officer regarding the scheduling of post-election Board workshops was presented.

Mr. Andison reviewed the following proposed schedule for holding post-election workshops for the Board of Directors:

1. Work Plan and Board orientation session (January 18/19, 2019),
2. Meetings with the Finance Department (prior to Board November 29, 2018 Board meeting),
3. Formal strategic planning with Jerry Berry (December 7/8, 2018), and
4. Roles of Directors during emergencies (date to be determined in March 2019).

Moved: Director Russell Seconded: Director McGregor

That the Policy and Personnel Committee direct staff to (tentatively) schedule the Board post-election workshops as proposed in the staff report dated August 31, 2018 from Mark Andison, CAO and which was presented to the Policy and Personnel Committee on September 6, 2018. **FURTHER** that staff contact Mr. Jerry Berry, JB Consultants to confirm his availability to facilitate the RDKB Strategic Planning Session Friday, December 7 and Saturday, December 8, 2018.

Carried.

NEW BUSINESS

M. Andison, Chief Administrative Officer

Re: CAO Performance Evaluation

A staff report from Mark Andison, Chief Administrative Officer (CAO) intended to initiate the annual CAO performance evaluation was presented.

Mr. Andison reviewed his report noting that the RDKB CAO Employment Contract includes a provision for an annual performance evaluation using*the Canadian Association of Municipal Administrators (CAMA) CAO Performance Evaluation Toolkit, other tools a prescribed by the Board and past practice as guides.*

The Committee discussed the CAMA Toolkit format, the template for annual goal setting and the rating system, which includes space for narratives/comments rather than the evaluation including only the historical numbered scoring matrix. Director McGregor explained the RDKB's history respecting the Board's preference to use a numbered matrix rather than narratives and comments. She explained that given it is easy to identify which respondents made which comments (e.g. when using narratives), that in the past, many Directors chose not to participate in the evaluation at all.

The Committee members discussed the RDKB CAO Performance Evaluation Policy, which has been used in the past and it was noted that the Policy could be revised to add space for narratives and comments. It was noted that based on the Realize Strategies Governance and Organizational Review Report, the current RDKB Policy is not intended or designed to be a 360 evaluation and it was essentially drafted using the CAMA procedure outline, and it was;

Moved: Director Russell Seconded: Director McGregor

That work commence on developing the method for the 2018 Chief Administrative Officer Performance Evaluation using the RDKB Chief Administrative Officer Performance Evaluation Policy that has been used in the past including the evaluation questionnaire presented in the August 30,

2018 staff report from Mark Andison, Chief Administrative Officer and which was considered by the Policy and Personnel Committee on September 6, 2018.

Carried.

The CAO and RDKB Board Chair will discuss a timeline for moving forward to develop the evaluation method.

Discussion and Update

Re: Realize Strategies Governance Organizational Review Report and Recommendations

Staff provided information regarding the revisions that have been made to the various recommendation items listed in the Review Report table since January 2018. M. Andison, CAO advised that for a future meeting, he will provide a narrative that will include updates on each of the individual review items.

The Committee members discussed the revisions. It was noted that in the future, a better interface will be required to track the changes and updates. It was also noted that the overall RDKB Board of Directors has requested the items which are "no longer relevant" and "completed" remain in the table.

After reviewing recommendation #19; *Board of Directors Performance Agreement*, the Committee agreed that work should begin on developing and implementing a Performance Agreement for the Board of Directors, with the Board reaching a decision as to a timeline for regular reviews of such an Agreement.

There was a discussion respecting when the Review Report could be released to the public. It was agreed that the remaining work needs to be completed and the document made presentable before it is released, and it was;

Moved: McGregor Seconded: Director Gee

That the Realize Strategies Governance Organizational Review Report, including the updates made since January 2018 be received as presented.

Carried.

LATE (EMERGENT) ITEMS

There were no late emergent items to discuss.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

There was a discussion regarding the following items that were referred from the August 30, 2018 Board meeting to the Policy and Personnel Committee:

1. Process for making spontaneous resolutions at Board meetings.
2. Release of minutes of RDKB Board meetings to the public before the Board of Directors has received them.

Moved: Alternate Director Santori Seconded: Director Gee

That a process for making spontaneous resolutions at Board meetings and the matter of releasing minutes of RDKB Board meetings to the public before the Board has received and had an opportunity for review, be added to the Policy and Personnel Committee List of Action Items. **FURTHER** that a discussion regarding the Board's review of contentious issues in open meetings and at meetings where members of the public are present be deferred to a future Policy and Personnel Committee meeting. **FURTHER** that when discussions action items, that RDKB Committee and Board members identify the level of priority as high, medium or low priority.

Carried.

Moved: Director Russell Seconded: Alternate Director Santori

That the Post Election Work Plan and Orientation session scheduled for January 18 and 19, 2019 include a discussion respecting projects and work currently undertaken in-house, but which could be undertaken by a contractor or consultant.

Carried.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not necessary.

CLOSED (IN CAMERA) SESSION

A closed meeting was not required.

ADJOURNMENT

Their being no further business to discuss, the meeting was adjourned (3:10 p.m.).

TL



Utilities Committee

May 9, 2018

RDKB Board Room-Trail, BC

5:00 p.m.

Minutes

Committee Members Present:

Director P. Cecchini, Chair
Director D. Langman, Vice-Chair
Director G. McGregor
Director A. Grieve
Director L. Worley
Director V. Gee, via teleconference
Director M. Martin
Director L. McLellan

Staff Present:

G. Denkovski, Manager of Infrastructure and Sustainability
T. Lenardon, Manager of Corporate Administration/Recording Secretary

Others Present:

Alternate Director B. Edwards, Electoral Area B/Lower Columbia-Old Glory

CALL TO ORDER

The Chair called the meeting to order at 5:00 p.m.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the May 9, 2018 Utilities Committee meeting was presented.

Moved: Director McLellan Seconded: Director McGregor

That the agenda for the May 9, 2018 Utilities Committee meeting be adopted as presented.

Carried.

ADOPTION OF MINUTES

The minutes of the Utilities Committee meeting held on March 14, 2018 were presented.

Moved: Director Langman Seconded: Director McGregor

That the minutes of the Utilities Committee meeting held March 14, 2018 be adopted as presented.

Carried.

GENERAL DELEGATIONS

There were no delegations present.

UNFINISHED BUSINESS

Utilities Committee Action Item List - as of May 4, 2018

The Utilities Committee Action Item List as of May 4, 2018 was presented.

G. Denkovski, Manager of Infrastructure and Sustainability answered inquiries and provided further information regarding the following action items:

Sept. 13/16-Sole and Benefiting Regional Interceptor Assets to Cities of Trail and Rossland: Referenda will be held in Trail, Rossland and Warfield regarding divesting of the regional sewer assets. The Manager of Corporate Administration/Chief Elections officer advised that RDKB staff and staff from the municipal service participants would be meeting in the near future to discuss the legislative requirements for the overall voting process as well as the ballot question(s). The Manager of Infrastructure and Sustainability answered further inquiries regarding the transfer of ownership of the sewer assets to the sole and dual benefiting communities, the Minutes of Settlement and the municipal agreements that will be

required. For a future Committee meeting, staff will provide a report with respect to divesting the regional sewer assets to the sole benefiting communities. The report will also include information regarding the dual benefiting communities (Rossland and Warfield).

Feb. 14/18-Columbia Pollution Control Center Secondary Treatment Design

Endorsement: Staff explained the discrepancies and advised that the Skada Technician will be on site to review the reasons for the discrepancies.

Moved: Director Grieve Seconded: Director Worley

That the Utilities Committee Action Item List as of May 4, 2018 be received as presented.

Carried.

G. Denkovski, Manager of Infrastructure and Sustainability

Re: Grant Opportunity Tracking

A verbal report from Goran Denkovski, Manager of Infrastructure and Sustainability, on the tracking of grant opportunities was presented.

Staff reviewed the FCM Green Municipal Fund, which provides up to \$100,000 for engaging climate change professionals to work on and implement the RDKB Carbon Reduction Action Plan.

The Manager of Infrastructure and Sustainability reviewed the expansion of the Columbia Pollution Control Centre (CPCC) wastewater intake project and suggested that when members of the Committee are attending the UBCM and other conferences that they network with staff from Infrastructure Canada to discuss the project. To assist with discussions, staff will prepare a briefing note and will provide names and contact information for staff and professionals from Infrastructure Canada and other agencies.

Moved: Director Worley Seconded: Director Langman

That the verbal report from Goran Denkovski, Manager of Infrastructure and Sustainability, on the tracking of grant opportunities be received. **FURTHER** staff be instructed to prepare a briefing note, provide names, and contact information of staff and professionals from Infrastructure Canada and other agencies to assist RDKB Directors in discussions regarding the Columbia Pollution Control Centre project.

Carried.

G. Denkovski, Manager of Infrastructure and Sustainability
Re: Oasis-Rivervale Sewer Utility and East End Regionalized Sewer Utility Agreement

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding a draft contract between the Oasis-Rivervale Sewer Utility and East End Regionalized Sewer Utility for future wastewater conveyance, treatment and disposal services was presented.

There was a discussion regarding the inclusion of Electoral Area B/Lower Columbia-Old Glory as a participant in the East End Regional Sewerage Service (with Cities of Trail and Rossland and Village of Warfield) as opposed to entering into a contract arrangement for the RDKB to deliver service to Oasis-Rivervale.

Moved: Director Worley Seconded: Director Martin

That the Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding a draft contract between the Oasis-Rivervale Sewer Utility and East End Regionalized Sewer Utility for future wastewater conveyance, treatment and disposal services, be received.

Carried.

NEW BUSINESS

Jeff Paakkunainen, Chief Utilities Operator
Re: CPCC Sanitary Sewer Monthly Report February and March 2018

A staff report by Jeff Paakkunainen, Chief Utilities Operator, regarding the Sanitary Sewer Monthly report for February and March 2018, was presented.

Moved: Director Grieve Seconded: Director Langman

That the staff report by Jeff Paakkunainen, Chief Utilities Operator, regarding the Sanitary Sewer Monthly report for February and March 2018, be received.

Carried.

G. Denkovski, Manager of Infrastructure and Sustainability
Re: Flow Meter Report for Volume Data Collected from February and March 2018 (ISL Engineering)

A Flow Meter Report summarizing volume data collected for the months of February and March 2018 for Rossland, Warfield and the Columbia Pollution Control Centre, as submitted by ISL Engineering was presented.

Moved: Director Langman Seconded: Director Worley

That the Flow Meter Report summarizing volume data collected for the months of February and March 2018 for Rossland, Warfield and the Columbia Pollution Control Centre, as submitted by ISL Engineering be received as presented.

Carried.

**G. Denkovski, Manager of Infrastructure and Sustainability
Re: Christina Lake Water Monthly Report - February and March 2018
(Chuck Clemens Tom Wynn)**

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability/Chuck Clemens Tom Wynn, regarding the Christina Lake Water Monthly report for February and March 2018, was presented.

Moved: Director Grieve Seconded: Director Worley

That the staff report from Goran Denkovski, Manager of Infrastructure and Sustainability/Chuck Clemens Tom Wynn, regarding the Christina Lake Water Monthly report for February and March 2018, be received.

Carried.

**G. Denkovski, Manager of Infrastructure and Sustainability
Re: Christina Lake Solar Aquatic Center February and March 2018 Biological
Operations Reports
(Nik Capyk, Stewardship Coordinator)**

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability/Nik Capyk, Stewardship Coordinator, regarding February and March 2018 biological operations for the Christina Lake Solar Aquatic Center, was presented.

Moved: Director Worley Seconded: Director McLellan

That the staff report from Goran Denkovski, Manager of Infrastructure and Sustainability/Nik Capyk, Stewardship Coordinator, regarding the February and March 2018 biological operations for the Christina Lake Solar Aquatic Center, be received.

Carried.

J. Paakkunainen, Chief Utilities Operator

Re: Warfield, Columbia Gardens and Rivervale Water Monthly Report - February and March 2018

A staff report from Jeff Paakkunainen, Chief Utilities Operator, regarding the Water Monthly report for February and March 2018, was presented.

Moved: Director Langman Seconded: Director Martin

That the staff report from Jeff Paakkunainen, Chief Utility Operator, regarding the Water Monthly report for February and March 2018, be received.

Carried.

LATE (EMERGENT) ITEMS

There were no late emergent items to discuss.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

A discussion was not necessary.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not required.

CLOSED (IN CAMERA) SESSION

A closed meeting was not necessary.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned (time: 5:28 p.m.).

TL



Electoral Area Services Committee Minutes

Thursday, September 20, 2018
RDKB Board Room, 2140 Central Ave.,
Grand Forks, BC

Directors Present:

Director Ali Grieve, via teleconference
Director Linda Worley
Director Grace McGregor
Director Roly Russell
Director Vicki Gee

Other Directors Present:

Director Frank Konrad

Staff Present:

Mark Andison, Chief Administrative Officer, via teleconference
James Chandler, General Manager of Operations/Deputy CAO, via teleconference
Donna Dean, Manager of Planning and Development
Maria Ciardullo, Recording Secretary

CALL TO ORDER

Chair Worley called the meeting to order at 4:40 p.m.

ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

September 20, 2018

An addition to the agenda regarding ALR changes was made as a discussion item for a future agenda.

Moved: Director Russell

Seconded: Director McGregor

That the September 20, 2018 Electoral Area Services Agenda be adopted as amended.

Carried.

MINUTES

April 12, 2018 and May 17, 2018

Moved: Director McGregor

Seconded: Director Gee

That the April 12 and May 17, 2018 Electoral Area Services meeting minutes be adopted.

Carried.

DELEGATIONS

UNFINISHED BUSINESS

Memorandum of EAS Committee Action Items

There was discussion regarding bylaw enforcement and various possible models to deliver bylaw enforcement and the challenges of enforcement of bylaws. The Committee members agreed they would like to see bylaw enforcement included in the budgeting process and would like to move the adjudication process along by hiring a contractor.

Moved: Director McGregor

Seconded: Director Russell

That the Memorandum of Committee Action Items be received and that the process to secure external assistance to deliver bylaw adjudication proceed.

Carried.

NEW BUSINESS**Chinook Scaffolding****RE: Development Permit**

1140 Lower China Creek Road, Genelle

RDKB File: B-7187-08838.500

Donna Dean, Manager of Planning and Development, briefly reviewed the application with the Committee members. It was mentioned that the Advisory Planning Commission had no concerns with the application.

Moved: Director McGregor

Seconded: Director Russell

That the staff report regarding the Development Permit application submitted by WSA Engineering, on behalf of North Country Holdings Ltd., to add a structure and increase the size of an existing building on a property within the Industrial Development Permit Area on the parcel legally described as Lot 2, District Lot 7187, Plan NEP12287, KD, Electoral Area 'B'/Lower Columbia-Old Glory, be received.

Carried.

Stella Jones Canada Inc.**RE: Marijuana Production Facility**

775 Highway 395, Christina Lake, BC

RDKB File: C-312-02632.315

Donna Dean reviewed the application and mentioned that any issues were addressed by the applicant. The Electoral Area 'C'\Christina Lake Advisory Planning Commission supports this application.

Moved: Director McGregor

Seconded: Director Russell

That the staff report regarding the Development Permit application submitted by Jason Taylor of Smokey Mountain Craft Cannabis on behalf of Stella Jones Canada Inc., to construct a 20,000ft² building to propagate, dry, process and store cannabis within the Industrial Development Permit Area on the parcel legally described as Lot 2, District Lot 312, Plan KAP39263, SDYD, Except Plan KAP60786, KAP 80226, Electoral Area C/Christina Lake, be received.

Carried.

Judith Campbell

RE: MOTI Subdivision

48 Kingsley Road, Christina Lake

RDKB File: C-970-04413.000

Donna Dean reviewed the application with the Committee members.

Moved: Director McGregor

Seconded: Director Russell

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision on the parcel legally described as Lot 11, Plan KAP5313, DL 970, SDYD, Electoral Area C/Christina Lake, be received.

Carried.

Cannabis Legalization - Zoning Bylaw Considerations

RDKB File: C-56

The Committee members discussed this at length. The main issues were cement based production on ALR lands; retail sales; and manufacturing. Chair Worley, Director McGregor and Director Gee are in favour of proceeding with the bylaws in their respective areas. Directors Grieve and Russell have deferred the item back to their Advisory Planning Commissions for further discussion.

Moved: Director Russell

Seconded: Director Gee

Electoral Area 'B' / Lower Columbia-Old Glory

That the following bylaw amendments be supported: amend the Electoral Area 'B' / Lower Columbia-Old Glory Official Community Plan Bylaw No. 1470 to add a policy regarding the prohibition of cement based, cannabis production on ALR land and add a policy outlining the requirements of a zoning bylaw amendment to allow cannabis retail sales and to amend the Area 'B' / Lower Columbia-Old Glory Zoning Bylaw No. 1540 to prohibit cannabis retail sales and cement based cannabis production as a prohibited use and further that staff be directed to draft amendment bylaws for presentation to the RDKB Board of Directors for first and second readings and to schedule and hold a public hearing on the proposed amendment bylaws.

Electoral Area 'C'/Christina Lake

That the following bylaw amendment be supported: amend the Electoral Area 'C'/Christina Lake Official Community Plan Bylaw No. 1250 to add a policy regarding the prohibition of cement based, cannabis production on ALR and to amend the Electoral Area 'C'/Christina Lake Zoning Bylaw No. 1300 to prohibit cement based cannabis production in the ALR and that staff be directed to draft amendment bylaws for presentation to the RDKB Board of Directors for first and second readings and to schedule and hold a public hearing on the proposed amendment bylaws.

Electoral Area 'E' – Jewel Lake

That the following bylaw amendments be supported: amend the Electoral Area 'E' Jewel Lake Bylaw No. 855 to add a policy regarding the prohibition of cement based, cannabis production on ALR land and add a policy outlining the requirements of a zoning bylaw amendment to allow cannabis retail sales, and to prohibit cannabis retail sales and cement based cannabis production in the ALR and further that staff be directed to draft the amendment bylaw for presentation to the RDKB Board of Directors for first and second readings and to schedule and hold a public hearing on the proposed amendment bylaw.

Electoral Area 'E' – Mt. Baldy

That the following bylaw amendments be supported: amend the Electoral Area 'E'/ Mt. Baldy Ski Resort Official Community Plan Bylaw No. 1335 to add a policy outlining the requirements of a zoning bylaw amendment to allow for cannabis retail sales and to amend the Electoral Area 'E'/ Mt. Baldy Ski Resort Zoning Bylaw No. 1340 to prohibit cannabis retail sales and further that staff be directed to draft the amendment bylaws for presentation to the RDKB Board of Directors for first and second readings and to schedule and hold a public hearing on the proposed amendment bylaws.

Electoral Area 'E' / - Big White

That the following bylaw amendments be supported: amend the Electoral Area 'E'/ Big White Ski Resort Official Community Plan Bylaw No. 1125 to add a policy outlining the requirements of a zoning bylaw amendment to allow for retail sales and to amend the Electoral Area 'E'/ Big White Ski Resort Zoning Bylaw No. 1166 to prohibit cannabis retail sales and further that staff be directed to draft the amendment bylaws for presentation to the RDKB Board of Directors for first and second readings and to schedule and hold a public hearing on the proposed amendment bylaws.

Carried.

Electoral Area 'C'/Christina Lake
RE: Zoning Amending Bylaw 1680

RDKB File: C-49

The proposed zoning bylaw amendments will address a number of regulations including setbacks and size for accessory buildings, parcel coverage definition, height definition clarification, minimum parcel area exceptions, minimum floor area for a dwelling unit, density regulations to include secondary suites, single family dwellings versus dwelling units and map amendment to show roads.

Moved: Director McGregor

Seconded: Director Gee

That the proposed amendments presented in this staff report "Options to Consider Amending the Electoral Area C/Christina Lake Zoning Bylaw No. 1300" be supported and further that staff be directed to draft an amendment bylaw for presentation to the RDKB Board of Directors for first and second readings and to schedule and hold a public hearing on the proposed bylaw amendments.

Carried.

Gas Tax Update

There was a question on the Boundary museum gas tax application since an earlier recommendation was that the application be considered by the EAS Committee at a future meeting. It was confirmed that the recommendation went directly to the Board of Directors since a number of EAS Committee meeting were cancelled.

Moved: Director Russell

Seconded: Director Grieve

That the Gas Tax update be received.

Carried.

Grant in Aid update

Moved: Director Grieve

Seconded: Director Gee

That the Grant in Aid update be received.

Carried.

LATE (EMERGENT) ITEMS

There were no late or emergent items.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

Revitalization of the ALR: Director Gee described how a number of astounding changes to the ALR are being suggested and all agreed that a report to the EAS Committee at a future date would be beneficial.

CLOSED (IN CAMERA) SESSION

An in camera session was not required.

ADJOURNMENT

There being no further business to discuss, Chair Worley adjourned the meeting at 5:41 p.m.



**Beaver Valley Regional Parks, Trails and Recreation Committee
Minutes
Thursday, June 21, 2018
Beaver Valley Family Park, Fruitvale, BC**

Committee members present:

Director A. Grieve, Chair
Director J. Danchuk
Director P. Cecchini

Staff present:

M. Daines, Manager of Facilities and Recreation

CALL TO ORDER

The Chair called the meeting to order at 3:30 pm.

ACCEPTANCE OF THE AGENDA (additions/deletions)

The agenda for the June 21, 2018 Beaver Valley Regional Parks, Trails and Recreation Committee meeting was presented.

Moved: Director Danchuk Seconded: Director Cecchini

That the agenda for the June 21, 2018 Beaver Valley Regional Parks, Trails and Recreation Committee meeting be adopted as presented.

Carried

ADOPTION OF MINUTES

The minutes of the Beaver Valley Regional Parks, Trails and Recreation Committee meeting held on May 8, 2018 were presented.

Moved: Director Cecchini Seconded: Director Danchuk

That the minutes of the Beaver Valley Regional Parks, Trails and Recreation Committee meeting held on May 8, 2018 be adopted as presented.

Carried

DELEGATIONS

There were no delegations present.

UNFINISHED BUSINESS

Beaver Valley Regional Parks, Trails and Recreation Committee Action Items - June 15, 2018

The Beaver Valley Regional Parks, Trails and Recreation Committee Action Items for the period ending June 15, 2018 were presented.

M. Daines, Manager of Facilities and Recreation, updated the Committee on the following action items:

1. Fairbanks to look in to the viability of replacing the top sheet on the arena roof has been completed.
2. Construction of a new multi-use trail up toward Blizzard Mountain is near completion.
3. Installation of a new chiller in Beaver Valley Arena has been completed.
4. Remodeling of arena viewing room is in progress.
5. Remodeling of arena office is pending.
6. Repainting of the Mazzochi Park washrooms is pending.
7. The repair to the entrance to the Antenna Trail is completed.
8. Expansion of Beaver Valley Family Park campsites has been completed.
9. Added: M. Daines, Manager of Facilities and Recreation, will look in to the costs of having Beaver Valley Family Park sprayed for the prevention of mosquitoes.

Moved: Director Danchuk Seconded: Director Cecchini

That the Beaver Valley Regional Parks, Trails and Recreation Committee Action Items for the period ending June 15, 2018 be received as presented.

Carried

NEW BUSINESS**Discussion****Re: Next Year's Beaver Valley Appreciation Day Event**

It was agreed by the Committee that next year's Beaver Valley Appreciation Day event will take place out at Creekside Park in Fruitvale. Having the event in Fruitvale may draw more people out to the event. A direct mail flyer promoting the event will go out to all residents in the Beaver Valley.

J. Danchuk**Re: Update on Antenna Trail**

Director Danchuk reported that himself, the Manager of Facilities and Recreation, and Larry Postnikoff will need to meet to discuss parking at the entrance of the Antenna Trail. With the owner of the property building directly beside the entrance of the trail, it is going to limit parking.

LATE (EMERGENT) ITEMS**M. Daines****Re: New BV Rec Logo**

The Manager of Facilities and Recreation presented the Committee with a new logo for Beaver Valley Recreation. The logo encompasses the beaver mascot, and shows reference to the sports which are predominant in the Beaver Valley, namely hockey, baseball and figure skating. The Committee liked the logo.

Moved: Director Cecchini Seconded: Director Danchuk

That the Beaver Valley Regional Parks, Trails and Recreation Committee approve the design and the use of the logo as presented.

Carried

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

The Committee discussed the timing of future meetings over the coming summer months. There will be no meetings during July and August unless something pressing comes up.

QUESTION PERIOD FOR PUBLIC AND MEDIA

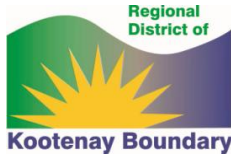
A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned at 4:30 pm.



**Electoral Area "C" Parks & Recreation Commission
Regular Meeting
Wednesday, September 12, 2018
Welcome Centre
8:00 AM**

AGENDA

1. INTRODUCTIONS:

- James Chandler-Manager of Operation/Deputy CAO
- Pickleball Group

2. CALL TO ORDER

3. ACCEPTANCE OF THE AGENDA (ADDITIONS/DELETIONS)

- The agenda for the September 12, 2018 Christina Lake Parks & Recreation Commission meeting is presented.

Recommendation: That the agenda for the September 12, 2018 Christina Lake Parks & Recreation Commission meeting be adopted as presented.

4. DELEGATION:

- **Representation from Pickleball Group-Cassie Williams**
- **George Harris- Collaborative Inc. /Ogee Consulting- 10am Presentation**

5. ADOPTION OF MINUTES

- The minutes of the Christina Lake Parks & Recreation Commission meeting held on June 13, 2018 are presented. –**Pgs 1-4**

Recommendation: That the minutes for the Christina Lake Parks & Recreation Commission meeting held on June 13, 2018 be adopted as presented.

6. OLD BUSINESS

- Christina Lake Community and Nature Park- Report-Delegation -10am
- Survey status for the crosswalk/speed limit petition
- Status of the Pickleball Capital of Canada trademark application.
- Moro Bridge – Dismantled and Removed

7. NEW BUSINESS-

- Christina Lake Community Association 2018 Capital Grant Status/ Capital Grant Application for 2019 – New Storage Building-**Pgs 5-7**

8. INFORMATIONAL ITEMS

A. Financial Plan

- 2018 – RDKB Financial Statement – YTD-**Pgs 8-10**
- Review 2018/19 Work plan-please bring work plan (3 budgets)
- Review Budget (Operating /Capital) –Please bring Budget Binder

B. Correspondence- None

C. Project Updates

- Christina Lake Disc Golf Course
- Kettle River Walk Trail
- Trail Development from Cove Bay to Brown Rd
- Pickleball Court Expansion- **Pgs11-13**

D. Sub Committee Report

- COP Update- Dave Beattie
- Trails – Josh Strzelec- Update

E. Staff Monthly Report/Community Events Report

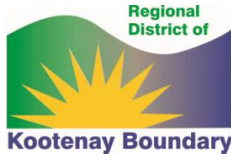
- Recreation Program – Summer Program Verbal Report
 - September Flyer-**Pgs 14-15**
- Park Maintenance –July/August-**Pgs 16-21**
- Community Coordinator Report – Update

9. LATE EMERGENT ITEMS

10.DISCUSSION OF ITEMS FOR FUTURE MEETINGS

11.QUESTION PERIOD FOR PUBLIC MEDIA

12. ADJOURNMENT



**Electoral Area "C" Parks & Recreation Commission
Regular Meeting
Wednesday, September 12, 2018
Welcome Centre
8:00 AM**

MINUTES

Recreation Commission Members present:

Present

Brenda Auge
Carlo Crema
Dave Beattie
Dianne Wales
Joe Sioga
Josh Strzelec
Liz Stewart
Paul Beattie

Absent

Randy Gniewotta-Advised

Staff and others present:

RDKB Staff

Tom Sprado/Lilly Bryant

Area Director

Grace McGregor-Advised

Guest

Donna Wilchynski

1. INTRODUCTIONS:

- James Chandler-Manager of Operation/Deputy CAO

2. CALL TO ORDER-

- The Chair called the meeting to order at 8:00am

3. ACCEPTANCE OF THE AGENDA (ADDITIONS/DELETIONS)

The agenda for the September 12, 2018 Christina Lake Recreation Commission meeting is presented.

Additions: #E Community Coordinator Report

Trail Pad Maps Cost Sharing Request for reprint

26-18

Moved: Paul Beattie

Seconded: Joe Sioga

That the agenda for the September 11, 2018 Christina Lake Recreation Commission meeting be adopted as amended.

Carried

4. DELEGATION:

- **Representation from Pickleball Group-Cassie Williams/ Holly Ashenbrenner**
- Cassie Williams and Holly Ashenbrenner spoke on behalf of the Christina Lake Pickleball Group.
- Facebook page has been established
- 80 -100 players are playing in Christina Lake
- Will be establishing a Membership Fee next season
- Will work with Donna Wilchynski to find grant opportunities for the Pickleball facilities and group

5. ADOPTION OF MINUTES

The minutes of the Christina Lake Recreation Commission meeting held on September 11, 2018 are adopted as presented.

27-18 Moved: Paul Beattie

Seconded: Brenda Auge

That the minutes for the Christina Lake Recreation Commission meeting held on September 11, 2018 be adopted as presented.

Carried

6. OLD BUSINESS

- **Christina Lake Community and Nature Park- Report-Delegation -10am**
 - **George Harris- Collaborative Inc. /Ogee Consulting**
 - **Presentation**
 - George Harris and Ryan Durand met with staff on Tuesday, September 11, 2018 to conduct a site visit at the Nature Park.
 - George Introduced himself to the Christina Lake Parks & Recreation Commission
 - George will provide an initial report for the November 14th meeting
- **Survey status for the crosswalk/speed limit petition-**
 - Donna Wilchynski will collect the petition and staff will send the results to Ministry of Transportation for review.
- **Status of the Pickleball Capital of Canada trademark application.-**
 - Donna will proceed with a letter to move forward with the application for the Capital of Canada Trademark .
 - Will be contacted February 3, 2019 with confirmation for Trademark approval
- Moro Bridge – Dismantled and Removed

7. NEW BUSINESS-

- **Christina Lake Community Association 2018** Capital Grant Status/ Capital Grant Application for 2019 – Request for new Storage Building to be put into the 2019 Budget

8. INFORMATIONAL ITEMS**A. Financial Plan**

- 2018 – RDKB Financial Statement – YTD- Received for Information
- Review 2018/19 Work plan- The work plan will be updated for 2019
- Review Budget (Operating /Capital) – October Meeting will focus on the 2019 budget

B. Correspondence- None**C. Project Updates**

- **Christina Lake Disc Golf Course-**
 - Ministry of Transportation has indicated the proposed property will be used as a gravel source so therefore will not be available for the Disc Golf Course.
- **Kettle River Walk Trail-** No Information received
- **Trail Development from Cove Bay to Brown Rd-**
 - Josh will contact Contractor to follow up with a potential Trail development
- **Pickleball Court Expansion-**

Recommendation: That staff proceed with relocating the Outdoor Fitness equipment this fall and review for developing 3 new Pickle Ball Courts in that location and to include repairs to the Tennis courts in the five year financial plan that may include two additional pickle ball courts.

28-18 Moved: Brenda Auge

Seconded: Carlo Crema

Carried

D. Sub Committee Report

- **COP Update- Dave Beattie-**
 - New member –Lewis George
 - Busy summer
 - Reader Board setup at the school
 - Break and Enter along West Lake Drive
 - Looking for covered storage for the Truck
 - Dave will be stepping down from the leadership role

- **Trails – Josh Strzelec**- Update
 - Trails are in great conditions
 - Will be providing a presentation at the October Meeting
 - Rock was removed from the top of the Johnson Rd. Lake access point

E. Staff Monthly Report/Community Events Report

- **Recreation Program – Summer Program-**
 - Summer swim lessons were very well attended
 - Sand Castle Event – Supported by the Merchants of Christina Lake with giveaway prizes
 - Christina Lake Tourism were involved in the event
 - September Flyer
- **Park Maintenance –July/August**-Received for Information
- **Community Coordinator Report – Update**
 - **Trail Pad Map Reprint** – Requesting funding for reprint for maps
 - Donna Wilchynski will find out how many maps were printed and what the cost was to print.
 - Would like to see the Christina Lake Parks & Recreation fund one third of the cost for reprints.
 - Would need to be included in the 2019 budget

9. LATE EMERGENT ITEMS-

- Carlo Crema will be moving to Kelowna but will remain a Recreation Commission member until he moves.

10.DISCUSSION OF ITEMS FOR FUTURE MEETINGS

11.QUESTION PERIOD FOR PUBLIC MEDIA

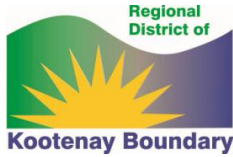
12. ADJOURNMENT

25-18

Moved: Brenda Auge

Lilly Bryant, Recording Secretary

Dianne Wales, Chairperson



**Grand Forks & District Recreation Commission
Regular Meeting
Thursday, Sept 13, 2018**

**David Borchelt Meeting Room (Arena)
8:45 AM**

AGENDA

1. INTRODUCTIONS:

- Border Bruins- Kevin McKinnon

2. CALL TO ORDER

3. ACCEPTANCE OF THE AGENDA (ADDITIONS/DELETIONS)

- The agenda for the September 13, 2018 Grand Forks and District Recreation Commission meeting is presented.

Recommendation: that the agenda for the September 13, 2018 Grand Forks and District Recreation Commission meeting be adopted as presented.

4. DELIGATION-

- Grand Forks Border Bruins-Kevin McKinnon-Club Ice Time allocation

5. ADOPTION OF MINUTES

- The minutes of the Grand Forks and District Recreation Commission meeting held on June 14, 2018 are presented.
Pgs1-4

Recommendation: that the minutes for the Grand Forks and District Recreation Commission meeting held on June 14, 2018 be adopted as presented.

6. OLD BUSINESS

- **Facility Condition Assessment** –Staff Report-
- **Arena:**
 - Honorary Jerseys –Tabled at this time
- **Aquatic Centre**
 - Special Family Swim Rate on Tuesday Evenings For July and August
- **Motion Media Solutions**
 - Follow up Report-Pg 5
- **Learning Garden:**

7. NEW BUSINESS

- **Aquatic Centre 2019 pool Deck Rehabilitation Program & Requisition Increase-Staff Report-Pgs 6-10**
- **Suggested Pool Closure for 2019-(Nigel James)**

8. INFORMATIONAL ITEMS**A. Financial Plan**

- 2018 – RDKB Financial July Income Statement- **Pgs 11-13**
- YTD-2018 Revenue Report-GFREC-**Pg 14**
- YTD-2018 Arena Attendance/ Revenue Report-**N/A**
- YTD/July/August 2018 -Aquatic Attendance/Revenue Report – **Pg15**
- YTD-2018-Comparison Program Statistics Report –Aquatics July/August-**Pgs16-17**
- 2018 –Work Plan/Budget- Please bring binder and copy of Work Plan

B. Correspondence-

- Grand Forks Community Centre Concept Development Plan Executive Summary-**Pgs20-22**

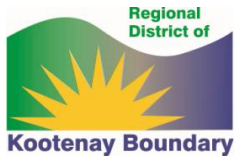
C. Supervisor Reports

- Aquatic Maintenance Coordinator – **Pgs23-27**
- Aquatic Program Coordinator –**Pg28**
- Arena Maintenance Chief Engineer – **Pgs29-32**
- Recreation Program Services Supervisor
 - Summer Family Night Report-**Pg33**
 - Fall Program Update- **Pgs 34-39**
 - September Flyer-**Pgs40-43**

9. LATE EMERGENT ITEMS**10.ROUND TABLE**

- School District # 51-
- Library and Arts Societies (Culture) - None
- Recreation and Culture Committee of City Council-
- Community Members at Large-

11.DISCUSSION OF ITEMS FOR FUTURE MEETINGS**12.QUESTION PERIOD FOR PUBLIC MEDIA****13.CLOSED (IN CAMERA) SESSION****14. ADJOURNMENT**



**Grand Forks & District Recreation Commission
Regular Meeting
Thursday, September 13, 2018
David Borchelt Meeting Room (Arena Viewing Room)
8:45 AM
Minutes**

Minutes of the Regular Meeting of the Grand Forks and District Recreation Commission held September 13, 2018 in the Jack Goddard Memorial Arena – Arena Viewing Room

Present

Brian Noble-Late
Dean Engen-Late
Terry Doody
Nigel James
Susan Routley

Absent

Bob MacLean-Advised
Eric Gillette-Away
Julia Butler-Advised
Teresa Rezansoff-Advised

Staff

Tom Sprado/Lilly Bryant/James Chandler

Area Director

Roly Russell-Away

1. INTRODUCTIONS:

James Chandler-Manager of Operation/Deputy CAO
Border Bruins- Kevin McKinnon/Gerry Foster

2. CALL TO ORDER

Meeting was called to order at **9:03am**

**3. ACCEPTANCE OF THE AGENDA
(ADDITIONS/DELETIONS)**

The agenda for the September 13, 2018 Grand Forks and District Recreation Commission meeting is presented.

Recommendation: that the agenda for the September 13, 2018 Grand Forks and District Recreation Commission meeting be adopted as presented.

16-18 Moved: Terry Doody

Seconded: Susan Routley

Carried

4. DELIGATION

Grand Forks Border Bruins Governor -Kevin McKinnon Club Ice Time Coordinator

Kevin McKinnon spoke on behalf of the Grand Forks Border Bruins with concerns about the allocated time for the Border Bruins Practice time.

Ice time availability was discussed and three options were decided:

Preferred Option 1: Monday-Thursday from 3:30pm to 4:30pm.

Staff explained that the Grand Forks Figure Skating Club is working to establish a Canskate program this fall and they would need the 3:45 to 5:00pm.

Option #2: Monday and Wednesday Evenings from 8:00 to 9:00pm

Tuesday Evenings from 7:45 to 8:45pm

Thursday Evenings from 9:15 to 10:00pm

Option #3: Leave time: 11:30am to 12:30pm- Would affect Players still in school

Option #4: Early Morning ice 6:30 to 7:30am

5. ADOPTION OF MINUTES

- The minutes of the Grand Forks and District Recreation Commission meeting held on June 14, 2018 are presented.

Recommendation: that the minutes for the Grand Forks and District Recreation Commission meeting held on June 14, 2018 be adopted as presented.

17-18 Moved: Terry Doody

Seconded: Susan Routley

Carried

6. OLD BUSINESS

- **Facility Condition Assessment** –Staff Report-
 - The report was not available for the September Recreation Commission Meeting
- **Arena:**
 - Honorary Jerseys
 - Maintenance staff have started to reinstall the Jerseys
 - The New score clock will be installed September 20th
- **Aquatic Centre**
 - Special Family Swim Rate on Tuesday Evenings For July and August-Great Success
 - The Family nights will continue throughout the year
- **Motion Media Solutions**
 - Follow up Report

Recommended: that the staff waive the annual contract fee of \$2000.00 for the 2018 season due to the flooding situation in the community. The contract will continue for the 2019 season providing the annual fee of \$2000.00 is paid in full.

18-18 Moved: Terry Doody

Seconded: Nigel James

Carried

- **Learning Garden:**
 - staff to contact the group for an updated report on the project

7. NEW BUSINESS

- **Aquatic Centre 2019 Pool Deck Rehabilitation Program & Requisition Increase-Staff Report**
 - James Chandler/Tom Spado will meet to discuss the funding options for the project
 - Tender package should be available by the end of 2018 for bidding purposes.
 - Contractors should be ready to start the project in late summer of 2019.
 - Pool closure should be slightly flexible to accommodate contractor's schedule

8. INFORMATIONAL ITEMS

D. Financial Plan

- 2018 – RDKB Financial July Income Statement- Received for Information
- YTD-2018 Revenue Report-GFREC- Received for Information
- YTD-2018 Arena Attendance/ Revenue Report-N/A
- YTD/July/August 2018 -Aquatic Attendance/Revenue Report – Received for Information
- YTD-2018-Comparison Program Statistics Report –Aquatics July/August-Received for Information
- 2018 –Work Plan/Budget- Budgets will be reviewed at the October Meeting

E. Correspondence-

- Grand Forks Community Centre Concept Development Plan Executive Summary-
 - Received for Information
 - Community Futures is initiated the project and have received funding for a feasibility Study

F. Supervisor Reports

- Aquatic Maintenance Coordinator – **Received for Information**
- Aquatic Program Coordinator –**Received for Information**
- Arena Maintenance Chief Engineer – **Received for Information**
- Recreation Program Services Supervisor

- Summer Family Night Report
- Fall Program/September Flyer Update

9. LATE EMERGENT ITEMS-N/A

10. ROUND TABLE

- School District # 51-
- Library and Arts Societies (Culture) - None
- Recreation and Culture Committee of City Council-
- Community Members at Large-

ADJOURNMENT

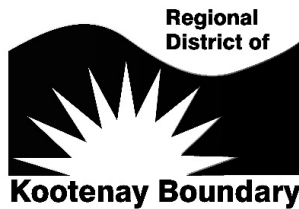
19-18 Moved: Nigel James

That the meeting be adjourned

Carried

Lilly Bryant, Recording Secretary

Dean Engen, Chairperson



**ELECTORAL AREA 'B'/LOWER COLUMBIA-OLD
GLORY**

ADVISORY PLANNING COMMISSION

MINUTE TEMPLATE

Monday, October 1, 2018 at the RDKB Office, Trail, BC, commencing at 7:00 p.m.

PRESENT: Grant Saprunoff, Graham Jones, Mary MacInnis, Fern Acton,
Henk Ravestein, Darlene Espenhain

ABSENT:

RDKB DIRECTOR: Linda Worley, Alternate Bill Edwards.

RDKB STAFF:

GUESTS:

1. CALL TO ORDER

The meeting was called to order at 7:00 pm

2. ADOPTION OF AGENDA (Additions/Deletions)

It was moved and seconded that the October 1, 2018 Electoral Area B'/Lower Columbia-Old Glory APC agenda be adopted.

3. ADOPTION OF MINUTES

It was moved and seconded that the September 4, 2018 Electoral Area 'B'/Lower Columbia-Old Glory Advisory Planning Commission Minutes be adopted.

4. DELEGATIONS

5. UPDATES TO APPLICATIONS AND REFERRALS

Electoral Area 'B'/Lower Columbia-Old Glory APC Minutes
October 1, 2018
Page 1 of 2

6. NEW BUSINESS

Deyanne Davies
Re: MOTI Subdivision
455 Malde creek Road
RDKB File: B-Twp9A-10948.100

Discussion/Observations:

This has been before previously in a slightly different form. We saw no problem previously and our opinion stands.

Recommendation:

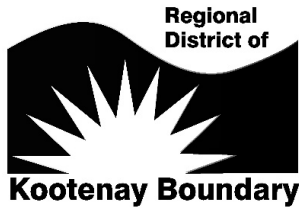
It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be: *(Please select one of the following options)*

1. Supported (with stated reasons if appropriate): As already stated we see no problem with this.

7. FOR INFORMATION

8. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 7:30 pm



ELECTORAL AREA 'C'/CHRISTINA LAKE
ADVISORY PLANNING COMMISSION
MINUTES

Tuesday, October 2, 2018 at the Christina Lake Fire Hall, commencing at 7:00 p.m.

PRESENT: Jennifer Horahan, Phil Mody, Terry Mooney, Butch Bisaro, Dave Bartlett, Ken Stewart, Annie Rioux, Jeff Olsen, David Durand, Terry Mooney and Jeff Olsen

ABSENT: Peter Darbyshire, Jessica Coleman

RDKB DIRECTOR: Grace McGregor

RDKB STAFF:

GUESTS: Andrew Horahan, Interfor and Geoff Bekker, Interfor

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. ADOPTION OF AGENDA (Additions/Deletions)

Recommendation: That the October 2, 2018 Electoral Area 'C'/Christina Lake Advisory Planning Commission Agenda be adopted. (Jennifer/Ken — approved)

3. ADOPTION OF MINUTES

Recommendation: That the September 4, 2018 Electoral Area 'C'/Christina Lake Advisory Planning Commission Minutes be adopted. (Jennifer/Ken — approved)

4. DELEGATIONS

Motion to pause the meeting. Jennifer/Phil — approved.

A presentation by Geoff Bekker and Andrew Horahan, Interfor providing an overview of forestry operations and practices.

Motion to resume the meeting. Annie/Jennifer — approved.

5. UPDATES TO APPLICATIONS AND REFERRALS

6. NEW BUSINESS

Forestry Referral

RE: West Boundary Community Forest Inc. Forest Stewardship Plan

RDKB File: F-13

Discussion/Observations:

Jennifer Horahan asked that she be recused from the discussion.

APC requests that, should West Boundary Community Forest plan to do any logging in our area, they have the representative of the company who will be our point of contact, attend our meeting and make a presentation on their plans. In all cases, we would request that they:

- Provide advance notice;
- Indicate how far in advance of commencement of work they will provide such notice; and
- Provide both logging and road building plans.

Recommendation:

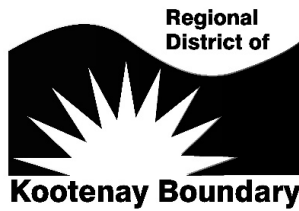
It was moved, seconded and resolved that the APC recommend to the Regional District that the staff recommendations be supported.

7. DISCUSSION

8. FOR INFORMATION

9. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 8:10 p.m. Annie — approved.



ELECTORAL AREA 'E'/WEST BOUNDARY
ADVISORY PLANNING COMMISSION
MINUTES

Monday, October 1, 2018 at the Rock Creek Medical Centre, 100 Cut Off Rd, commencing at 6 PM.

| | |
|------------------------------------|---|
| PRESENT: | Florence Hewer, Fred Marshall, Lynne Storm, Randy Trerise |
| ABSENT with notification: | Frank Van Oyen, Michael Fenwick-Wilson |
| Absent without notification | Grant Harfman, Jamie Haynes |
| RDKB DIRECTOR: | Vicki Gee |
| RDKB STAFF: | None |
| GUEST: | None |

1. CALL TO ORDER

The meeting was called to order at 6 PM.

2. ADOPTION OF AGENDA

Recommendation: That the October 1, 2018 Electoral Area 'E'/West Boundary Planning Commission Agenda be adopted as presented moved by Randy and seconded by Flo. Motion carried.

3. ADOPTION OF MINUTES

Recommendation: That the September 4, 2018 Electoral Area 'E'/West Boundary Planning Commission Minutes be adopted as presented moved by Randy and seconded by Flo. Motion carried.

4. DELEGATIONS

None

5 UPDATES TO APPLICATIONS AND REFERRALS

None

6. NEW BUSINESS

A. Forestry Referral – Vaagen Fibre Canada

RE: West Boundary Community Forest Stewardship Plan

RDKB File: F-13

Discussion/Observations:

Discussion/Observations:

The following comments and concerns were made in relation to this Forest Stewardship Plan:

1. Cover page – The term of the plan is confusing and should extend for 5 years from approval.
2. Pg. 2 – Proposal: Why is FDU 1 included in this plan since it is not part of the Community Forest?
3. Pg. 6 - **Definitions** – HOLDER: only the WBCF should be stated as they are the sole holder of the CF licence.
4. Pg. 14 - **OGMAs** – We have concerns about the flexibility allowed in the document and feel there should be a firmer commitment should be made to retain OGMAs so that the Biodiversity Objectives are more firmly set.
5. Pg. 16 - **Green-up** – Consideration should be given to maintaining the height at 3 meters. What is the justification for reducing the height from 3 meters?
6. Pg. 17 - **Grizzly Bear Habitat and Connectivity Corridors** - as per a recent FPB report and other professionally published reports, there are too many roads in areas identified as very important to grizzly bears and the habitat important to them. A commitment to not add any more roads to these areas and to work to reduce them to scientifically determined levels should be made.
7. Pg. 18 - **Consumptive use streams** - the primary objective should be to prevent any negative impacts on streams licenced for human consumption due to forest development and if any negative impacts do occur to address them as soon as practicable following such disturbance.
8. Pg. 19 - **Enhanced Resource Development Zones – Timber** - change the objective to “good” environmental stewardship. Once again green up heights should be maintained at 3 meters. We have concerns about negative effects on the hydrological cycle.
9. Pg. 23 - **Soils** – We are concerned about the amount of roads as identified in the Kettle River Watershed Management Plan and the potential erosion and sedimentation resulting from roads. We see the need to reduce the area in new roads and fully rehabilitate roads where practicable.
10. Pg. 24 – **Timber Objective** - While we recognize that there are no legal requirements, the chief forester's timber objectives should be recognized and adhered to with the appropriate results and strategies applied.
11. Pg. 26 – **Wildlife objective** – while the holders cannot change this government objective they can and should ensure no net loss either to all wildlife species and/or their habitat due to their operations as far as practicable.

12. Pg. 26 -29 – **Water, Fish, Wildlife and Biodiversity within Riparian Areas** - We believe there are temperature sensitive streams within the FDUs that are on this plan that have not been identified. We notice that there are no referrals to the Okanagan Watershed basin even though some streams flow into the Okanagan watershed. The % of preharvest stems to be retained on S6 Streams should be changed to require at least a 10% retention rather than the proposed 0%. The licensee should include in their results and strategies the Best Management Practices developed by FREP relative to small streams and drainages in the Boundary.
13. Pg. 31 – **Community Watershed** - change the name of the first community watershed to "Bridenville".
14. Pg. 32-33 - **Block sizes** - the creation of large clearcuts (i.e. over 40 ha) is not in the best interests of the public because they may negatively impact the hydrological regime and should not be created without extremely compelling reasons.
15. Pg. 42-43 – **Recreation Sites** – these areas make up a very small percentage of the Boundary and no industrial harvesting should be undertaken in or near the sites in question. Any harvesting allowed would only be a very small-scale salvage operation to ensure public safety or to remove trees that have fallen over and block or impede free use of the area.
16. Pg. 44 – **Measures to deal with invasive species** - the strategies should include (1) reducing the amount of site disturbance; (2) winter logging on sensitive sites; (3) annual training of people on site to identify and report weeds; (4) any disturbed areas greater than 50 m² must be revegetated; (5) the definition of successful establishment needs to be greater than 50%
17. Pg. 45 – **Natural Range Barriers** - the wording needs to be changed to; For the purposes of this measure a "natural range barrier" means a stand of trees or topographic feature that "before" an area is harvested, or a road is built by the FSP holder...."; and in point 3 add to the end of the point "repairing breached fences and gates in a timely manner".
18. Pg. 84, 85, 86 - **Appendix** – Why are these pages included in the FSP? They appear to be part of another FSP.

Recommendation:

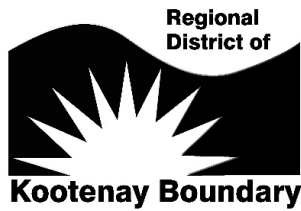
We neither support nor do we not support the Forest Stewardship Plan; however, we believe that the comments and concerns listed above should be forwarded to West Boundary Community Forest for their consideration and response.

8. FOR DISCUSSION

None

9. ADJOURNMENT

It was moved that the meeting be adjourned at 7:17 pm.



ELECTORAL AREA 'A'
ADVISORY PLANNING COMMISSION
MINUTES

Tuesday, October 2, 2018 at the BV Arena Meeting Room, commencing at 4:30 p.m.

PRESENT: Fred Buckley, Linda Green, Rob Ironmonger, Shelley Levick, Craig Stemmler,
ABSENT: Tyleen Underwood
RDKB DIRECTOR: Ali Grieve
RDKB STAFF: Donna Dean and Ken Gobeil
GUESTS: N/A

1. CALL TO ORDER

The meeting was called to order at 4:45 p.m.

2. ADOPTION OF AGENDA

It was moved and seconded that the October 2, 2018 Electoral Area 'A' APC agenda be adopted.

3. ADOPTION OF MINUTES

It was moved and seconded that the May 8, 2018 Electoral Area 'A' APC minutes be adopted.

4. DELEGATIONS

None

5. UPDATES TO APPLICATIONS AND REFERRALS

Electoral Area 'A' APC Minutes
October 2, 2018
Page 1 of 3

6. NEW BUSINESS

A. Village of Fruitvale

RE: Subdivision Referral

1692 Columbia Gardens Road

RDKB File: F-1

The application was submitted for information only as it is within the Village and adjacent to Area A. It was noted that the address of 1692 Columbia Gardens Road was incorrect. The water system is operated by the RDKB and the sewage system is operated by the Village of Fruitvale.

The committee requested that future applications in fringe areas consider the APC's meeting dates to ensure that there is adequate time to respond.

B. Columbia Wireless

RE: Front Counter Referral

Unidentified Crown Land – North of Montrose

RDKB File: A-12

It was noted that the property appears to fall within Atco Forest License area. Craig Stemmler advised that Atco should be requested to provide input. The committee did not provide any objections but agreed that Atco Forest be asked to assess the application.

C. Cannabis Legalization – Zoning Bylaw Considerations

RDKB File: C-56

Donna Dean and Ken Gobeil provided information on zoning implications.

The committee provided the following comments.

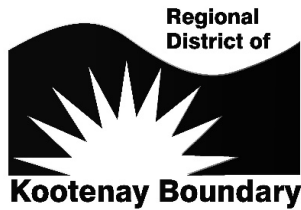
- (1) Cement based, industrial style cannabis production. It was agreed that this style of operation be prohibited.
- (2) Agree to allow commercial cannabis production where agricultural is permitted.
- (3) Retail sales of cannabis in commercial areas be restricted, with the opportunity to rezone on a case by case basis.
- (4) Manufacture of cannabis where light manufacturing or manufacturing is a permitted use. It was agreed that no restrictions were required.

7. FOR INFORMATION

Director Grieve updated the ongoing land use infractions, and drainage issues at the industrial Park.

8. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 5:40 p.m.



ELECTORAL AREA 'E' (BIG WHITE)

ADVISORY PLANNING COMMISSION

MINUTES

Tuesday, October 2nd, 2018 at Big White Fire Hall - Big White Ski Resort,
commencing at 4:00 p.m.

Minutes taken by: Paul Sulyma

PRESENT: Deb Hopkinson, Paul Sulyma and Cat Schierer

ABSENT: Jude Brunt, John Lebrun, Gerry Molyneaux

RDKB DIRECTOR: Vicki Gee (telephone)

RDKB STAFF:

GUESTS:

1. **CALL TO ORDER**

The meeting was called to order at 4:00 p.m.

2. **ADOPTION OF AGENDA (Additions/Deletions)**

Recommendation: That the October 2, 2018 Electoral Area 'E'/Big White
Advisory Planning Commission meeting agenda be adopted

3. **ADOPTION OF MINUTES**

Recommendation: That the August 7, 2018 Electoral Area 'E'/Big White
Advisory Planning Commission meeting minutes be adopted.

4. DELEGATIONS

N/A

5. UPDATES TO APPLICATIONS AND REFERRALS

- **Sign for RDKB** – The RDKB passed a motion in support of a distinctive sign for entering the region when driving up to Big White
- **595 Feathertop Variance** – Not supported – RDKB File # BW-4222-07500-950
Neighbor claims RDKB did not support his neighbor's application.
Foundations started pouring after non-approved application
Deb will email Ken G, and Donna D regarding situation.

6. NEW BUSINESS

A) Big White Ski Resort – 9 locations

RE: Liquor Referral – temporary use

RDKB File: BW-4220-10293.275

Discussion/Observations:

APC does not have much concern with the application other than they abide the operating hours as outlined in the proposal.

Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Permit and Development Variance Application be:

- 1) Supported with conditions – As per discussion. Provided the operating hours are followed; specifically the 10 PM closing time, the APC supports the application.

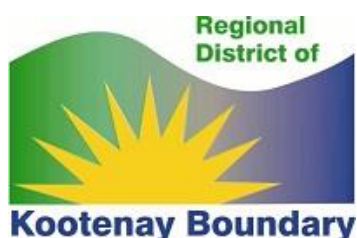
7. FOR INFORMATION

On October 18 at 7pm at The Inn at Big White there will be a public hearing for the proposed bylaw change to disallow Cannabis retail sales at Big White.

Also on October 18 prior to the BWMCDA meeting there will be a presentation about the referendum for the creation of a new Boundary Integrated Watershed Service.

Meeting Concluded At 4:26pm

Electoral Area 'E'/BIG WHITE APC Minutes
October 2nd, 2018
Page 2 of 2



STAFF REPORT

Date: 18 Oct 2018 **File**
To: **Chair Russell, Finance Liaison**
Director Martin and Members of
the Board of Directors
From: Beth Burget, General Manager of
 Finance
Re: 2018 3rd Quarter Results

Issue Introduction

A staff report from Beth Burget, General Manager of Finance, regarding the financial results for the year-to-date ending September 30, 2018.

History/Background Factors

A Financial Plan Comparison with Actuals for the year-to-date ending September 30, 2018 is attached. The report is structured by Committee and provides the annual budget, total revenues, expenses and variance to annual budget as well as % of the annual budget listed by service. Comments are indicated where there are higher or lower than normal variances for this time of year.

The financial summary is not audited and does not meet all accounting standards that would otherwise be applied for final year-end financial statement purposes. Revenue and expense accruals are not booked. This summary is intended for internal purposes only.

The report indicates that to date we have received and/or booked 77% of the annual budgeted revenue. Taxation revenue for the entire year is booked at the time of recording the annual tax requisition and is therefore 100% accounted for. Transfers from reserves are not generally booked until October/November when capital projects are known to be completed.

Major variances in revenue are as follows:

- Service 001 General Government Services - Fortis Grant not yet received

- Service 001 MFA - timing difference - all will flow through by year end
- Service 010 Regionalized Waste Management - planned deficit re landfill liability to be balanced by 2019; Transfer from reserve \$1,158,000 not done - dependent on capital purchases
- Service 012 Emergency Preparedness - Grand Forks flooding impact estimated at \$1.7 million
- Service 015 911 Emergency Communication - \$183k Transfer from Reserve later in the year
- Service 019 Beaver Valley Parks & Trails - Transfer from Reserve \$100k will not be done as Chiller project postponed to 2019; Arbor Project not completed - \$145k
- Service 027 Area C Parks & Trails - \$1.3 million for pedestrian bridge dependent on receiving grant funding
- Service 045 Area D Parks & Trails - \$190k gas tax re dam spillway construction not completed; \$50k gas tax for Trans Canada Trail upgrade not yet completed
- Service 058 Kettle Valley Fire Protection - \$340k borrowing for firehall not yet done
- Service 500 Beaver Valley Water - Grant funding for CWWF Davis Ave project \$102k expected later in the year. Transfer from Reserve \$100k later in the year.
- Service 550 Christina Water - Provincial Grant Funding \$447k for CWWF project expected later in the year. \$165k for Transfers from Reserve to be completed later in the year.
- Service 700 Regionalized Sewer - Provincial Grant Funding \$646k expected later in the year. \$363k for Transfer from Reserve to be completed later in the year.

Expenses at September 2018 are at 59% of the annual budget. Variances relate to capital spending and the Grand Forks Flooding event. Transfers to reserves are generally made later in the year when the measurement of actual to budget can be closer review.

Implications

Quarterly financial reporting will keep the Board better informed.

Advancement of Strategic Planning Goals

Aligns with goal of review and measure of performance.

Background Information Provided

2018 Third Quarter Financial Plan Comparison with Actual attached.

Alternatives

1. Receipt
2. Deferral
3. Approval

Recommendation(s)

That the staff report from Beth Burget, General Manager of Finance regarding the Financial Plan Comparison - 2018 Third Quarter be received.




REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FINANCIAL PLAN COMPARISON with ACTUALS
SEPTEMBER 2018 THIRD QUARTER RESULTS Listed by COMMITTEE

| Kootenay Boundary | | | REVENUE | | | | EXPENSE | | |
|--|---------|---------------|--------------|----------------|-------------------------|--|--------------|--------------|-------------------------|
| DESCRIPTION | Number | ANNUAL BUDGET | ACTUAL | VARIANCE | % USE OF FINANCIAL PLAN | Comments | ACTUAL | VARIANCE | % USE OF FINANCIAL PLAN |
| Finance Committee | | | | | | | | | |
| General Government Services | 001 | \$ 4,312,334 | \$ 3,819,505 | \$ (492,829) | | Rev - Fortis Grant \$300k not yet rec'd, common costs recorded monthly; 89% Exp - Trf to Reserve \$1 m not yet done, cap projects \$160k not completed | \$ 1,958,667 | \$ 2,353,667 | 45% |
| MFA Debenture Debt | 001 MFA | \$ 2,474,576 | \$ 2,029,915 | \$ (444,661) | 82% | timing difference - all MFA payments will be collected from municipalities by year-end | \$ 2,029,915 | \$ 444,661 | 82% |
| Building & Plumbing Inspection | 004 | \$ 960,477 | \$ 917,107 | \$ (43,370) | 95% | Exp - Capital projects - Cityview software/veh purchase \$62k not yet done; salaries timing difference due to timing of Manager appointments | \$ 573,601 | \$ 386,876 | 60% |
| Reserve for Feasibility Studies | 006 | \$ 101,559 | \$ 61,549 | \$ (40,010) | 61% | Rev - Grants for Oasis, Deer Ridge and GF Irrig not yet rcv'd; Exp - no costs for Oasis, Deer Ridge and GF Irrig expected this year | \$ 1,169 | \$ 100,390 | 1% |
| TOTAL FINANCE COMMITTEE | | \$ 7,848,946 | \$ 6,828,076 | \$ (1,020,870) | | | \$ 4,563,352 | \$ 3,285,594 | |
| Beaver Valley Recreation | | | | | | | | | |
| Beaver Valley Arena | 020-011 | \$ 594,239 | \$ 517,070 | \$ (77,169) | 87% | Rev - user fees throughout year | \$ 397,372 | \$ 196,867 | 67% |
| Beaver Valley Recreation | 020-013 | \$ 251,101 | \$ 254,567 | \$ 3,466 | 101% | Rev - user fees throughout year | \$ 236,555 | \$ 14,546 | 94% |
| Beaver Valley Parks & Trails | 019 | \$ 1,090,443 | \$ 800,524 | \$ (289,919) | 73% | Rev/Exp - Trf from reserve \$100k will not be done this year as capital project (chiller) postponed to 2019. | \$ 857,358 | \$ 233,085 | 79% |
| TOTAL BEAVER VALLEY RECREATION | | \$ 1,935,783 | \$ 1,572,161 | \$ (363,622) | | | \$ 1,491,285 | \$ 444,498 | |
| East End Services | | | | | | | | | |
| Police Based Victims' Assistance | 009 | 134,699 | 118,329 | (16,370) | 88% | Rev - Solicitor General Grant received quarterly; Exp - lower salary due to staff leave | 64,169 | 70,530 | 48% |
| East End Economic Development | 017 | 111,117 | 111,206 | 89 | 100% | | 86,720 | 24,397 | 78% |
| Culture Arts & Rec in the Lower Columbia | 018 | 2,078,947 | 1,547,711 | (531,236) | 74% | Rev - budget includes various sources of revenue rec'd throughout year, Box office revenue exceeds annual budget by \$69k, CBT Revenue at 27% - expect final payment in Nov; Exp - CBT grants 29% of budget offset by box office which is currently at 87% of annual budget. | 1,208,243 | 870,704 | 58% |
| Kootenay Boundary Regional Fire Rescue | 050 | 4,095,067 | 4,108,128 | 13,061 | 100% | Exp - variances include training, volunteer wages, hydrant mnctce fee; equipment replacement, trf to reserve - all related to timing of payments | 2,681,887 | 1,413,180 | 65% |
| Cemeteries - East End | 150 | 595,898 | 498,026 | (97,872) | 84% | Rev - Reserve trf not completed; Exp - Trail returned \$200k funding - project cancelled | 394,647 | 201,251 | 66% |
| East End Transit | 900 | 1,726,809 | 1,496,591 | (230,218) | 87% | Rev - farebox rev rcvd throughout year - Exp - Transit invoices generally 2-3 months behind; will be accounted for at year-end | 415,329 | 1,311,480 | 24% |
| TOTAL EAST END STAKEHOLDERS | | \$ 8,742,537 | \$ 7,879,991 | \$ (862,546) | | | \$ 4,850,995 | \$ 3,891,542 | |
| Environmental Services | | | | | | | | | |
| Regionalized Waste Management | 010 | 6,260,389 | 3,867,003 | (2,393,386) | 62% | Rev - planned deficit of \$1.3 m re landfill liab, reserve trf \$1,158k not yet done; Exp - Capital projects not yet completed - \$1,158, financing payments later in year | 3,841,637 | 2,418,752 | 61% |
| Refuse Disposal - Big White | 064 | 261,376 | 261,377 | 1 | 100% | Exp - operating contract invoicing late, capital project - regrading site \$25k not yet done | 162,254 | 99,122 | 62% |
| TOTAL ENVIRONMENTAL SERVICES | | \$ 6,521,765 | \$ 4,128,380 | \$ (2,393,385) | | | \$ 4,003,891 | \$ 2,517,874 | |



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FINANCIAL PLAN COMPARISON with ACTUALS
SEPTEMBER 2018 THIRD QUARTER RESULTS Listed by COMMITTEE

| Kootenay Boundary | | | REVENUE | | | EXPENSE | | | |
|--|---------|---------------|--------------|----------------|-------------------------|---|--------------|--------------|-------------------------|
| DESCRIPTION | Number | ANNUAL BUDGET | ACTUAL | VARIANCE | % USE OF FINANCIAL PLAN | Comments | ACTUAL | VARIANCE | % USE OF FINANCIAL PLAN |
| Boundary Economic Development Committee | | | | | | | | | |
| Boundary Economic Development | 008 | 273,823 | 220,967 | (52,856) | 81% | Exp - projects not yet completed | 183,402 | 90,421 | 67% |
| TOTAL BOUNDARY ECON. DEV. COMMITTEE | | \$ 273,823 | \$ 220,967 | \$ (52,856) | | | \$ 183,402 | \$ 90,421 | |
| Boundary Stakeholders Services | | | | | | | | | |
| Recreation - Grand Forks & Area 'D' | 021 | 534,504 | 513,880 | (20,624) | 96% | User fees throughout the year | 402,811 | 131,693 | 75% |
| Recreation - Greenwood, Midway, 'E' | 022 | 67,016 | 67,244 | 228 | 100% | Exp - grants paid based on applications received | 48,865 | 18,151 | 73% |
| Boundary Museum Service | 026 | 30,000 | 30,037 | 37 | 100% | | 30,000 | - | 100% |
| Grand Forks Arena | 030 | 669,127 | 560,204 | (108,923) | 84% | Rev - user fees throughout the year but higher in winter months, Trf from reserve not yet done as capital project not complete; Exp - capital project \$11k not completed | 385,895 | 283,232 | 58% |
| Grand Forks Curling Rink | 031 | 60,280 | 53,940 | (6,340) | 89% | Rev - reserve trf later in year | 65,723 | (5,443) | 109% |
| Grand Forks Aquatic Centre | 040 | 821,067 | 776,658 | (44,409) | 95% | Rev - user fees throughout the year | 569,092 | 251,975 | 69% |
| Midway & Beaverdell E.R. Service | 055 | 0 | 0 | - | #DIV/0! | Service discontinued in 2018 | 0 | - | #DIV/0! |
| Animal Control - Boundary | 071 | 145,661 | 142,534 | (3,127) | 98% | | 110,103 | 35,558 | 76% |
| Mosquito - Grand Forks, Area 'D' | 080 | 86,172 | 86,343 | 171 | 100% | | 63,257 | 22,915 | 73% |
| Noxious Weed Control - Area 'D' & 'E' | 092 | 248,265 | 226,203 | (22,062) | 91% | | 154,792 | 93,473 | 62% |
| Library - Grand Forks, Area 'C' & 'D' | 140 | 395,706 | 395,926 | 220 | 100% | | 301,330 | 94,376 | 76% |
| Greenwood, Area 'E' Cemetery Service | 145 | 53,406 | 19,007 | (34,399) | 36% | Rev - reserve trf later in year; Exp - funding provided when services are provided | 16,845 | 36,561 | 32% |
| Boundary Transit | 950 | 82,991 | 56,324 | (26,667) | 68% | Rev - Grand Forks contribution/Area D gas tax outstanding; Exp - transit late invoicing | 20,262 | 62,729 | 24% |
| TOTAL BOUNDARY AREA | | \$ 3,194,195 | \$ 2,928,300 | \$ (265,895) | | | \$ 2,168,975 | \$ 1,025,220 | |
| Sewerage Committee | | | | | | | | | |
| East End Regionalized Sewer Utility | 700 | 3,523,876 | 2,505,047 | (1,018,829) | 71% | Rev - Prov Grant \$646k later in year based on contract completion, transfer from reserve \$363k later in year; Exp - \$1M capital not completed | 1,656,053 | 1,867,823 | 47% |
| East End Regionalized Sewer Utility - Trail | 700-101 | 47,219 | 47,337 | 118 | 100% | Exp - internal transfers outstanding | 35,027 | 12,192 | 74% |
| East End Regionalized Sewer Utility - Rossland | 700-102 | 14,490 | 14,490 | - | 100% | Exp - internal transfers outstanding | 5,525 | 8,965 | 38% |
| East End Reg Sewer Utility - Rossland/Warfield | 700-103 | 12,815 | 12,815 | - | 100% | Exp - internal transfers outstanding | 10,287 | 2,528 | 80% |
| Oasis-Rivervale Sewer Utility | 800 | 209,845 | 91,258 | (118,587) | 43% | Rev - reserve transfers later in year, Prov Grant \$77K later in year | 158,846 | 50,999 | 76% |
| TOTAL SEWERAGE COMMITTEE | | \$ 3,808,245 | \$ 2,670,947 | \$ (1,137,298) | | | \$ 1,865,738 | \$ 1,942,507 | |



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

FINANCIAL PLAN COMPARISON with ACTUALS

SEPTEMBER 2018 THIRD QUARTER RESULTS Listed by COMMITTEE

| DESCRIPTION | Number | ANNUAL BUDGET | REVENUE | | | Comments | EXPENSE | | |
|---|--------|---------------|--------------|--------------|-------------------------|---|--------------|----------------|-------------------------|
| | | | ACTUAL | VARIANCE | % USE OF FINANCIAL PLAN | | ACTUAL | VARIANCE | % USE OF FINANCIAL PLAN |
| Protective Services | | | | | | | | | |
| Emergency Preparedness | 012 | 608,304 | 1,206,101 | 597,797 | 198% | Rev - includes \$100k est re fire/flooding services which is offset by same amount in exp - revenue related to Grand Forks flooding - \$768k; Exp includes grand forks flooding \$1.7 m . reserve trf not yet done \$160k | 2,192,668 | (1,584,364) | 360% |
| 911 Emergency Communications | 015 | 706,125 | 530,099 | (176,026) | 75% | Rev - trf from reserve \$183k later in year; Exp - consulting fees re 911 conversion outstanding \$22k | 633,740 | 72,385 | 90% |
| TOTAL PROTECTIVE SERVICES COMMITTEE | | \$ 1,314,429 | \$ 1,736,200 | \$ 421,771 | | | \$ 2,826,408 | \$ (1,511,979) | |
| Utilities Committee | | | | | | | | | |
| Street Lighting - Big White | 101 | 26,445 | 26,445 | - | 100% | Exp - contribution to reserve \$5k later in year | 10,553 | 15,892 | 40% |
| Street Lighting - Beaverdell | 103 | 11,300 | 3,300 | (8,000) | 29% | Rev - trf from reserve \$8k later in year; Exp - 2 new street lights o/s | 5,632 | 5,668 | 50% |
| Beaver Valley Water Supply | 500 | 1,116,193 | 982,225 | 102 | 88% | Rev - grant funding \$102k for CWWF Davis Ave project outstanding, trf from reserve \$33k later in year; Exp - Capital projects \$449k outstanding. | 454,820 | 661,373 | 41% |
| Christina Lake Water Supply | 550 | 963,572 | 337,352 | (626,220) | 35% | Rev - grant funding \$447k for CWWF project later in year - received \$23k to date; trf from reserve \$165k later in year; Exp - timing re capital purchases. | 645,566 | 318,006 | 67% |
| Columbia Gardens Water Supply Utility | 600 | 68,893 | 38,449 | (30,444) | 56% | Rev - internal trfs not yet done; Exp - long term capital plan outstanding | 31,066 | 37,827 | 45% |
| Rivervale Water & Street Lighting Utility | 650 | 209,864 | 149,392 | (60,472) | 71% | Exp - long term capital plan and reserve transfer to occur later in year | 113,154 | 96,710 | 54% |
| TOTAL UTILITIES COMMITTEE | | \$ 2,396,267 | \$ 1,537,163 | \$ (725,034) | | | \$ 1,260,791 | \$ 1,135,476 | |
| Electoral Area Services | | | | | | | | | |
| Electoral Area Administration | 002 | 633,035 | 580,682 | (52,353) | 92% | Rev Gas Tax - entries made to match spending o/s; exp gas tax spending less than budget to date - dependant on projects approved in year | 483,431 | 149,604 | 76% |
| Electoral Grant - in - Aid | 003 | 310,557 | 310,556 | (1) | 100% | timing of grants | 173,445 | 137,112 | 56% |
| Planning & Development | 005 | 822,179 | 834,220 | 12,041 | 101% | | 576,301 | 245,878 | 70% |
| Parks & Trails - Electoral Area 'B' | 014 | 357,055 | 356,902 | (153) | 100% | | 275,411 | 81,644 | 77% |
| Recreation - Christina Lake | 023 | 80,719 | 73,745 | (6,974) | 91% | Exp program costs later in the year | 43,541 | 37,178 | 54% |
| Recreation Facilities - Christina Lake | 024 | 48,406 | 48,493 | 87 | 100% | Expenses throughout year | 23,846 | 24,560 | 49% |
| Grand Forks Community Centre | 025 | 0 | 0 | - | #DIV/0! | | 0 | - | #DIV/0! |
| Area 'C' Regional Parks & Trails | 027 | 1,642,897 | 325,961 | (1,316,936) | 20% | Rev/Exp - budget included \$1.33M for pedestrian bridge - spending dependant on receiving grant funding | 182,698 | 1,460,199 | 11% |
| Beaverdell Community Club Service | 028 | 19,950 | 19,950 | - | 100% | | 19,950 | - | 100% |



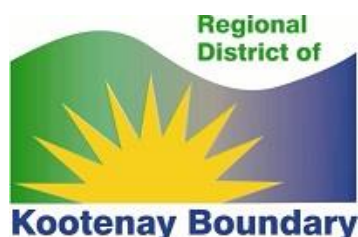
REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FINANCIAL PLAN COMPARISON with ACTUALS
SEPTEMBER 2018 THIRD QUARTER RESULTS Listed by COMMITTEE

| DESCRIPTION | Number | ANNUAL BUDGET | REVENUE | | | Comments | EXPENSE | | |
|---------------------------------------|--------|---------------|---------------|-----------------|-------------------------|--|---------------|---------------|-------------------------|
| | | | ACTUAL | VARIANCE | % USE OF FINANCIAL PLAN | | ACTUAL | VARIANCE | % USE OF FINANCIAL PLAN |
| Area 'D' Regional Parks & Trails | 045 | 307,603 | 67,616 | (239,987) | | Rev/Exp - \$190k gas tax re dam spillway construction as well as \$50k 22% TCT gas tax upgrade not complete; grants/reserve contributions to occur later in year | 33,380 | 274,223 | 11% |
| Heritage Conservation - Area 'D' | 047 | 21,760 | 21,764 | 4 | 100% | | 15,459 | 6,301 | 71% |
| Fire Protection - Christina Lake | 051 | 412,478 | 412,606 | 128 | 100% | Exp - establishment of salary position not yet done | 152,767 | 259,711 | 37% |
| Fire Protection - Beaverdell | 053 | 78,998 | 65,198 | (13,800) | 83% | Exp - training/capital project outstanding | 37,201 | 41,797 | 47% |
| Big White Fire - Specified Area | 054 | 1,250,386 | 1,209,382 | (41,004) | 97% | Exp - contribution to reserve later in year | 730,017 | 520,369 | 58% |
| Rural Greenwood Fire Service | 056 | 23,406 | 23,406 | - | 100% | | 23,055 | 351 | 99% |
| Fire Protection - Grand Forks Rural | 057 | 2,229,311 | 424,368 | (1,804,943) | 19% | Rev - financing for building/fire engines \$1.8 m outstanding; Exp capital not completed \$1.8 m , reserve contribution later in year | 284,206 | 1,945,105 | 13% |
| Kettle Valley Fire Protection | 058 | 510,120 | 145,120 | (365,000) | 28% | Rev - Borrowing not done yet; Capital for building, contracted fire services payment not yet done | 77,799 | 432,321 | 15% |
| Area 'E' Regional Parks & Trails | 065 | 81,406 | 81,407 | 1 | 100% | Exp - contribution to reserve later in year | 21,055 | 60,351 | 26% |
| Animal Control - East End | 070 | 98,784 | 98,302 | (482) | 100% | | 70,681 | 28,103 | 72% |
| Big White Security Services | 074 | 204,772 | 204,668 | (104) | 100% | Exp late billing | 128,534 | 76,238 | 63% |
| Big White Noise Control Service | 075 | 16,406 | 16,406 | - | 100% | Exp includes \$15k re set up of bylaw enforcement not yet completed | 1,055 | 15,351 | 6% |
| Area 'C' Economic Development | 077 | 148,406 | 148,750 | 344 | 100% | Exp - Grants disbursed on provision of services | 26,805 | 121,601 | 18% |
| Mosquito Control - Chistina Lake | 081 | 34,359 | 34,430 | 71 | 100% | Exp - Services provided in late spring/summer | 20,002 | 14,357 | 58% |
| Weed Control - 'A' - Columbia Gardens | 090 | 43,014 | 24,828 | (18,186) | 58% | Rev - Funding from outside agencies gen received later in year; Exp - outstanding invoices | 24,585 | 18,429 | 57% |
| Weed Control - Christina Lake Milfoil | 091 | 327,504 | 334,073 | 6,569 | 102% | Exp - includes \$32.6k for reserve transfer later in the year | 205,212 | 122,292 | 63% |
| House Numbering - Areas 'A' & 'C' | 120 | 6,000 | 6,013 | 13 | 100% | | 4,500 | 1,500 | 75% |
| House Numbering - Area 'D' | 121 | 3,000 | 3,000 | - | 100% | | 2,250 | 750 | 75% |
| House Numbering - Area 'B' | 122 | 3,000 | 3,004 | 4 | 100% | | 2,250 | 750 | 75% |
| House Numbering - Area 'E' | 123 | 3,000 | 3,000 | - | 100% | | 2,250 | 750 | 75% |
| Library - Specified Area 'E' | 141 | 3,500 | 3,500 | - | 100% | | 3,500 | - | 100% |
| Mill Road Sewer Collection Services | 710 | 0 | 0 | - | #DIV/0! | Inactive service | -1 | 1 | #DIV/0! |
| TOTAL ELECTORAL AREA SERVICES | | \$ 9,722,011 | \$ 5,881,350 | \$ (3,840,661) | | | \$ 3,645,185 | \$ 6,076,826 | |
| TOTAL BUDGET | | \$ 45,758,001 | \$ 35,383,535 | \$ (10,240,396) | | | \$ 26,860,022 | \$ 18,897,979 | |

% of Budget

77%

59%



STAFF REPORT

Date: 22 Oct 2018

File ADMN
Elections & Referenda

To: Chair Russell and Members of the RDKB Board of Directors

From: Theresa Lenardon, Manager of Corporate Administration/Corporate Officer

Re: 2018 East End Sanitary Sewer Disposition of Infrastructure Assets Referendum Results

Issue Introduction

A staff report from Theresa Lenardon, Chief Elections Officer and Regional Referenda Voting Officer regarding the results of the 2018 Disposition of East End Sanitary Sewer Infrastructure Assets Referendum is presented.

History/Background Factors

The purpose of this report is to provide a high-level summary of a few of the various activities, some costs and the overall results of the 2018 Disposition of East End Sanitary Sewer Infrastructure Assets Referendum with additional information regarding the overall 2018 General Local Elections-RDKB Voting by Acclamation.

General Local Elections: All 5 RDKB Electoral Area incumbent Directors were acclaimed, therefore there were no elections held for the positions of Directors in RDKB Electoral Areas A-E.

- Election by Acclamation - Voting Results for RDKB Electoral Area Directors
- Director A. Grieve, Electoral Area A-Acclamation
- Director L. Worley, Electoral Area B/Lower Columbia-Old Glory-Acclamation
- Director G. McGregor, Electoral Area C/Christina Lake
- Director R. Russell, Electoral Area D/Rural Grand Forks
- Director V. Gee, Electoral Area E/West Boundary

Assent Voting – Referenda: The RDKB managed referenda for:

1. the disposition of regional sanitary sewer infrastructure assets in the cities of Trail and Rossland and in the Village of Warfield, and
2. the establishment of the Boundary Integrated Watershed Service via adoption of RDKB Bylaw No. 1678 – RDKB Electoral Areas C, D and E, the Cities of Grand Forks and Greenwood and the Village of Midway.

DISPOSITION OF EAST END SANITARY SEWER INFRASTRUCTURE ASSETS REFERENDUM:

- Trail, Warfield and Rossland

Although the East End Sanitary Sewer Service is managed and delivered by the RDKB, there are not any Electoral Areas participating in the service. Therefore, this referendum voting only took place in the three member municipalities that participate in the overall "regional service" specifically in the Cities of Trail and Rossland and the Village of Warfield. The voting took place alongside of the municipal Mayor and Council elections. Each community ran the referendum according to their municipal Elections and Other Voting Bylaws.

Ballot Questions:

1. Do you assent to the Regional District of Kootenay Boundary disposing of those portions of the sewer service infrastructure that are located within the City of Trail to the City of Trail?
- And
2. Do you assent to the Regional District of Kootenay Boundary disposing of those portions of the sewer service infrastructure that are located within the City of Rossland and that portion of the sewer service infrastructure located between the boundary of the City of Rossland and the boundary of the Village of Warfield, to the City of Rossland?

Voting Opportunities: All three member municipalities held advance voting opportunities on October 10th and October 17th, 2018 and regular voting took place on Saturday, October 20th, 2018.

Location of Polls:

- *City of Trail:* Trail Aquatic and Leisure Centre (advance voting) and Cominco Gymnasium, Trail Memorial Centre (General Voting Day).
- *Village of Warfield:* All voting opportunities were held at the Warfield Village Office.
- *City of Rossland:* Rossland City Hall (advance voting) and Rossland Miners' Union Hall (General Voting Day).

Voter Turnout:

City of Trail: 39%

City of Rossland: 42%

Village of Warfield: 47%

Results: The vote was an overall collective count from all three municipalities. The Referendum passed with 3,122 votes in favour of the Trail question (739 votes against) and 2,926 overall votes in favour of the Rossland question (788 votes against). The Declaration of Official Assent Voting Results is attached to this report. The estimated number of eligible voters as well as the individual municipal results will be reported out to the individual municipalities by the individual municipal Chief Election Officers.

Publication of Statutory Notices: To meet the legislative requirements for publishing referenda notices, the RDKB must publish in local newspapers in two consecutive publications. Statutory advertising began in August and continued through to the first week of October. The RDKB Regional Referenda Voting Officer was only responsible for advertising the Notice of Application for Referenda Scrutineers and the Notice of Assent Voting. The member municipalities published their own Notices of the Close of Advance Registration and Mail Ballot application (if they offer mail ballot voting) in conjunction with their Statutory notices for their municipal elections.

Page 2 of 4

**Staff Report-Disposition of East End Sewer Assets
RDKB Board of Directors-Oct. 25, 2018**

The RDKB publishes its Statutory notices in, and considers the following as "local East End/Greater Trail newspapers":

1. Rossland News, and
2. Trail Times.

Additional communications, included a brochure mail out, a Question and Answer document and "Get out to Vote" reminders, which were delivered by the Corporate Communications Officer via the RDKB Twitter and Facebook accounts. Staff were also interviewed by the local media.

Both corporate and Statutory notices were also published on the RDKB website. A complete listing of all RDKB initiative corporate communications is attached to this report.

Implications

Referenda and elections are expensive. For the Disposition of East End Sanitary Sewer Infrastructure Assets Referendum, and except for the cost to hire poll clerks, the RDKB is responsible for all other expenses that were incurred for all 3 member municipalities. These costs include:

- ballots,
- statutory advertising,
- publication and marketing of RDKB initiated corporate communications, and Canada Post, Halls Printing and graphic design to create and mail the brochures.

Human Resources: An incredible amount of time was spent to manage both referendums. Work began in April with over 500 hours of extra work put in after regular Monday – Friday business hours and additionally on weekends. The Chief Elections Officer assumed most of the work and those hours. However, those hours do not include the extra and hard work undertaken by other staff. This was a team effort that included the Manager of Infrastructure and Sustainability, the Corporate Communications Officer, the Executive Assistant, the Clerk/Secretary Receptionist, the GIS Technicians and the East End Manager of Facilities and Recreation. The election officials for the Trail, Rossland and Warfield polls were recruited from the municipalities and are not part of this report.

Remuneration:

- Election Officials: 1 Chief Elections Officer and 3 Deputy Chief Elections Officers. This remuneration is not additional to the remuneration for the Boundary Watershed referendum. The remuneration paid out for all election officials is one fee for both the Boundary Integrated Watershed referendum and the Disposition of Sewer Infrastructure Assets referendum.

Most of the East End Sewer referendum expenses have been charged to the Regional Sewer Budget (700), while some expenses that are generic to the sewer referendum and the Boundary Watershed referendum have been charged to the Electoral Area Administration (002) Elections and Referenda Budget. Advertising and remuneration are the largest costs.

Advertising Statutory Notices: Approximately \$18,533.16. The cost of publishing additional communications, extra information and corporate communications pieces in newspapers, online, radio as well as the cost for the brochure mail outs and the Question and Answer documents has yet to be calculated.

Other expenses:

1. miscellaneous expenses (nominal)
2. publication and marketing of corporate communications pieces and additional and extra information, and

3. Ballots.

There were no costs incurred for voting places as all 3 referenda were run in the member municipality voting places together with their community elections for Mayor and Council.

Advancement of Strategic Planning Goals

Elections and Referenda are statutory obligations and the activities for managing same are not directly related to the advancement of the RDKB Strategic Planning Goals. However, where possible and when relevant, the RDKB Elections and Referenda staff ensure that voting activities align as much as possible with our overall strategic priorities.

Background Information Provided

1. Declaration of Official Results - RDKB Boundary Watershed Referendum
2. RDKB Initiated Public Communications

Alternatives

1. Receive the staff report
2. Refer overall matter back to staff for further information.

Recommendation(s)

That the staff report from Theresa Lenardon, Chief Elections Officer and Regional Referenda Voting Officer regarding the results of the 2018 Disposition of East End Sanitary Sewer Infrastructure Assets Referendum be received.



Form No. 10-7-LGA s.144

DECLARATION OF OFFICIAL ASSENT VOTING RESULTS**East End Regional Sanitary Sewer Service-Disposition of Infrastructure Assets**

City of Trail, Village of Warfield, City of Rossland

2018 General Local Elections and Referenda

| | YES | NO |
|--|--------------|--------------|
| City of Trail Trail Question | 1,702 | 381 |
| City of Trail Rossland Question | 1,602 | 375 |
| Village of Warfield Trail Question | 470 | 142 |
| Village of Warfield Rossland Question | 435 | 175 |
| City of Rossland Trail Question | 950 | 216 |
| City of Rossland Rossland Question | 925 | 238 |
| Overall Sub Total | 6,084 | 1,527 |
| Total for the Trail Question | 3,122 | 739 |
| Total for the Rossland Question | 2,926 | 788 |
| Both Trail & Rossland Overall Total of Yes & No Votes | 6,048 | 1,527 |
| TOTAL NUMBER OF VALID VOTES CAST (e.g. without spoiled ballots) | 7,575 | |

A handwritten signature in black ink, appearing to read "Theresa Lenardon".

 Theresa Lenardon, Chief Election Officer &
Regional Referenda Voting Officer

October 22, 2018



Corporate Communications
RDKB Initiated Public Communications

| | | | |
|--|---|--|--------------------------------|
| Boundary Integrated Watershed Service (BIWS) | Printed newsletter | Postal code mail-out to every household in the Boundary (no exclusions as gov't mail-out) | Sept 21 |
| Disposition of the RDKB East End Reg. Sanitary Sewer Service | Printed sewer pamphlet | Postal code mail-out to every household in the cities of Trail, Rossland and Village of Warfield (no exclusions as gov't mail-out) | Sept. 23 |
| BIWS | Print ads | Grand Forks Gazette, Boundary Creek Times and Kelowna Capital News | Oct 10, 11, 12, 17 18, 19 |
| Sewer Service | Print ads | Rossland News, Trail Times | Oct 11, 12, 18, 19 |
| BIWS and Sewer Service | 3 radio ads per day | CKQR "The Goat" (Kootenay) CKGF "JuiceFM" (Boundary) | Oct 11 - 19 |
| BIWS and Sewer Service | Online version of newsletter & pamphlet | RDKB Website | Sept 21- Oct 20 |
| BIWS | FAQ | RDKB Website | Sept 28 - Oct 20 |
| BIWS and Sewer Service | Social Media posts | @rdkdotcom both Facebook & Twitter plus retweets from @RDKB_Emergency for BIWS info. only | Sept 28; Oct 11, 12, 19 |
| BIWS | Printed newsletter & FAQ | Available at municipal offices, RDKB Grand Forks office, and at 4 public meetings (Sept 28 at Christina Lake, Oct 4 at Grand Forks, Oct 16 at Rock Creek & Oct 18 at Big White). | Late Sept. through Oct 20 |
| Sewer Service | Sewer Pamphlet | Available at municipal offices, RDKB Trail office. | Sept. 25 through Oct 20 |
| BIWS and Sewer Service | Printed newsletter & sewer pamphlet | At all polling stations – extra copies as well as copies in poll clerk binders | Advance polling dates & Oct 20 |



Agreement: _____
File: Ehh 660 003
Term: June 1, 2018 – May 31, 2023

THIS AGREEMENT dated for reference the _____ day of _____, 2018.

BETWEEN:

THE REGIONAL DISTRICT OF EAST KOOTENAY, a Regional District pursuant to the *Local Government Act*, RSBC 2015, Chapter 1 and incorporated pursuant to the laws of the Province of British Columbia with a place of business at 19 - 24th Avenue South, Cranbrook BC V1C 3H8.

(the “RDEK”)

OF THE FIRST PART

AND:

THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, a Regional District pursuant to the *Local Government Act*, RSBC 2015, Chapter 1 and incorporated pursuant to the laws of the Province of British Columbia with a place of business at 202 – 843 Rossland Avenue, Trail BC V1R 4S8.

(the “RDKB”)

OF THE SECOND PART

WHEREAS:

- A. The RDEK has established and maintains a secure virtual private network for fire dispatch communication (the “Dispatch Network”) from the RDEK’s fire halls to the Kelowna Fire Department Dispatch Centre (“Kelowna”) with whom they have a fire dispatch service agreement;
- B. The RDKB has entered into an agreement with Kelowna for fire dispatch services and wishes to use the RDEK Dispatch Network as a conduit of connection for their fire dispatch communications from various RDKB sites to Kelowna;

NOW THEREFORE, this agreement witnesses that in consideration of the money hereinafter agreed to be paid by the RDKB to the RDEK, the parties hereto agree as follows:

1. SERVICES AND TERM

- 1.1 The RDEK will allow the RDKB sites listed in Schedule C to this Agreement to use the RDEK Dispatch Network to connect to Kelowna and will provide services to the RDKB as described in Schedule A to this Agreement (the “Services”).
- 1.2 The RDKB is responsible for all radio equipment infrastructure required to connect their fire department radio infrastructure to the RDEK Dispatch Network’s demarcation point at each RDKB site.
- 1.3 The RDKB agrees that the RDEK is responsible for the design and installation of all new connections to the RDEK Dispatch Network in accordance with the Fees described in Section 2.1.
- 1.4 The term of this Agreement will be June 1, 2018 to May 31, 2023 or until one of the parties no longer has a contract with Kelowna for fire dispatch services.

2. PAYMENT FOR SERVICES

- 2.1 The fees payable by the RDKB to the RDEK for the Services herein described are outlined in Schedule B to this Agreement (the “Fees”).
- 2.2 The RDEK will invoice the RDKB for the Fees set out in Section 2.1 upon completion of the work, except as outlined in Section 2.3. Such invoice will be payable within 30 days of issuance.
- 2.3 By July 30th in each year, the RDEK will invoice the RDKB for the Fees set out in Schedule B, Section 1.1. Such invoice will be payable within 30 days of issuance.

3. INDEMNITY AND INSURANCE

- 3.1 The parties agree to each obtain and maintain a comprehensive general liability insurance policy against claims for bodily injury, including death, property damage or other loss arising out of the operation of the fire dispatch communications infrastructure being provided under this Agreement. The RDEK and the RDKB are to be included as additional insured on the policies of both parties. Each policy will be written on a comprehensive basis with inclusive limits of not less than \$5,000,000 per occurrence or such higher limit as the parties may agree from time to time. If this Agreement is terminated, the parties agree to maintain the respective policies for two years after the date of such termination.
- 3.2 The RDEK hereby indemnifies, saves harmless, releases and forever discharges the RDKB and its officers, employees, agents and elected officials from and against any and all manner of actions, debts, suits, losses, liabilities, costs, demands and expenses whatsoever, whether known or unknown, of any person in any way arising from, in connection with or attributable to the negligence or other fault of the RDEK, its servants, agents and employees in connection with or in consequence of this Agreement. This indemnification provision will survive the cancellation, termination or expiry of this Agreement.
- 3.3 The RDKB hereby indemnifies, saves harmless, releases and forever discharges the RDEK and its officers, employees, agents and elected officials from and against any and all manner of actions, debts, suits, losses, liabilities, costs, demands and expenses whatsoever, whether known or unknown, of any person in any way arising from, in connection with or attributable to the negligence or other fault of the RDKB, its servants, agents and employees in connection with or in consequence of this Agreement. This indemnification provision will survive the cancellation, termination or expiry of this Agreement.
- 3.4 The RDKB will indemnify and save harmless the RDEK from and against any and all manner of actions, causes of action, proceedings, claims, debts, suits, losses, liabilities, costs, demands and expenses whatsoever in any way arising from, connected with or attributable to fire dispatch services that originate within the RDKB's boundaries, including, for clarity and without limiting the foregoing, where arising from, connected with or attributable to, in whole or in part, any act or omission, negligent, willful or otherwise, of Kelowna or any of its directors, officers, shareholders, employees, contractors or agents.

4. TERMINATION AND AMENDMENT

- 4.1 Either party may terminate this Agreement by giving written notice to the other party on or before July 1st in any calendar year during the term of this Agreement and the Agreement will be terminated on December 31st of that calendar year. Notice of termination must be served in accordance with Section 5.1.
- 4.2 This Agreement will automatically terminate in the event that the RDEK/Kelowna Agreement is terminated for any reason, including if the RDEK terminates the RDEK/Kelowna Agreement. The RDEK will provide to the RDKB a copy of any notice of termination under the RDEK/Kelowna Agreement within 10 days of receiving or delivering such notice from or to Kelowna, as the case may be.
- 4.3 The RDEK may terminate this Agreement by giving not less than 90 days written notice to the RDKB in the event that the RDKB fails to pay the Fees described in Section 2.1 and the RDKB does not pay such amount within 14 days following notice from the RDEK.
- 4.4 This Agreement may be amended by the parties by mutual consent.

5. NOTICES

- 5.1 All notices under this Agreement will be given in writing, and will be delivered by pre-paid courier or hand-delivered to the address indicated on the face page of this Agreement, or otherwise transmitted by fax or other means of electronic communication to the usual numbers or addresses of the respective party. Such addresses may be changed from time to time by either party giving notice to the other party.

6. ENTIRE AGREEMENT

- 6.1 This Agreement constitutes the entire Agreement between the parties with respect to the subject matter hereof and there are no terms, conditions, representations or warranties, expressed, implied, statutory or otherwise, except for those expressly set forth herein.

7. SEVERANCE

7.1 If any portion of this Agreement is held to be illegal or invalid by a court of competent jurisdiction, the illegal or invalid portion must be severed and the decision that it is illegal or invalid does not affect the validity of the remainder of this Agreement.

8. GENERAL PROVISIONS AND INTERPRETATION

- 8.1 Nothing in this Agreement will be construed as creating any employment or other contractual relationship between the RDEK and the RDKB, its employees, servants or agents.
- 8.2 Should there be a disagreement or dispute between the parties with respect to this Agreement or the interpretation thereof, the same will be referred to a single arbitrator pursuant to the *Commercial Arbitration Act*, the costs of which will be borne equally by the parties and the determination of the arbitrator will be final and binding upon the parties.
- 8.3 This Agreement will not be transferred or assigned by either party without the prior written consent of the other party.
- 8.4 This Agreement will enure to the benefit of and be binding upon the parties hereto and their permitted successors and assigns.
- 8.5 Waiver of any default by either party will not be deemed to be a waiver of any subsequent default by that party.
- 8.6 Every reference to each party is deemed to include the heirs, executors, administrators, successors, permitted assigns, employees, servants, agents, officers and invitees of that party whenever the context so requires or allows.
- 8.7 Time is of the essence of this Agreement.
- 8.8 Headings are inserted in this Agreement for convenience only and will not be construed as affecting the meaning of this Agreement.
- 8.9 The parties acknowledge and agree that their respective Board has approved and authorized this Agreement.
- 8.10 Whenever the singular or masculine is used herein, the same will be construed as meaning the plural or feminine or body politic or corporate where the context of the parties hereto so require.
- 8.11 This Agreement will be governed by and construed in accordance with the laws of the Province of British Columbia.

The Corporate Seal of **REGIONAL DISTRICT OF EAST KOOTENAY** was hereunto affixed in the presence of:

Rob C. Gay, Chair

Shawn Tomlin, Chief Administrative Officer

C/S

The Corporate Seal of **REGIONAL DISTRICT OF KOOTENAY BOUNDARY** was hereunto affixed in the presence of:

Roland Russell, Chair

Mark Andison, Chief Administrative Officer

C/S

SCHEDULE A
SERVICES

1. SERVICES PROVIDED

- 1.1 The RDEK will provide the following services to RDKB:
- a) Remote IT support, including after-hours emergency troubleshooting, for RDEK owned equipment at the RDKB sites listed in Schedule C, which provide communication from the RDKB sites through the RDEK Dispatch Network in Cranbrook to Kelowna.
 - b) An annual preventative maintenance program for RDEK owned equipment in Cranbrook and Kelowna.
 - c) All associated licensing/firewall software costs for dispatch equipment.
 - d) Internet connections from Cranbrook to Kelowna.
 - e) RDEK owned equipment co-located in the CBBC Cranbrook data centre.
 - f) Replacement of RDEK owned dispatch equipment at end of life.
 - g) Insurance costs for RDEK owned dispatch equipment.
 - h) RDEK administration of dispatch infrastructure.

2. ITEMS NOT INCLUDED

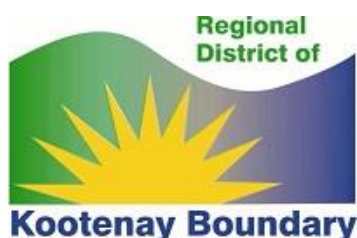
- 2.1 The following items are not included in this Agreement and are the responsibility of RDKB:
- a) All onsite location costs of RDKB radio infrastructure equipment.
 - b) Internet (including backup internet) costs for RDKB sites used for the connection to the RDEK Dispatch Network.
 - c) Preventative maintenance of RDKB owned radio infrastructure equipment, including the Telex 224 hardware, at the RDKB sites.

SCHEDULE B
FEEES

- 1. ANNUAL FEES**
 - 1.1 An annual fee of \$2,100 plus GST will be charged for each connection to the RDEK Dispatch Network as of January 1st of each year.
 - 1.2 The annual fee for any new connection made after January 1st in any given year will be prorated based on the connection date.
- 2. NEW CONNECTION FEES**
 - 2.1 A one-time connection fee of \$1,200 plus GST will be charged for each new connection to the RDEK Dispatch Network. This fee includes one router capable of handling 2 internet service providers, 4 LAN ports, 2 ethernet cables and technician time to engineer and test the router.
 - 2.2 Installation of the router for a new connection will be charged to the RDKB as described in Section 3.1 of this Schedule.
- 3. OTHER FEES**
 - 3.1 Costs for onsite troubleshooting, preventative maintenance, installation of new connections and any other work required to ensure the reliability of any connection to the RDEK Dispatch Network will be charged at the rates set out in the RDEK's IT services contract. These rates include, but are not limited to, an hourly rate and mileage costs between Cranbrook and the RDKB sites.

SCHEDULE C
RDKB ROIP SITES

- 1. RDKB SITES**
- 1.1 The following RDKB sites are included in this Agreement:
- a) Grand Forks Fire Department, _____ (*add location*)
 - b) Christina Lake Fire Department, _____ (*add location*)
(*RDEK equipment co-located at Grand Forks*)
 - c) Trail Fire Department, _____ (*add location*)
- 1.2 This Schedule will be reviewed annually and updated, if required, with any new RDKB sites that have been connected to the RDEK fire dispatch communications infrastructure during the preceding 12 months.



STAFF REPORT

Date: 3 October 2018 **File**
To: Chair Russell and Board of Directors
From: Dan Derby, Regional Fire Chief
Re: Fire Dispatch Network Agreement

Issue Introduction

A staff report from Dan Derby, Regional Fire Chief regarding a fire dispatch network agreement between the Regional District East Kootenay and the Regional District Kootenay Boundary.

History/Background Factors

The Regional District East Kootenays (RDEK) has an agreement with the City of Kelowna for fire dispatch services. Under this agreement, the RDEK established a secure virtual private network for fire dispatch communications.

During the scoping and design phase of the RDKB transition to City of Kelowna the RDEK's secure virtual network was identified as the most cost effective and reliable connection between our fire departments and Kelowna Fire Dispatch.

Implications

Only Grand Forks, Christina Lake and Kootenay Boundary Regional Fire Rescue fire services are connected to this network at this time due to connectivity to the local CBBC fibre. Moving forward staff will be adding other departments to the fibre network when it becomes available in the local communities.

One time installation and annual operating costs are below the budgeted values staff had included in the fire dispatch transition budget for traditional commercial secure interconnection services. Annual connection fee is \$2,100 plus GST per site for a total of \$6,300.

The agreement includes after-hours emergency troubleshooting, preventative maintenance, insurance, operating, administration, licensing and end of life equipment replacement costs.

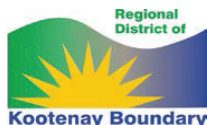
Advancement of Strategic Planning Goals

Background Information Provided

Alternatives

Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors approves the fire dispatch network agreement with the Regional District of East Kootenay for a five-year term commencing June 1, 2018 and expiring May 31 2023 at an annual cost of \$2,100 plus GST for each connection to the Regional District of East Kootenay Fire Dispatch Network payable by July 30th in each year and at other costs as set out in the Network Agreement Schedule B-Fees. FURTHER that the Board authorize the RDKB signatories to sign and enter into the Agreement.



Federal/Provincial Gas Tax Funding Application

Application Date

Project Title

Applicant Contact Information:

| | | | |
|----------------------|------------------------------------|---------|-------------------|
| Name of Organization | King of Kings New Testament Church | | |
| Address | 735 Ninth Ave. Midway, B.C. | | |
| Phone No. | 250 449 2252 | Fax No. | cell 250 449 1978 |
| Email Address | kokca@shaw.ca | | |

Director(s) in Support
Of Project

Area

Amount Required

Do not include GST if you have a GST account with CRA

Land Ownership – Please check one of the following:

- ☐ NO The applicant is the owner of the property
- ☐ The property is Crown Land. Tenure/license number

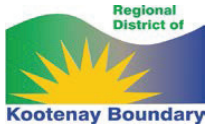
Do you have the land owner's written approval to complete the works on the land(s)?

- ☒ Yes (include copies of permits)
- ☐ No

Ownership and Legal Description details are required for all parcels of land on which the proposed works will occur.

| Registered Owners of Land | Legal Description of land(s) |
|---------------------------|---|
| Martin & Elaine Fromme | Plan KAP55811 Lot c District Lot 560 Midway |

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8
Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990
Email: admin@rdkb.com · web: rdkb.com



Application Contents – must include all of the following:

1. Description of the project including management framework
2. Project Budget including project costs (E.g. employee, equipment, etc.)
3. Outline of project accountability including Final Report and financial statements

1. Eligible Project Description including timeline:

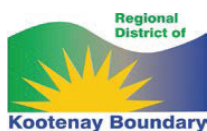
The project involves purchasing and installing a energy efficient commercial dishwasher under-counter at The Bridge Drop-in Centre in Midway. This project will begin with the notice of eligibility for funding and is estimated to be fully completed within two months.

Cupboard space under the counter will need to be removed, and the remaining cupboard portion will need to be re-designed. To replace the space lost by the energy efficient commercial dishwasher, new cabinetry will need to be constructed and installed.

This application is being made under the “Cultural Infrastructure-Humanities” project category:

Uses of the building:

- Houses The Bridge Drop-In Centre; bimonthly drop-in and free lunch offered to the public
- Attracts people from across the West Boundary
- Community kitchen
- Thrift Store (proceeds support The Bridge)
- Storage for local Food Bank
- Meeting place for Boundary Food Security Network
- Presentations by Boundary agencies offering services in the area

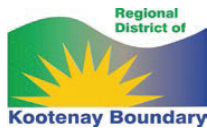


1.1 Project Impact:

Since the kitchen space is small and part of the old Midway church, there is a lack of hot water capacity for washing dishes. Pots of hot water need to be made on the electric stove and carried to the sinks. This work is exhausting for the ladies, who are seniors, who prepare the free lunch and snacks for the patrons of The Bridge Drop-in Centre. The kitchen has only a small hot water tank of 5 gallons capacity.

Restructuring of the cabinetry will allow for an increased kitchen capacity for dishes and allow dishes to be stored at a convenient height, reducing the physical stress on the workers in the kitchen.

There will be a reduction in the energy consumption of the kitchen by the installation of an energy efficient commercial dishwasher.



1.2 Project Outcomes:

The installation of an energy-efficient dishwasher will reduce the energy used in the kitchen to clean dishes, and greatly reduce the work-load on the workers in the community kitchen of The Bridge.

1.3 Project Team and Qualifications:

The installation will be carried out by a professional contractor, Peter Schroeder, with any additional wiring installed by a local electrician.

2. Project Budget:

Eligible costs for this project are outlined below. These include all direct costs that are reasonably incurred and paid by the Recipient under the contract for goods and services necessary for the implementation of the Eligible Project. **Schedule B** outlines Eligible Costs for Eligible Recipients (see attached). **Attach supporting quotes and estimates.**

| Items | Details | Cost (\$) |
|----------------------------|---|-------------------|
| Commercial dishwasher | Ecomiser Undercount Commercial dishwasher from Costco. | \$4,299.99 |
| Taxes | | \$516.00 |
| Installation of dishwasher | Remodel space under counter to allow for dishwasher installation. | \$900.00 |
| Replacement cabinetry | Construction and installation of plywood cabinetry to compensate for lost cabinetry space | \$1,000.00 |
| Minus GSST Refund at 50% | | (107.48) |
| | | |
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| | | |
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| | | |
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| | | |
| | | |
| | | |
| | Total | \$6,608.51 |

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8
Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990
Email: admin@rdkb.com · web: rdkb.com

Additional Budget Information

King of Kings New Testament Church is a registered non-profit with charitable status

3. Accountability Framework:

The Eligible Recipient will ensure the following:

- Net incremental capital spending is on infrastructure or capacity building
- Funding is used for Eligible Projects and Eligible Costs
- Project is implemented in diligent and timely manner
- Provide access to all records
- Comply with legislated environmental assessment requirements and implement environmental impact mitigation measures
- **Provision of a Final Report including copies of all invoices**

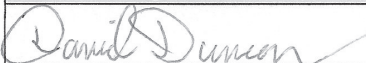
Schedule of Payments

The RDKB shall pay the Proponent in accordance with the following schedule of payments:

- (a) 75% upon signing of the Contract Agreement;
- (b) 25% upon receipt of progress report indicating 75% completion of the Project and a statement of income and expenses for the Project to that point.

By signing below, the recipient agrees to prepare and submit a summary final report outlining project outcomes that were achieved and information on the degree to which the project has contributed to the objectives of cleaner air, cleaner water or reduced greenhouse gas emissions. This must also include financial information such as revenue and expenses.

In addition, an annual report (for 5 years) is to be submitted to the RDKB prior to October 31st of each year detailing the impact of the project on economic growth, a clean environment, and/or strong cities and communities.

| Signature | Name | Date |
|---|--------------|------------|
|  | David Duncan | Sept 21/18 |

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8
Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990
Email: admin@rdkb.com · web: rdkb.com

SCHEDULE B- Eligible Costs for Eligible Recipients

1. Eligible Costs for Eligible Recipients

1.1 Project Costs

Eligible Costs, as specified in this Agreement, will be all direct costs that are in the Parties' opinion properly and reasonably incurred, and paid by an Eligible Recipient under a contract for goods and services necessary for the implementation of an Eligible Project. Eligible Costs may include only the following:

- a) the capital costs of acquiring, constructing or renovating a tangible capital asset and any debt financing charges related thereto;
- b) the fees paid to professionals, technical personnel, consultants and contractors specifically engaged to undertake the surveying, design, engineering, manufacturing or construction of a project infrastructure asset, and related facilities and structures;
- c) for capacity building category only, the expenditures related to strengthening the ability of Local Governments to improve local and regional planning including capital investment plans, integrated community sustainability plans, life-cycle cost assessments, and Asset Management Plans. The expenditures could include developing and implementing:
 - i. studies, strategies, or systems related to asset management, which may include software acquisition and implementation;
 - ii. training directly related to asset management planning; and,
 - iii. long-term infrastructure plans.

1.1.1 Employee and Equipment Costs

Employee or equipment may be included under the following conditions:

- a) the Ultimate Recipient is able to demonstrate that it is not economically feasible to tender a contract;
- b) the employee or equipment is engaged directly in respect of the work that would have been the subject of the contract; and
- c) the arrangement is approved in advance and in writing by UBCM.

2. Ineligible Costs for Eligible Recipients

Costs related to the following items are ineligible costs:

- a) Eligible Project costs incurred before April 1, 2005;
- b) services or works that, in the opinion of the RDKB, are normally provided by the Eligible Recipient or a related party;
- c) salaries and other employment benefits of any employees of the Eligible Recipient, except as indicated in Section 1.1
- d) an Eligible Recipient's overhead costs, its direct or indirect operating or administrative costs, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its applicant's staff

- e) costs of feasibility and planning studies for individual Eligible Projects;
- f) taxes for which the recipient is eligible for a tax rebate and all other costs eligible for rebates;
- g) costs of land or any interest therein, and related costs;
- h) cost of leasing of equipment by the recipient, except as indicated in section 1.1 above;
- i) routine repair and maintenance costs;
- j) legal fees;
- k) audit and evaluation costs.

Quote from Peter Schroeder

for renovations at the thrift store (the Bridge) 629 8th. ave Midway BC

- removing part of the kitchen counter
 - installing dishwasher
- plumbing and electrical as needed \$ 900:00
- building new cabinet (for space lost for dishwasher)
base , 48' by 24" upper 48" by 36"
with 3 doors
- materials and installed \$ 1000:00

Peter Schroeder
blossomwood@xplornet.com
250-449-2858

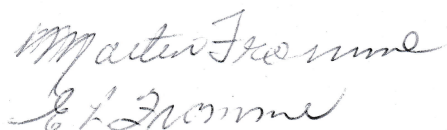
Box 161
Midway BC V0H 1M0

21 March, 2018

To Whom It May Concern:

We, the undersigned, as owners of the property leased by King of Kings New Testament Church at 661 Eighth Ave. in Midway, give permission to King of Kings New Testament church to make the necessary modifications to the building to install a commercial dishwasher in the kitchen of the building.

Sincerely,

The block contains two handwritten signatures in cursive. The first signature is 'Martin Fromme' and the second is 'Elaine Fromme'. They are written in dark ink and are positioned one above the other.

Martin & Elaine Fromme

21/08/2018

Ecomiser Undercounter Commercial Dishwasher

Home / Appliances / Commercial Appliances / Commercial Dishwashers

Costco.ca's Price on Select Major Appliances Includes:

(Limitations and exclusions apply. See product pages for details.)



2 YEAR MFR WARRANTY



IN-HOME DELIVERY



HAUL AWAY

FREE TECHNICAL
SUPPORTEXECUTIVE MEMBERS
RECEIVE 2% REWARD**Ecomiser Undercounter Commercial Dishwasher**

Item 1073198

**Your Price****\$4,299.99**

Shipping & Handling Included

Features:

- SU-01

Qty

1

Add to Cart

The estimated delivery time will be approximately 4 - 10 business days from the time of order.

- ✓ 2nd Year Warranty
- ✓ Free Technical Support
- ✓ 90 Day Return Policy

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Major Appliances

Protection plans starting at

\$44⁹⁹

Costco members only

Learn more

Product Details

Ecomiser's heavy-duty commercial dishwashers have high levels of energy efficiency, low environmental impact and low operating cost with maximum quality and performance to meet the needs of today's buyers.

Features:

- 304L stainless steel for corrosion resistance
- Low-noise and large output 1 HP washing pump
- Built-in electric heater with powerful rinse pump
- Door actuated start
- Variable time cycles (25 – 210 seconds)
- Maximum rack capacity of 40 racks per hour
- Minimum required wash and rinse temperatures
- Maximizes washing efficiency and provides a clean environment
- Raises incoming water temperature for hot water sanitizing
- Constant pressure and temperature
- Pumped liquid detergent and rinse agent
- Automatic pumped drain
- Easily removable, large capacity, 1-piece strainer
- Unique design rotating high pressure rinse impellers, both upper and lower, rinse nozzles easily removable and interchangeable for cleaning and inspection
- Factory installed vacuum breaker
- Service diagnostics

<https://www.costco.ca/Ecomiser-Undercounter-Commercial-Dishwasher.product.100294218.html>

1/3

21/08/2018

Ecomiser Undercounter Commercial Dishwasher

- Cycle water consumption: 3.02 L (0.8 gal.) per cycle
- 220 V, 60 Hz, 1 ph
- 17 A

Specifications:

- Dimensions (W x D x H): 66.3 cm x 79.8 cm x 141 cm (23.6 in. x 25.4 in. x 34.2 in.)
- Weight: 103.87 kg (229 lb.)

Warranty:

- 2 year parts and labour
- Returns accepted within 90 days from date of purchase

Model: SU-01

Specifications +

| | |
|--------------------|---------------------|
| Brand | Ecomiser |
| Depth | 64.52 cm (25.4 in.) |
| Dimensions - Width | 59.94 cm (23.6 in.) |
| Height | 86.87 cm (34.2 in.) |

Feedback

Reviews +

[Reviews](#)

★★★★★

[Be the first to review this product](#)

Shipping & Returns +

Standard shipping via common carrier is included in the quoted price. **The estimated delivery time will be approximately 4 - 10 business days from the time of order.**

"Threshold" Delivery service provides delivery to the first dry area such as a garage, covered porch or just inside the exterior door of the building. This service does not include set up or assembly of items or removal of packaging materials.

1. Your item will be shipped to a local delivery terminal.
2. The delivery terminal will call you when your item arrives to schedule a delivery appointment. Deliveries are made between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday and will be scheduled within a 4-hour window.
3. Your item will be delivered to the threshold of the building.
4. Upon delivery, please inspect your item(s). You will be required to sign a Proof of Delivery receipt. Please note any damage to the item or packaging on the delivery receipt or, if refusing delivery due to damage, please note "refused due to damage" on this receipt.
5. A signature is required for all deliveries; the driver is unable to complete delivery without a signed delivery receipt.
6. Extraordinary delivery conditions may require an additional fee to be paid.
7. Please include a daytime phone number in the shipping information at the time of checkout.

This item is subject to some delivery restrictions. Please proceed to checkout to verify if delivery is available to your postal code.

THE RETURN POLICY FOR TELEVISIONS, PROJECTORS, COMPUTERS, TABLETS, CAMERAS, CAMCORDERS, MP3 PLAYERS, AND CELLULAR PHONES IS 90 DAYS FROM DATE OF PURCHASE.

Manufacturer's warranty service is available on all electronics products. See manufacturer's warranty for specific coverage terms.

For COMPUTERS (excluding TABLETS), TELEVISIONS and PROJECTORS, Costco extends the MANUFACTURER'S WARRANTY to two years from date of purchase if the manufacturer's warranty is less than two years. Please call Costco Concierge™ Technical Support @ 1-866-231-9731 for warranty assistance.

10/5/2018

Canadian registered charity - detail

**Government
of Canada****Gouvernement
du Canada**

[Home](#) → [Canada Revenue Agency](#) → [Charities and giving](#) → [Charities Listings](#) → Search

Canadian registered charities — detail page

i Use this page to confirm the charity's status and Business/Registration number. The Charities Directorate has not necessarily verified the other information provided by the Charity.

KING OF KINGS NEW TESTAMENT CHURCH

Business/Registration number:

107569808RR0001

Charity status:

Registered

Effective date of status:

1981-01-01

Sanction:

n/a

Language of correspondence:

English

Designation description:

Charitable organization

Charity type:

Religion

Category:

Other denominations' congregations or parishes - not elsewhere classified

Address:

BOX 3

City:

MIDWAY

Province, territory, outside of Canada:

BRITISH COLUMBIA

Country:

CA

Postal code/Zip code:

<https://apps.cra-arc.gc.ca/ebci/haip/srch/charity-eng.action?bn=107569808RR0001&m=1>

1/2

10/5/2018

Canadian registered charity - detail

V0H1M0

Charity Email address:

KOKCA@SHAW.CA

Charity website address:

KINGOFKINGSCHURCH.ORG

Registered charity information return:

T3010 Return

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Date modified:

2017-10-23

Resources[Online services](#)[Forms and publications](#)[A to Z index](#)[Enquiries](#)



Regional Solid Waste Management

2019 Work Plan



REGIONAL SOLID WASTE MANAGEMENT

2018

Janine Dougall, General Manager, Environmental Services



Regional Solid Waste Management

2019 Work Plan

Service Name: Regional Solid Waste Management

Service Number: 010

Committee Having Jurisdiction: Board of Directors

General Manager/Manager Responsible: Janine Dougall, General Manager of Environmental Services

Description of Service:

Regionalized Solid Waste Management Services is one of the few fully integrated region-wide services in the RDKB providing solid waste management services to every person, business or organization in the RDKB daily, either directly or indirectly.

Municipal solid waste disposal services are provided to all residents and businesses through landfills and transfers stations. The RDKB operates three regional landfills, three staffed transfer stations, 4 unstaffed transfer stations, as well as curbside organics and garbage collection in the Boundary.

Disposal facilities are regulated by the province and the RDKB must comply with operating certificates and permits that specify items including but not limited to environmental monitoring, types and quantities of materials buried and site security.

Waste diversion programs include curbside collection, depot operations and partnerships with Extended Producer Responsibility (Stewardship) programs such as RecycleBC and ReGeneration (formerly Product Care).

Establishing Authority:

Bylaw 1090, the service establishment bylaw that created the fully regionalized integrated solid waste management service area states that the purpose of the function is to, *“undertake and carry out, or cause to be carried out solid waste management in and for the local service area (the entire RDKB including all municipalities and electoral areas) and do all things necessary or convenient in connection*

therewith including, but not limited to, collection, removal, recycling, treatment and disposal of waste and noxious, offensive or unwholesome substances”.

Bylaw 1090 was established in 2000 to regionalize solid waste management services partly in response to provincial legislation adopted in the early 1990's which delegated responsibility for solid waste management to regional districts.

Requisition Limit:

Bylaw 1090 limits the annual tax requisition to the greater of either \$1,000,000 or \$0.50 of net taxable value of land and improvements in the RDKB, which calculated out sets the current tax requisition ceiling at \$2,546,018.

2018 Requisition / Budgeted Expenditures / Actual Expenditures:

Requisition - \$1,255,447 / Budgeted Expenditures - \$6,260,389 / Projected Actual Expenditures - \$5,724,000

The majority of revenue is generated from user fees. In 2018, user fee revenue is projected to be approximately \$2,640,000.

Regulatory or Administrative Bylaws:

RDKB Bylaw 1605 - A Bylaw to regulate and set fees for the use of Solid Waste Management Facilities in the Regional District of Kootenay Boundary.

Service Area / Participants:

Electoral Area 'A', Electoral Area 'B'/Lower Columbia/Old Glory, Electoral Area 'C'/ Christina Lake, Electoral Area 'D'/Rural Grand Forks, Electoral Area 'E'/West Boundary, Fruitvale, Montrose, Trail, Warfield, Rossland, Grand Forks, Greenwood and Midway.

Service Levels:

The RDKB operates six staffed disposal facilities as follows:

| Facility | Location | Hours of Operation | Total Number of Hours Open Per Week |
|----------------------------------|--------------------------------------|--|-------------------------------------|
| Beaverdell Transfer Station | 5 km south of Beaverdell on Hwy. 33. | Open: Wednesday, Sunday: 10am to 2pm. Closed: Monday, Tuesday, Thursday, Friday, Saturday and Statutory Holidays. | 8 |
| Rock Creek Transfer Station | 1610 Rock Creek Dump Rd. | Open: Monday, Thursday, Saturday: 10am - 3pm, Sunday: 10am - 5pm. Closed: Tuesday, Wednesday, Friday and Statutory Holidays. | 22 |
| Christina Lake Transfer Station | Hwy 395, 3kms south of Hwy 3 | <i>September-June:</i> Open: Saturday to Monday, Thursday: 10am to 3pm. Closed: Tuesday, Wednesday, Friday and Statutory Holidays. | 20 |
| | | <i>July-August:</i> Open: Saturday to Tuesday, Thursday: 10am to 3pm. Closed: Wednesday, Friday and Statutory Holidays. | 25 |
| West Boundary Regional Landfill | Deadwood Rd, 3 km from Hwy 3 | Open: Tuesday, Friday, Saturday: 9am to 4pm. Closed: Monday, Wednesday, Thursday, Sunday and Statutory Holidays. | 21 |
| Grand Forks Regional Landfill | 8798 Granby Rd, 2km North of Hwy 3. | Open: Tuesday to Saturday: 8:30am to 4pm, Sunday: 12pm to 4pm. Closed: Monday and Statutory Holidays. | 41.5 |
| McKelvey Creek Regional Landfill | 1900 Hwy 3B, Trail | Open: Monday to Friday: 7am-5pm Saturday, Sunday: 10am-5pm Closed: Statutory Holidays | 64 |

Unattended RDKB transfer stations are located at:

- Big White
- Idabel Lake
- Christian Valley – garbage only
- Mount Baldy

In addition, green bin (organic food waste) and garbage collection is provided across all electoral areas and municipalities in the Boundary region with the exception of Greenwood. Small business curbside recycling collection service is provided in Rossland and Beaver Valley communities.

Residential packaging and printed paper recycling is provided by RecycleBC, which is a non-profit stewardship organization that was formed and is funded by brand holders in response to packaging and printed paper being added to the BC Recycling Regulation. RecycleBC provides recycling collection programs bi-weekly to about 95% of households in the RDKB. Recycling depots funded by RecycleBC and operated by the RDKB provide recycling services to those households not serviced by curbside and are also utilized by households serviced by curbside collection. The RDKB operate recycling bins at 6 staffed facilities plus provide 3 unattended recycling bins (see table below).

Packaging and Printed Paper Depot Facilities Operated by the RDKB:

| Location | Residential Drop Off | Residential Funded by RecycleBC | ICI Drop Off |
|--|----------------------|---------------------------------|--------------|
| Rock Creek Transfer Station | Yes | Yes | Yes |
| Christina Lake Transfer Station | Yes | Yes | Yes |
| Beaverdell Transfer Station | Yes | No | Yes |
| Big White Transfer Station (Unattended) | Yes | No | Yes |
| Idabell Lake Transfer Station (Unattended) | Yes | No | Yes |
| Mount Baldy Transfer Station (Unattended) | Yes | No | Yes |
| West Boundary Landfill | Yes | Yes | Yes |
| Grand Forks Landfill | No* | No* | Yes |
| McKelvey Creek Landfill | Yes | Yes | Yes |

Note: *The Grand Forks residential depot was transitioned to the Grand Forks Bottle Depot in October 2018.

Human Resources:

Staff: GM of Environmental Services (80% FTE), Operations Coordinator, Landfill Supervisor, Program Coordinator, Engineering and Safety Coordinator (50% FTE), Clerk (50% FTE), Chief Operator, 2 Drivers, Landfill Operator, 11 Site Attendants.

Contractors: Collections in the Boundary, heavy equipment operations in Trail, various consulting firms retained (groundwater monitoring, volume measurements).

2018 Accomplishments:

The Emergency Operations Centre (EOC) had a number of activations in 2018, the most significant of which was flooding in the Boundary Area. In addition, an interface fire occurred in Trail, which could have had impacts on the McKelvey Creek Landfill.

**Operations**

Operations were impacted significantly in the Boundary due to extreme flooding events in Grand Forks, Christina Lake as well as other rural areas of the RDKB. This event resulted in additional tonnages of waste for disposal, which will impact the long term lifespan of the Grand Forks facility. To the end of September, a total of 3,900 metric tonnes of flood debris was landfilled at the Grand Forks facility. This number will change with the projected demolition of a number of homes still pending. To put things into perspective, the normal annual tonnage received at the Grand Forks facility is approximately 7,000-8,000 metric tonnes. It should also be noted that due to the increased tonnages from flood debris, greater than 10,000 metric tonnes of waste could be landfilled at the Grand Forks facility in 2018. This would result in the triggering of requirements under the Landfill Gas Regulation which will require an assessment be completed in 2019 regarding landfill gas generation.

The West Boundary Landfill experienced multiple incidences of vandalism at the site, including an incident where the on-site equipment was lit on fire. This resulted in the need to replace the landfill compactor with costs not fully covered by insurance proceeds. During the time period that the compactor was not active at the West Boundary facility, waste generated at transfer stations were diverted and ultimately landfilled at the Grand Forks Landfill.



Ongoing changes in the recycling services saw two unattended recycling bins in Midway and Greenwood closed and the unattended bin in Beaverdell was relocated to the Beaverdell Solid Waste Transfer Station in May 2018.

In September 2018 the RDKB joined a pilot project with Recycle BC to accept Other Flexible Packaging at all RDKB hosted depots. In October, RecycleBC moved their collection depot from the Grand Forks Landfill to the Grand Forks Bottle Depot.



Capital Projects

Weigh Scale Upgrades:

Capital projects completed in 2018 included upgrades to the weigh scales at the Grand Forks Landfill as well as the installation of weigh scales at the Christina Lake Transfer Station. Works were also completed at the Rock Creek Transfer Station to allow for the installation of the weigh scales that were removed from the Grand Forks facility. Just prior to the removal of the existing scales at the Grand Forks Landfill, a lightening strike and subsequent power surge impacted some components of the scale hardware. An insurance claim was initiated and it is planned that rather than repairing the scale hardware to original (old technology) upgrades will be completed. The scale will then be put in place at the Rock Creek Transfer Station.



Grand Forks Landfill



Christina Lake Transfer Station

Grand Forks Septage Receiving Bed Upgrades:

The RDKB septage receiving facilities at Boundary Landfills utilize a combination of absorption into the ground and evaporation into the air as a methodology of treatment. These operations are authorized by permit and the receiving lagoon at the Grand Forks Landfill regularly exceeds allowable maximum permit volumes. I.e. The amount of septage received annually is greater than the permit authorizes. To maintain regulatory compliance, the capacity of the lagoon at the Grand Forks Landfill must be increased and the permit updated to reflect the additional volumes.

In 2018, upgrades were completed at the facility that will allow for additional disposal volumes. In discussions with Ministry representatives regarding updating the permit, as the RDKB is looking to amend the discharge more than 10% of the current permit, the process is quite involved and will require the hiring of a qualified professional to develop a plan and application. This will be considered as a future project when required monies are available in the budget.



Roll-off Truck Purchase:

A new roll-off truck was purchased to replace an existing piece of equipment. The RDKB took delivery of the truck in October 2018.

**Planning Projects****Organics Composting Infrastructure:**

Work continued on the expansion of organics collection and composting in the RDKB. An expression of Interest application will be made to the Organics Infrastructure Program by the November 30, 2018 deadline. Further, as approved by the Solid Waste Management Plan Monitoring and Steering Committee an RFP process will be initiated to hire a qualified consultant to develop and Organics Management Strategy for the RDKB and assist in submitting a formal application in the spring of 2019. This work will continue into 2019 and beyond.

Organics Infrastructure Program Details

- Eligible projects will be infrastructure projects that:
 - Create additional organic waste processing capacity;
 - Divert unprocessed municipal organic waste from landfills and/or agricultural organic waste from land application;
 - Process municipal organic waste and/or agricultural organic waste for beneficial re-use and or result in value-added streams from the diverted organics;
 - Result in quantifiable GHG emission reduction from food waste, yard waste, and/or agricultural organic waste; and
 - Result in incremental capital spending.
 - To be eligible, projects must also:
 - Be in the Province of British Columbia;
 - Provide minimum reporting through 2030 on GHG emissions;
 - Comply with relevant provincial legislation;
 - Be a minimum of one-third funded by applicant and/or partners;
 - Comply with federal fund stacking limits;
 - Cease spending on eligible expenditures where reimbursement will be requested by end of day, March 31, 2022; and

- Be completed by December 31, 2022, ie., construction is completed and the facility is in operation.
- Timelines – the program timeline is anticipated to resemble the following:
 - 2018/2019 – Scoping, information dissemination, stakeholder communication, expression of interests
 - 2019/2020 – Formal applications, project selection, feasibility studies, site approvals, consultation
 - 2020/2021 – Detailed design, approvals, site preparation, installation/construction
 - 2021/2022 – Approvals, site preparation, installation/construction
- Goals of the Expression of Interest (EOI) are for the Ministry to:
 - Forecast the quantity of funding being requested;
 - Evaluate eligibility of each project that is submitted through the EOI;
 - Begin more formal discussions with potential applicants regarding their proposed projects;
 - Purpose is to also allow the Province to support applicants in the application process and rule out any projects that would not meet the program criteria early in the process.
- **Deadline for submission of Expression of Interest – November 30, 2018 (Resolution from Board not required)**
 - Estimates of GHG emission reductions required (financial tool included);
 - Project budget estimations required.

Update of Landfill Closure/Post Closure Liability:

It is recommended that a qualified consultant be hired every three years to complete an analysis of the landfill lifespan and closure/post closure funding requirements for the McKelvey Creek, Grand Forks and West Boundary Landfills. A consultant for this work is in process of being secured and it is anticipated that this work will be completed in early 2019.

2018 Projects Not Completed

There were a number of projects planned for 2018 that were not completed for various reasons. Emergency operations center work as well as the transition to a new General Manager of Environmental Services contributed to resourcing issues in the department. These projects included:

- Closure of Phase 1 at McKelvey Creek Landfill – This was a planned project that has now been moved to 2020. In advance of actual closure works a closure plan is required to be developed and approved by the Ministry of Environment. In 2019, the closure plan development is included in the budgeted amount for updating the Design, Operation and Closure Plans.
- Design, Operation, Closure Plan Updates for West Boundary, Grand Forks and McKelvey Creek Landfills – Due to the flooding and significant additional volumes of refuse to the Grand Forks Landfill, this project has been deferred to 2019.
- Purchase of Excavator for Grand Forks Landfill – This project has been moved to 2019.

Significant Issues and Trends:***Landfill Closure/Post Closure Liabilities***

In 2015, the RDKB was required to address financial liabilities associated with long term closure and post closure costs for landfill operations. This resulted in the RDKB going into debt which would be required to be paid back over a 5 year period ending in 2019. This has had significant impacts to planned projects which have had to be deferred to future years as outlined in the table below:

| Project/Capital | Year Originally Planned (2018-2022 Approved Budget) | Year Now Planned (2019-2023 Draft Budget) | Estimated Cost |
|---|--|--|-----------------------|
| Wood Shredder | 2019 | 2021 | 600,000 |
| Mobile Screening Plant | 2018 | 2021 | 140,000 |
| Grand Forks Shop Renovations | 2018 | 2022 | 175,000 |
| West Maintenance Truck Replacement | 2018 | 2020 | 55,000 |
| Mt. Baldy Upgrades | 2018 | 2020 | 25,000 |
| McKelvey Creek Supervisor Truck Replacement | N/A | 2020 | \$40,000 |
| Compost Infrastructure | 2021/2022 | Not Budgeted | To Be Determined |

Increasing Regulatory Requirements

The Province of BC continues to impose stricter operating requirements on disposal facilities. There is the potential for these new regulatory requirements to significantly change the design and development requirements for landfills operated by the RDKB. At minimum, these requirements will require greater utilization of third-party qualified professionals for design, testing, analysis and reporting and will increase costs in future years.

Marketability of Recyclable Materials

There are new export restrictions on mixed recyclables. Most of the recyclable material collected in BC is the responsibility of RecycleBC however the materials collected from small business and the few unstaffed depots in the RDKB will have a very difficult time meeting the low contamination levels demanded. Efforts to minimize contamination rates will increase the cost of these programs.

EOC Activations

The trend of increasing EOC activations of longer duration and complexity has the potential for significant impacts on staff resources and Work Plans. Staff involvement in Emergency Management, EOC training and activations will continue to be a growing responsibility for Regional District staff.

In addition, future thought should be given to evaluating and developing response plans for landfills due to interface fires.

2019 Projects:

Project: Planning - Development of Organics Management Strategy

Project Description:

Region-wide organics diversion is a RDKB strategic priority. Organics diversion is successfully implemented across the Boundary (excluding Greenwood) with the focus on materials generated from the residential sector. Remaining goals are establishment of residential organics diversion for the eastern communities and region-wide commercial organics diversion. As there are a number of options regarding location of infrastructure and technology selection, the development of an Organics Management Strategy for the RDKB is seen as a key step in the process. The scope of work will include, but not be limited to:

- Reviewing estimated available tonnages of organic waste and feedstock characteristics including septage wastes;
- Reviewing and assessing potential compost facility locations including transportation logistics and need for transfer station construction;
- Evaluating potential partnerships and benefits/risks;
- Evaluating available proven technologies able to meet OMRR regulatory requirements given available feedstock materials (taking into consideration proposed changes to OMRR);
- Developing an organics management strategy which considers capital and operational costs as well as green house gas emissions;
- Provide preliminary design and cost estimates for recommended infrastructure; and
- Assist the RDKB in submitting an application to the Organics Infrastructure Program.

Project Milestones:

The project will be initiated in late 2018 with completion anticipated for the Spring of 2019. Detailed timelines for identified tasks will be developed once a qualified consultant is selected in late 2018.

Project Risk Factors:

Cost variability combined with aggressive project timelines. Ability to secure a qualified consultant to complete the work.

Internal Resource Requirements:

The majority of the work will be done with the existing ES staff complement managing third party qualified professionals. There will be some assistance required from Planning (land use and mapping) and Administration (communications, legal).

Estimated Cost and Identified Financial Sources:

There is currently \$35,000 allocated in the 2018-2022 approved Budget for composting site evaluation. These monies have been earmarked for this project. The costs will be updated once a qualified consultant is selected and the scope of work finalized.

Relationship to Board Priorities: Region-Wide Organics Diversion is a Board priority.

Project: Planning - Update Design, Operation, Closure Plans for West Boundary Landfill, Grand Forks Landfill and McKelvey Creek Landfill

Project Description:

A Design, Operation and Closure Plan for a landfill facility is the roadmap that outlines future development, operations and closure works that are in compliance with regulatory requirements. The plans are essential documents in understanding future costs of landfilling. This work will also include the development of a closure plan for Phase 1 of the McKelvey Creek Landfill.

Project Timelines and Milestones:

Throughout 2019 with possible carryover to 2020.

Project Risk Factors:

Costs higher than anticipated and ability to secure a qualified consulting firm to complete the work.

Internal Resource Requirements:

This project will require significant internal resources to manage professional consultants and ensure integration with the development of an Organics Management Strategy.

Estimated Cost and Identified Financial Sources:

\$75,000 has been currently allocated in the draft 2019-2023 budget.

Relationship to Board Priorities:

It meets the strategic priorities of the RDKB's strategic plan which is "We will continue to focus on good management and governance" & "We will ensure we are proactive and responsible in funding our services".

Project: Capital Acquisition – Replace Excavator

Project Description:

The RDKB owns an excavator scheduled for replacement in 2018 but was deferred to 2019. An excavator is a critical piece of equipment used for a wide variety of purposes at solid waste facilities. The project will entail: prepare contract tender documents, issue tender (advertise, post to BC Bid, distribute to vendors), receive and evaluate tenders, prepare Staff Report, receive Board approval, create contract documents, execute contract, implement.

Project Timelines and Milestones:

Work will take place after the 2019 financial plan is approved.

Project Risk Factors:

Recent major equipment purchases have been influenced by the value of the Canadian dollar against the US dollar. This exchange rate issue resulted in the cancellation of one major tender. Project budgeting will address this however exchange rates can fluctuate between budget approval and time of purchase.

Internal Resource Requirements:

Project will be completed with existing ES staff complement.

Estimated Cost and Identified Financial Sources:

\$410,000 estimated with a portion of costs to be borrowed over a 5 year period.

Relationship to Board Priorities:

It meets the strategic priorities of the RDKB's strategic plan which is "We will continue to focus on good management and governance" & "We will ensure we are proactive and responsible in funding our services".

Project: Planning - Asset Management Planning

Project Description:

Participation in the corporate-wide asset management planning process.

Project Timelines and Milestones:

Throughout 2019.

Project Risk Factors:

Departmental work will be guided by external sources (Corporate/Board plans for completion of Asset Management Plan).

Internal Resource Requirements:

The corporate asset management plan is being led by the Finance Department, with participation by all other departments. Asset management planning work will require significant input, direction and assistance from RDKB administrative staff.

Estimated Cost and Identified Financial Sources:

At this time, only staff time has been allocated for this project.

Relationship to Board Priorities:

It meets the strategic priorities of the RDKB's strategic plan which is "We will continue to focus on good management and governance" & "We will ensure we are proactive and responsible in funding our services".



Big White Solid Waste Management

2019 Work Plan



Big White Solid Waste Management

2018

Janine Dougall, General Manager, Environmental Services



Big White Solid Waste Management

2019 Work Plan

Service Name: Big White Solid Waste Management

Service Number: 064

Committee Having Jurisdiction: Board of Directors

General Manager/Manager Responsible: Janine Dougall, General Manager of Environmental Services

Description of Service:

Provides solid waste management services to Big White.

The Big White Refuse Disposal (BWRD) function provides garbage handling services to all properties in the specified area. The function is unique in that all commercial facility solid waste services are provided by the RDKB contractor which is why the function is separate from the Regionalized Solid Waste Management Function (RSWM). The BWRD function only manages Big White garbage; collecting and transporting recyclables is part of the RSWM function.

BWRD pays the contractor collecting from commercial facilities and the Big White Transfer Station (BWTS). The garbage and recyclable materials from non-commercial sources, generally single-family dwellings or townhouse type facilities is self-hauled by residents to the BWTS.

The BWTS contains a compactor for garbage and a compactor for recycling. The compactors are operated by Big White residents and hauled to Kelowna by the RDKB hauling contractor. The BWTS is maintained under a separate service contract.

Establishing Authority:

Service is established by Bylaws 330 dated June 25, 1981 and Big White Refuse Disposal Service Conversion, Establishment and Amending Bylaw No. 1587, 2015.

Requisition Limit:

As outlined in Bylaw No. 1587, 2015, the maximum tax requisition is the greater of:

- a) Two Hundred and twenty thousand dollars (\$220,000); or
- b) An amount equal to the amount that could be raised by a property value tax of forty four point three cents (\$0.443) per one thousand (\$1,000.00) dollars applied to the net taxable value of land and improvements (calculated maximum is \$321,111).

2018 Requisition / Budgeted Expenditures / Actual Expenditures:

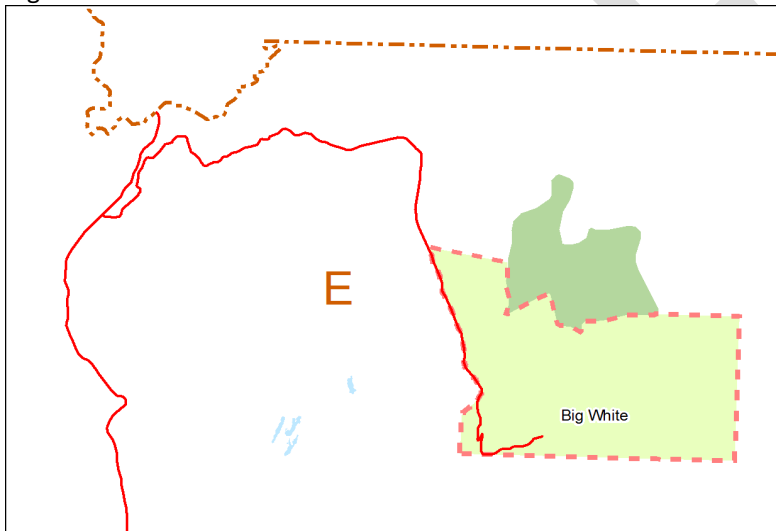
Requisition - \$255,853 / Budgeted Expenditures - \$261,376 / Actual Projected Expenditures - \$244,579

Regulatory or Administrative Bylaws:

Not Applicable

Service Area / Participants:

Big White

**Service Levels**

Weekly collection from commercial operators, transfer station open 24/7.

Human Resources:

GM of Environmental Services (5.0% FTE), Program Coordinator, contracted collection and transfer station maintenance.

2018 Accomplishments:

RDKB staff met with representatives from Big White community to discuss solid waste challenges. Long term planning associated with service provision required. RDKB staff have initiated conversations with regulated product stewardship programs to determine if depot status can be achieved at the BWTS facility.

RDKB staff have also initiated an application to extend the property boundaries of the facility to give greater flexibility in long term site layout and design.

Planned works for addressing on-site drainage issues were not completed in 2018. This project was delayed to allow for a review of the overall site layout requirements.

Significant Issues and Trends:

The BWTS is currently an unattended transfer station which is open 24/7. This operational model creates challenges with inappropriately dumped materials as well as maintaining a clean and tidy facility that meets the expectations of local area residents. To properly screen waste and recyclables the transfer station would need to be controlled which means restricting open hours and having an attendant on duty when the site is open.

The layout of the facility and products accepted needs to be reviewed for efficiencies and potentially development of additional structures for collection and stockpiling of materials. Work has also been ongoing with provincially regulated stewardship agencies such as Encorp to determine if a depot could be established at the facility. The participation of stewardship agencies in the collection of products would impact the overall facility design, layout and infrastructure needs.

In addition to the above, the site also requires a review of drainage and on-site sloping. The impacts of salt on the tipping floor of the transfer station will also need to be addressed at some point in the future.

Another emerging challenge is the increased use of the mountain during the summer months, which is changing the needs for solid waste collection in the community. In 2018, a “pilot” program was initiated by Big White to provide cart collection for garbage and recyclables during a major mountain biking event. Future conversations will need to be had regarding bear proofing the community and having more Bear Aware public education programs.

Another challenge that has emerged in the Big White area is the abandonment of vehicles. In 2018 approximately 28 vehicles were abandoned on the ski hill. Historically the number of abandoned vehicles has been far less (averaging in the 2-3 range) and the local fire department has taken the abandoned vehicles and utilized them for fire practice drills. The issue of abandoned vehicles is not unique to Big White as it is a problem on a provincial level.

2019 Proposed Projects:

Two projects are proposed for 2019. The first is a review of transfer station infrastructure needs and site drainage. This project will involve the continued engagement with EPR Stewardship programs to determine infrastructure needs for potential collection of EPR products (eg. Beverage containers). From these discussions a plan will be developed for site layout requirements and necessary site upgrades including infrastructure. The costs for changes to the facility can then be included as part of the 2020 budgeting process. \$25,000 has been included in the draft 2019 budget for this work for the hiring of required consultant expertise.

The second project will be participation in a governance and service provision review for Big White in relation to the possible future incorporation as a resort municipality. Only ES staff time has currently been allocated for this project.

**BOUNDARY
ANNUAL OPERATING AGREEMENT**

between

THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

and

BRITISH COLUMBIA TRANSIT

Effective

April 1, 2018

**INFORMATION CONTAINED IN THIS AGREEMENT IS SUBJECT TO THE
FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT. CONSULT
WITH THE AUTHORITY PRIOR TO RELEASING INFORMATION TO INDIVIDUALS
OR COMPANIES OTHER THAN THOSE WHO ARE PARTY TO THIS AGREEMENT.**

ANNUAL OPERATING AGREEMENT

BETWEEN:

THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

(the "Municipality")

AND:

BRITISH COLUMBIA TRANSIT

(the "Authority")

WHEREAS the Authority is authorized to contract for transit services for the purpose of providing and maintaining those services and facilities necessary for the establishment, maintenance and operation of a public passenger transportation system in the Transit Service Area;

WHEREAS the Municipality is authorized to enter into one or more agreements with the Authority for transit services in the Transit Service Area;

WHEREAS the parties hereto have entered into a Transit Service Agreement which sets out the general rights and responsibilities of the parties hereto;

WHEREAS the Municipality and the Authority are authorized to share in the costs for the provision of a Public Passenger Transportation System pursuant to the *British Columbia Transit Act*;

AND WHEREAS the parties hereto wish to enter into an Annual Operating Agreement which sets out, together with the Transit Service Agreement, the specific terms and conditions for the Public Passenger Transportation System for the upcoming term.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants hereinafter contained, the parties covenant and agree with each other as follows:

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SECTION 1: DEFINITIONS

Unless agreed otherwise in the Annual Operating Agreement, the definitions set out in the Transit Service Agreement shall apply to this Annual Operating Agreement including:

- a) "Annual Operating Agreement" shall mean this Annual Operating Agreement and any Annual Operating Agreement Amendments negotiated and entered into by the parties subsequent hereto;
- b) "Transit Service Agreement" shall mean the Transit Service Agreement between the parties to this Annual Operating Agreement, including any amendments made thereto;

SECTION 2: INCORPORATION OF SCHEDULES

All schedules to this agreement are incorporated into the agreement, and form part of the agreement.

SECTION 3: INCORPORATION OF TRANSIT SERVICE AGREEMENT

Upon execution, this Annual Operating Agreement shall be deemed integrated into the Transit Service Agreement and thereafter the Transit Service Agreement and Annual Operating Agreement shall be read together as a single integrated document and shall be deemed to be the Annual Operating Agreement for the purposes of the *British Columbia Transit Act*, as amended from time to time.

SECTION 4: TERM AND RENEWAL

- a) The parties agree that the effective date of this agreement is to be April 1, 2018, whether or not the agreements have been fully executed by the necessary parties. Once this agreement and the associated Transit Service Agreement are duly executed, this agreement will replace all provisions in the existing Transit Service Agreement and Master Operating Agreement with respect to the rights and obligations as between the Authority and the Municipality.
- b) Upon commencement in accordance with Section 4(a) of this agreement, the term of this agreement shall be to March 31, 2019 except as otherwise provided herein. It is acknowledged by the parties that in the event of termination or non-renewal of the Annual Operating Agreement, the Transit Service Agreement shall likewise be so terminated or not renewed, as the case may be.
- c) Either party may terminate this agreement as follows:
 - a. Cancellation by the Authority: In the event that the Authority decides to terminate this Agreement for any reason whatsoever, the Authority shall provide at least ninety (180) days prior written notice. Such notice to be provided in accordance with Section 10.
 - b. Cancellation by the Municipality: In the event that the Municipality decides to terminate this Transit Service Agreement for any reason whatsoever, and by extension the Annual Operating Agreement, the Municipality shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 10.

SECTION 5: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

This Agreement and the parties hereto are subject to the provisions of the *Freedom Of Information And Protection Of Privacy Act* ("FOIPPA"). Any information developed in the performance of this Agreement, or any personal information obtained, collected, stored pursuant to this Agreement, including database information, shall be deemed confidential and subject to

the provisions of the FOIPPA including the handling, storage, access and security of such information. Confidential information shall not be disclosed to any third party except as expressly permitted by the Authority or pursuant to the requirements of the FOIPPA.

SECTION 6: SETTLEMENT OF DISPUTES

In the event of any dispute arising between or among the parties as to their respective rights and obligations under this Agreement, or in the event of a breach of this Agreement, the parties agree to use their best efforts to find resolution through a mediated settlement. However, in the event that mediation is not successful in finding a resolution satisfactory to all parties involved, any party shall be entitled to give to the other notice of such dispute and to request arbitration thereof; and the parties may, with respect to the particular matter then in dispute, agree to submit the same to a single arbitrator in accordance with the applicable statutes of the Province of British Columbia.

SECTION 7: MISCELLANEOUS PROVISIONS

- a) Amendment: This agreement may only be amended in writing signed by the Municipality and the Authority and specifying the effective date of the amendment.
- b) Assignment: This Agreement shall not be assignable without prior written consent of the parties.
- c) Enurement: This Agreement shall be binding upon and enure to the benefit of the parties hereto and their respective successors.
- d) Operating Reserve Fund: In accordance with OIC 594, in fiscal year 2015/16, BC Transit established a Reserve Fund to record, for each local government, the contributions that BC Transit has received but has not yet earned.
 - a. BC Transit will invoice and collect on monthly Municipal invoices based on budgeted Eligible Expenses.
 - b. Any expenditure of monies from the Reserve Fund will only be credited towards Eligible Expenses for the location for which it was collected.
 - c. Eligible Expenses are comprised of the following costs of providing Public Passenger Transportation Systems:
 - i. *For Conventional Transit Service:*
 1. the operating costs incurred in providing Conventional Transit Service excluding interest and amortization;
 2. the amount of any operating lease costs incurred by BC Transit for Conventional Transit Services;
 3. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement;
 4. an amount of the annual operating costs of BC Transit not exceeding 8% of the direct operating costs payable under an Annual Operating Agreement;
 - ii. *For Custom Transit Service:*
 1. the operating costs incurred in providing Custom Transit Service excluding interest and amortization, but including the amount paid by BC Transit to redeem taxi saver coupons issued under the Taxi Saver Program after deducting from that amount the amount realized from the sale of those coupons;
 2. the amount of any operating lease costs incurred by BC Transit for Custom Transit Service;

- 3. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement; and,
- 4. an amount of the annual operating costs of BC Transit not exceeding 8% of the direct operating costs payable under an Annual Operating Agreement;
- d. Eligible Expenses exclude the costs of providing third-party 100%-funded services; and,
- e. BC Transit will provide an annual statement of account of the reserves received and utilized, including any interest earned for each local government.
- e) The parties agree that this agreement is in substantial compliance with all relevant legislative requirements to establish the rights and obligations of the parties as set out in the *British Columbia Transit Act*.
- f) BC Transit acknowledges receipt of a copy of that certain Community Transit Partnership Agreement between the Municipality and the Interior Health Authority (the "Partner") effective April 1, 2005. BC Transit hereby provides written consent for the Municipality to enter into the Community Transit Partnership Agreement; provided, however, that:
 - a. In the event the Partner provides one years' notice of its intention to terminate the Community Transit Partnership Agreement, the Municipality will immediately notify the Authority in writing of such termination;
 - b. In the event the Partner provides the Municipality with a payment in lieu of providing notice of termination pursuant to Section 4 of the Community Transit Partnership Agreement, the Municipality will immediately forward to BC Transit the full amount of such payment, without setoff whatsoever; and,
 - c. In the event the Partner provides the Municipality with payment in accordance with the subsection above, and the Municipality fails or neglects to forward such payment to the Authority, the Authority shall have the right to include such amount in its monthly invoice to the Municipality for immediate payment by the Municipality.

SECTION 8: GOVERNING LAW

This Agreement is governed by and shall be construed in accordance with the laws of the Province of British Columbia, with respect to those matters within provincial jurisdiction, and in accordance with the laws of Canada with respect to those matters within the jurisdiction of the government of Canada.

SECTION 9: COUNTERPARTS

This contract and any amendment hereto may be executed in counterparts, each of which shall be deemed to be an original and all of which shall be considered to be one and the same contract. A signed facsimile or pdf copy of this contract, or any amendment, shall be effective and valid proof of execution and delivery.

SECTION 10: NOTICES AND COMMUNICATIONS

All notices, claims and communications required or permitted to be given hereunder shall be in writing and shall be sufficiently given if personally delivered to a designated officer of the parties hereto to whom it is addressed or if mailed by prepaid registered mail to the Authority at:

BRITISH COLUMBIA TRANSIT

c/o President & CEO
P.O. Box 610
520 Gorge Road East
Victoria, British Columbia
V8W 2P3

and to the Municipality at:

Regional District of Kootenay Boundary

c/o Chief Administrator Officer
#202 - 843 Rossland Avenue
Trail, BC
V1R 4S8

and, if so mailed, shall be deemed to have been received five (5) days following the date of such mailing.

IN WITNESS WHEREOF, the parties have hereunto set their hand this ____ day of _____, 2018.

Regional District of Kootenay Boundary

BRITISH COLUMBIA TRANSIT

CHIEF OPERATING OFFICER

CHIEF FINANCIAL OFFICER

SCHEDULE "A": TARIFF AND FARES

Appendix 1: Tariff Notes

Fare Zones:*Effective April 1, 2006*

Zone 1 -Whitehall Road to Spencer Road including Grand Forks

Zone 2 -Spencer Road to Greenwood

Fares:

Zone 1 (Grand Forks) \$1.50

Zone 2 (Grand Forks to Greenwood) \$1.75

Children under 6 Free

Monthly Pass \$24.00 (not applicable for door-to-door service)

BC Bus Pass valid for the current calendar year and available through the Government of British Columbia BC Bus Pass Program

BC Transit Employee Bus Pass

Note: Visitors may register for temporary handyDART service. Proof of registration in another jurisdiction or proof of eligibility is required.

SCHEDULE "B": SERVICE SPECIFICATIONS

Transit Service Area: The boundaries of the Boundary Transit Service Area shall be the City of Grand Forks, City of Greenwood, Electoral Area "D" and portion of Electoral Area "E" of the Regional District of Kootenay Boundary as outlined in the Regional District of Kootenay Boundary By-Law No. 672 and as amended by the Regional District of Kootenay Boundary By-Law No, 995, 1997.

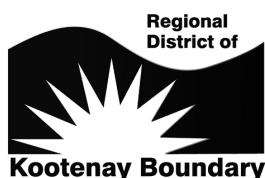
Annual Service Level: for Regional District of Kootenay Boundary shall be **1,700** Revenue Service Hours

Exception Days reconized annually for Regional District of Kootenay Boundary are:

| Exception Days | Service Level |
|-----------------------|----------------------|
| Easter Monday | No Service |
| Victoria Day | No Service |
| Canada Day | No Service |
| BC Day | No Service |
| Labour Day | No Service |
| Thanksgiving Day | No Service |
| Remembrance Day | No Service |
| Christmas Day | No Service |
| Boxing Day | No Service |
| New Years Day | No Service |
| Family Day (2019) | No Service |

SCHEDULE "C": BUDGET**Boundary Paratransit**

| | Base Budget 2018/2019 |
|--|----------------------------------|
| Total Revenue | \$10,140 |
| Total Direct Operating Costs | \$115,059 |
| Total Operating Costs | \$126,078 |
| Total Costs (including Local Government Share of Lease Fees) | \$165,205 |
| Net Local Government Share of Costs | \$72,463 |



STAFF REPORT

| | | | |
|--------------|--|----------------|------|
| Date: | October 25, 2018 | File #: | F-13 |
| To: | Chair Russell and members of the Board of Directors | | |
| From: | Ken Gobeil, Planner | | |
| RE: | Forestry Referral: West Boundary Community Forest Inc. Forest Stewardship Plan | | |

ISSUE INTRODUCTION

We have received a referral from Vaagan Fibre Canada and Infinity-Pacific Stewardship Group on behalf of the West Boundary Community Forest Corporation for a proposed Forest Stewardship Plan for the Boundary Timber Supply Area for 2018-2023 (*see Boundary Timber Supply Area Map and Applicant's Submission*).

HISTORY / BACKGROUND INFORMATION

| Property Information | |
|---------------------------|--|
| Applicant(s): | West Boundary Community Forest |
| Agents: | Tara Reimer, RPF – Infinity Pacific Stewardship Group Dan MacMaster, RPF – Vaagan Fibre Canada |
| Location: | Boundary Timber Supply Area West Boundary Community Forest |
| Electoral Area(s): | Electoral Area 'C' / Christina Lake, Electoral Area 'D' / Rural Grand Forks Electoral Area 'E' / West Boundary |
| Current Use(s): | Various Crown and private land uses including but not limited to range, forestry, mining and recreation |
| Land Use Bylaws/Other | |
| Land Use Bylaws | Multiple |
| ALR | Potential to include ALR lands in the valley bottoms |
| Floodplain | Multiple |

Forest Stewardship Plans are planning documents required under the *Forest and Range Practices Act*. They are broad regional plans that describe the way an area will be

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P:\PD\General Files\F-13 Forest Stewardship Plan\2018-October - West Boundary Community Forest FSP\BOARD\2018-10-25_FSP_Board.docx

managed regarding resource harvesting and the applicable provincial legislation and guidelines that are in effect. It is not meant to give direction to specific projects; rather, it is a high level plan outlining operating procedures that will describe how harvesting practices are conducted when locations are selected in a given area.

The West Boundary Community Forest is a partnership with the Villages of Greenwood and Midway. They operate a Community Forest which has an area of approximately 17,761 hectares.

Community forests are described as forestry operations managed by a local government, community group, First Nation or community-held corporation for the benefit of the entire community. They are intended to give local control and enjoyment of the monetary and non-monetary benefits offered by local forest resources.

PROPOSAL

Infinity Pacific Stewardship Group, and Vaagan Fiber Canada have been retained by the applicant to prepare a Forest Stewardship Plan for the Boundary Timber Supply Area (TSA) which has been divided into two Forest Development Units (FDU):

- FDU No. 1 The Boundary TSA, excluding the West Boundary Community Forest; Woodlots; and Tree Farm License (TFL) 8.
- FDU No. 2 West Boundary Community Forest

The RDKB has been given an opportunity to provide comment on the draft document.

Forest Development Units are used to distinguish areas within a Forest Stewardship Plan that may need differentiation due to area, or applicable legislation and development guidelines.

The Forest Stewardship Plan has been written to include both objectives and strategies from the *Kootenay Boundary Higher Level Plan Order, 2002* and the *Forest Range and Practices Act*. Each provincial objective is described with a strategy posted below.

IMPLICATIONS

The referral received by the RDKB is regarding a draft version of the document. Comments made regarding this document will be considered by the agent and applicant prior to final submission to the Ministry.

Final authority regarding the approval of Forest Stewardship Plans is with the Ministry of Forests, Lands, Natural Resource Development, and Rural Development (FLNRORD). FLNRORD is also responsible for enacting and enforcement of logging regulations that are referenced in this Forest Stewardship Plan, including the *Forest Planning and Practices Regulation* and the *Forest Practices Code of British Columbia Act* in 2002.

Electoral Area 'C' / Christina Lake

Only FDU No. 1 is within this Electoral Area. Most of the areas that may see activity are within the Natural Resource 1 Zone and Rural 1 Zone. This includes both public and private lands. 'Forestry, logging and silviculture' are permitted uses in these zones per Electoral Area 'C'/Christina Lake Zoning Bylaw No. 1300.

Electoral Area 'D' / Rural Grand Forks

Both FDU No. 1 and FDU No. 2 are within this Electoral Area. Most of the areas that may see activity are within the Rural Resource 1 Zone. This includes public and private lands. 'Forestry, logging and silviculture' are permitted uses within this zone per Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1299.

Electoral Area 'E' / West Boundary

Both FDU No. 1 and 2 are within this Electoral Area, which includes the Plan Area for the Jewel Lake Land Use Bylaw No. 855. Most of the Plan Area which could see logging activity is zoned Rural Resource 1, which permits 'resource uses'. Resource use means "a use providing for the conservation, and management of natural resources and extraction of primary forest materials, and the extraction, grading and crushing of mineral resource."

There are no land use plans in the remainder of the FDU area, although there is a land use plan currently being drafted for the rural Bridesville Area.

ADVISORY PLANNING COMMISSION (APC)

Staff reports regarding this referral were sent to the APC's for Electoral Areas 'C'/Christina Lake, 'D'/Rural Grand Forks, and 'E'/West Boundary for comment. Electoral Area 'E'/West Boundary APC met October 1, 2018 while the Electoral Area 'C'/Christina Lake met October 2, 2018. The Electoral Area 'D'/Rural Grand Forks APC did not have an October 2018 meeting because of a conflict with another meeting. However, they do plan to discuss this referral at their November meeting.

Electoral Area 'C'/Christina Lake comments:

The Christina Lake APC supported the application. However, they did make the following request:

...should West Boundary Community Forest plan to do any logging in our area, they have the representative of the company who will be our point of contact, attend our meeting and make a presentation on their plans. In all cases, we would request that they:

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Provide advance notice;

Indicate how far in advance of commencement of work they will provide such notice; and

Provide both logging and road building plans.

Electoral Area 'E'/West Boundary comments:

The APC requested that their following comments and concerns be forwarded to the applicant for consideration:

1. Cover page – The term of the plan is confusing and should extend for 5 years from approval.
2. Pg. 2 – Proposal: Why is FDU 1 included in this plan since it is not part of the Community Forest?
3. Pg. 6 - **Definitions** – HOLDER: only the WBCF should be stated as they are the sole holder of the CF licence.
4. Pg. 14 - **OGMAs** – We have concerns about the flexibility allowed in the document and feel there should be a firmer commitment should be made to retain OGMAs so that the Biodiversity Objectives are more firmly set.
5. Pg. 16 - **Green-up** – Consideration should be given to maintaining the height at 3 meters. What is the justification for reducing the height from 3 meters?
6. Pg. 17 - **Grizzly Bear Habitat and Connectivity Corridors** - as per a recent FPB report and other professionally published reports, there are too many roads in areas identified as very important to grizzly bears and the habitat important to them. A commitment to not add any more roads to these areas and to work to reduce them to scientifically determined levels should be made.
7. Pg. 18 - **Consumptive use streams** - the primary objective should be to prevent any negative impacts on streams licenced for human consumption due to forest development and if any negative impacts do occur to address them as soon as practicable following such disturbance.
8. Pg. 19 - **Enhanced Resource Development Zones – Timber** - change the objective to "good" environmental stewardship. Once again green up heights should be maintained at 3 meters. We have concerns about negative effects on the hydrological cycle.
9. Pg. 23 - **Soils** – We are concerned about the amount of roads as identified in the Kettle River Watershed Management Plan and the potential erosion and sedimentation resulting from roads. We see the need to reduce the area in new roads and fully rehabilitate roads where practicable.

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10. Pg. 24 – **Timber Objective** - While we recognize that there are no legal requirements, the chief forester's timber objectives should be recognized and adhered to with the appropriate results and strategies applied.
11. Pg. 26 – **Wildlife objective** – while the holders cannot change this government objective they can and should ensure no net loss either to all wildlife species and/or their habitat due to their operations as far as practicable.
12. Pg. 26 -29 – **Water, Fish, Wildlife and Biodiversity within Riparian Areas**
- We believe there are temperature sensitive streams within the FDUs that are on this plan that have not be identified. We notice that there are no referrals to the Okanagan Watershed basin even though some streams flow into the Okanagan watershed. The % of preharvest stems to be retained on S6 Streams should be changed to require at least a 10% retention rather than the proposed 0%. The licensee should include in their results and strategies the Best Management Practices developed by FREP relative to small streams and drainages in the Boundary.
13. Pg. 31 – **Community Watershed** - change the name of the first community watershed to "Bridesville".
14. Pg. 32-33 - **Block sizes** - the creation of large clearcuts (i.e. over 40 ha) is not in the best interests of the public because they may negatively impact the hydrological regime and should not be created without extremely compelling reasons.
15. Pg. 42-43 – **Recreation Sites** – these areas make up a very small percentage of the Boundary and no industrial harvesting should be undertaken in or near the sites in question. Any harvesting allowed would only be a very small-scale salvage operation to ensure public safety or to remove trees that have fallen over and block or impede free use of the area.
16. Pg. 44 – **Measures to deal with invasive species** - the strategies should include (1) reducing the amount of site disturbance; (2) winter logging on sensitive sites; (3) annual training of people on site to identify and report weeds; (4) any disturbed areas greater than 50 m² must be revegetated; (5) the definition of successful establishment needs to be greater than 50%
17. Pg. 45 – **Natural Range Barriers** - the wording needs to be changed to; For the purposes of this measure a "natural range barrier" means a stand of trees or topographic feature that "before" an area is harvested, or a road is built by the FSP holder...."; and in point 3 add to the end of the point "repairing breached fences and gates in a timely manner".
18. Pg. 84, 85, 86 - **Appendix** – Why are these pages included in the FSP? They appear to be part of another FSP.

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PLANNING AND DEVELOPMENT COMMENTS

Due to the timeline requested by the applicant for a response, the Planning and Development Department suggests that a response should be submitted in October despite not having comment from the Electoral Area 'D'/Rural Grand Forks APC.

This FSP is very similar to the Osoyoos Indian Band FSP that was reviewed in September 2018. The Electoral Area 'D'/Rural Grand Forks APC comments regarding that last FSP were supportive with no specific comment regarding content, only a request to be involved as a stakeholder in the future.

If there are comments that the Electoral Area 'D'/Rural Grand Forks APC make during their next meeting regarding this FSP they will be forwarded to the applicant at that time.

RECOMMENDATION

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward this staff report "Forestry Referral: West Boundary Community Forest Inc. Forest Stewardship Plan", which includes the recommendations of the Advisory Planning Commissions, to Vaagan Fibre Canada and Infinity-Pacific Stewardship for consideration.

ATTACHMENTS

Referral Letter

Forest Development Unit (FDU) Map

West Boundary Community Forest Inc. Forest Stewardship Plan

Referral Letter



Vaagen Fibre Canada
P.O. Box 510, 1160 Hwy 3
Midway, BC
Canada, V0H 1M0



Infinity-Pacific Stewardship Group
Unit #1 – 30435 Progressive Way
Abbotsford, British Columbia
Canada, V2T 6Z1

August 22, 2018

Regional District of Kootenay Boundary
202 – 843 Rossland Ave
Trail, BC
Canada, V1R 2W9
plan@rdkb.com
ddean@rdkb.com

Attn: Donna Dean, Manager Planning Dept.
Re: West Boundary Community Forest – 2018-2023 Forest Stewardship Plan

Dear Ms. Dean:

Vaagen Fibre Canada and Infinity-Pacific Stewardship Group (IPSG) on behalf of West Boundary Community Forest is currently drafting a Forest Stewardship Plan (FSP). The FSP will encompass the Boundary Timber Supply Area (TSA), (Forest Licences KE4) under one plan. The plan is comprised of 2 Forest Development Units (FDU's) within the Selkirk Forest District:

- FDU #1 - encompasses the Boundary TSA minus the West Boundary Community Forest (WBCF), OIB First Nations Woodlands Licence, Woodlots, TFL 8, Granby and Gladstone Parks.
- FDU #2 - West Boundary Community Forest (WBCF).

The Forest Stewardship Plan is a landscape level plan that identifies how the holder of the plan will be consistent with government objectives for managing and protecting forest and range values through the results, strategies and measures proposed in the plan. Once approved, the FSP will guide future forest development including road construction, timber harvesting and silviculture activities.

It is important to note that the FSP is a management document and does not show actual locations of specific proposed harvesting, cut blocks or roads. A separate referral will be sent each time a new development project is proposed.

The draft West Boundary Community Forest FSP will be available for public review and written comments from August 22, 2018 to October 21, 2018 during regular business hours (7:00am to 4:00pm) at the Vaagen Fibre Canada Office (#1160 Hwy #3, Midway BC).

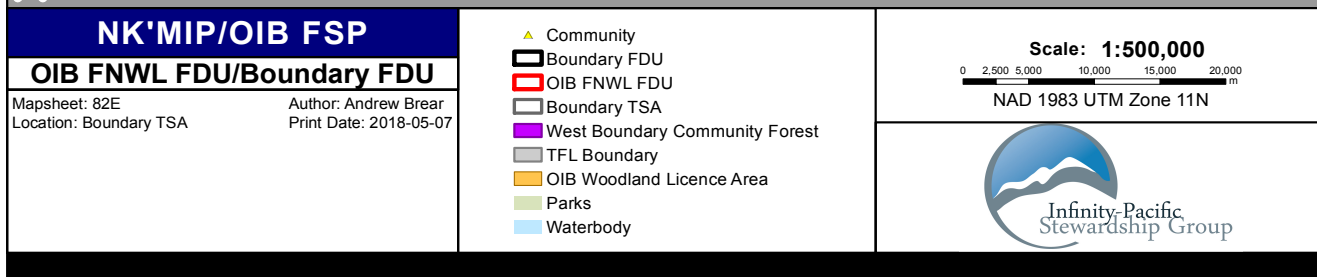
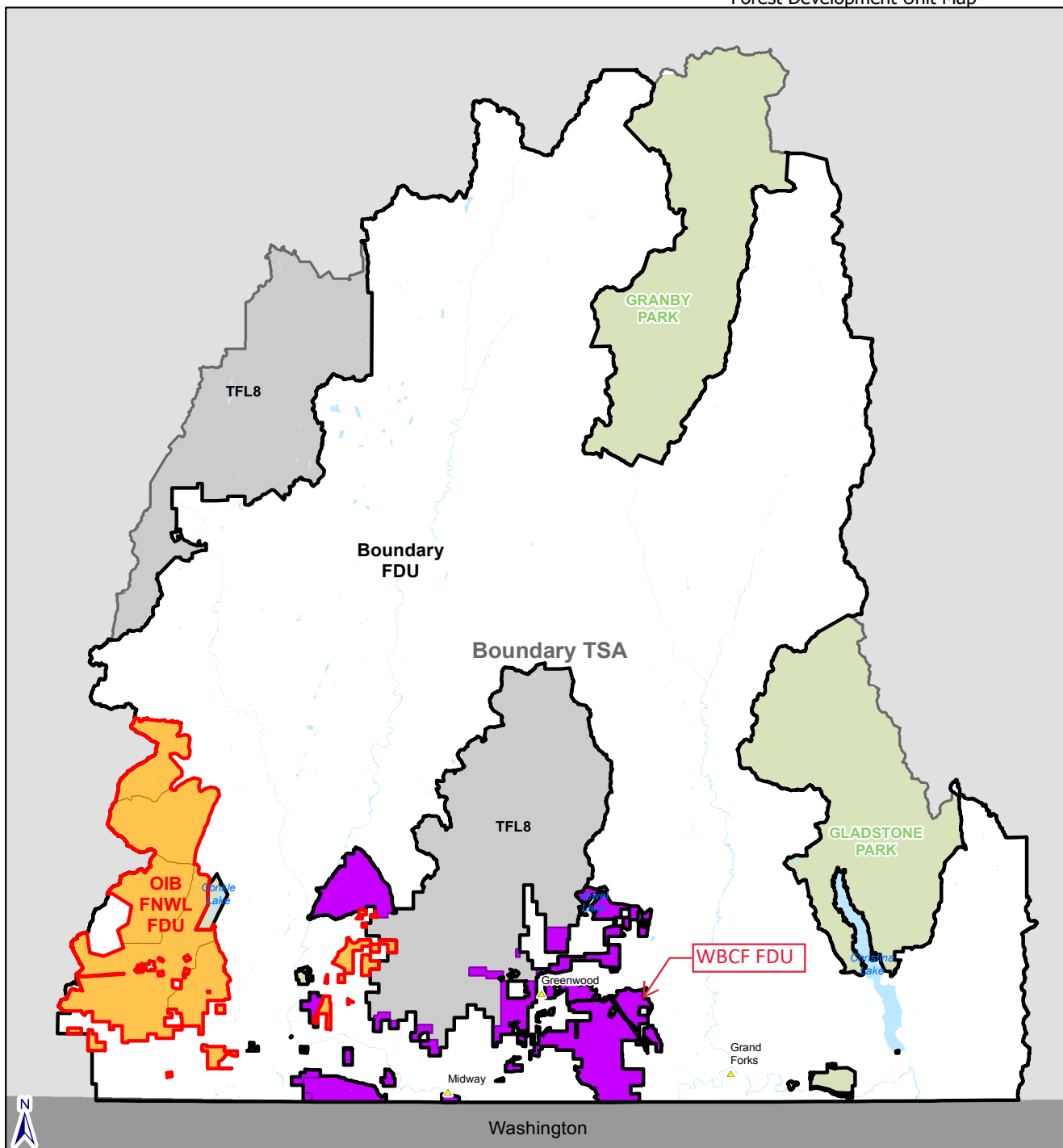
To view a digital copy of the FSP please click on the following link or type into your web browser:

https://infinitypacific-my.sharepoint.com/:b/g/personal/treimer_infinity-pacific.com/Efvdn8EpDuRDj70cYC0jOswBguchYzT0xCOZqkPhVzq0dg?e=u27rAC

To ensure timely consideration of comments by Vaagen Fibre Canada and IPSG, all written comments must be received before October 21, 2018. If you are interested in meeting to review the FSP with Vaagen Fibre Canada or IPSG representatives or have questions or comments regarding the Plan, please contact myself or Dan Macmaster, RPF from Vaagen Fibre Canada at (250)528-0344 or dmacmaster@vaagen.ca.

Kind Regards,
Tara Reimer, RPF
Infinity Pacific Stewardship Group
treimer@infinity-pacific.com
Ph: (250) 938-6177

Forest Development Unit Map



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Western Boundary Community Forest
Forest Stewardship Plan

FOREST STEWARDSHIP PLAN XXX

West Boundary Community Forest

West Boundary Community Forest Inc.

K4E January 1, 2014 - 2039

West Boundary Community Forest Inc.

P.O. Box 160

Midway, BC

V0H 1M0

Ph: (250) 528-0344

(250) 449-2222

(250) 229-2258

Email: dmacmaster@vaagen.ca

Western Boundary Community Forest
Forest Stewardship Plan

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1. Signatures

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2. Interpretation

2.1 Definitions and Acronyms Specific to this FSP

BEC - Biogeoclimatic Ecosystem Classification

CHR - Cultural Heritage Resource

CONSISTENT - means in agreement with or compatible with.

CP – Cutting Permit

DDM - Delegated Decision Maker

FDU - Forest Development Unit. FDU means a forest development unit under this FSP and as defined in the Act.

FPC - Forest Practices Code

FPPR - Forest Planning and Practices Regulation

FRPA - Forest and Range Practices Act

FRR - Forest Recreation Regulation

FSP - Forest Stewardship Plan

FSR - Forest Service Road

GAR - Government Actions Regulation

GWM - General Wildlife Measure

HOLDER – the Holder refers to the holders of this FSP: OIB or WBCF

ILMB - Integrated Land Management Bureau

KBHLPO - Kootenay-Boundary Higher Level Plan Order; effective October 2002 and subsequent variances to the KBHLPO relevant to this FSP.

LICENSEE – OIB or WBCF

LU - Landscape Unit; as established in the KBHLPO.

MFLNRO - Ministry of Forests, Lands and Natural Resource Operations

Minister – means the Minister responsible for the Forest Act or such other person as the Minister may delegate.

NDT – Natural Disturbance Type

NRFL – Non-Renewable Forest Licence

OGMA - Old Growth Management Area; OGMA means an area established as a result of a higher level plan or biodiversity strategy for the purpose of spatially identifying, managing and maintaining structural old growth attributes.

OIB - Osoyoos Indian Band

POD - Point of Diversion as licenced under the Water Act.

QP - Qualified Professional; QP means a person deemed by OIB to be qualified, in terms of appropriate levels of education, training and experience (skills set), to conduct the activities describes. Where the activities fall within the scope of practice of members of a professional regulatory body this person will be a Qualified Registered Professional.

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QRP - Qualified Registered Professional; QRP means a person who:

- (a) is deemed, in the opinion of the Licensee, as having the appropriate education, training and experience to carry out the activity; and
- (b) is a member of, or licensed by, a regulatory body in British Columbia that has the legislated authority to regulate its members' performance of the activity.

RP - Road Permit

RPF - Registered Professional Forester

RMZ - Riparian Management Zone

RRZ - Riparian Reserve Zone

SAFETY HAZARD – means situations and circumstances the Holder determines are hazardous to workers or the general public based on WorkSafe BC regulations and policies including but not limited to danger trees (snags), inadequate visibility, falling objects, etc.

SAR - Species at Risk

SMZ – Streamside Management Zone

SU - Standards Unit

TSA - Timber Supply Area

UWR - Ungulate Winter Range

VIA - Visual Impact Assessment

VQO - Visual Quality Objective which has been legally established for a legally established scenic area.

WBCF – West Boundary Community Forest

WHA - Wildlife Habitat Area which has been legally established.

WTP - Wildlife Tree Patch

WTRA - Wildlife Tree Retention Area

2.2 Definitions Under Acts and Regulations

Unless specifically indicated in this FSP, terms used in this FSP have the same meaning as defined in relevant British Columbia Acts and Regulations.

If legislation referred to in this FSP is renamed or renumbered, the reference in this FSP is to reflect the renamed or renumbered piece of legislation.

2.3 Objectives, Results, Strategies and Measures

The Forest and Range Practices Act (FRPA) requires that a FSP specify results or strategies in relation to objectives set by government and to specify measures related to invasive plants and natural range barriers. With regard to these requirements, the following interpretations have been used in the preparation of this FSP:

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Objective means an objective that is set by government, in legally established land use plans, in regulation, or enabled through regulation, for managing and protecting forest and range values.

Result means a description of measureable or verifiable outcomes for a particular established objective and the situations or circumstances that determine where the outcomes will be applied.

Strategy means a description of measureable or verifiable steps or practices that will be carried out to meet a particular established objective, and the situations or circumstances that determine where the steps or practices will be applied.

Measure means a course of action taken or planned to achieve a particular purpose. With regard to FSPs, measures must be specified to (1) prevent the introduction or spread of invasive plants and (2) mitigate the effect of removing or rendering ineffective natural range barriers. Measures are intended to be reasonable and appropriate when considering what is likely to be effective and what is practicable.

Measurable means with respect to Results and Strategies to be able to be measured, qualified or calculated.

Verifiable means with respect to Results and Strategies to be able to be verified, proven, authenticated or demonstrated.

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Forest Stewardship Plan

3. Forest Stewardship Plan Application

3.1 Application of the FSP

This FSP applies to the West Boundary Community Forest Inc.

| Licensee | Term | Forest Licence |
|-------------------------------------|--------------------|----------------|
| West Boundary Community Forest Inc. | Jan 1, 2014 - 2039 | K4E |

If an objective for which a result or strategy is included under this FSP is cancelled, the result or strategy pertaining to the cancelled objective is no longer applicable effective the date of cancellation of the objective.

3.2 Submission and Commencement Date of the FSP

The date of final submission of this FSP is August 17, 2018.

The commencement date of this FSP is effective immediately once this FSP receives DM approval.

3.3 Term of the FSP

Legal Reference

FRPA Section 6(1) and 6(2) Term of forest stewardship plan

The Term of this FSP is 5 years from the date of approval by the Delegated Decision Maker (DDM) for the MFLNRO or another date as specified by the DDM.

3.4 Content Requirements

Content requirements of a FSP are described in the Forest and Range Practices Act (FRPA) and its associated Forest Planning and Practices Regulation (FPPR).

3.5 Forest Development Units in Effect on the Date of Submission

These FDUs were defined by existing chart areas; designated areas where WBCF Inc. has been assigned to operate under the authority of forest licenses issued under K4E.

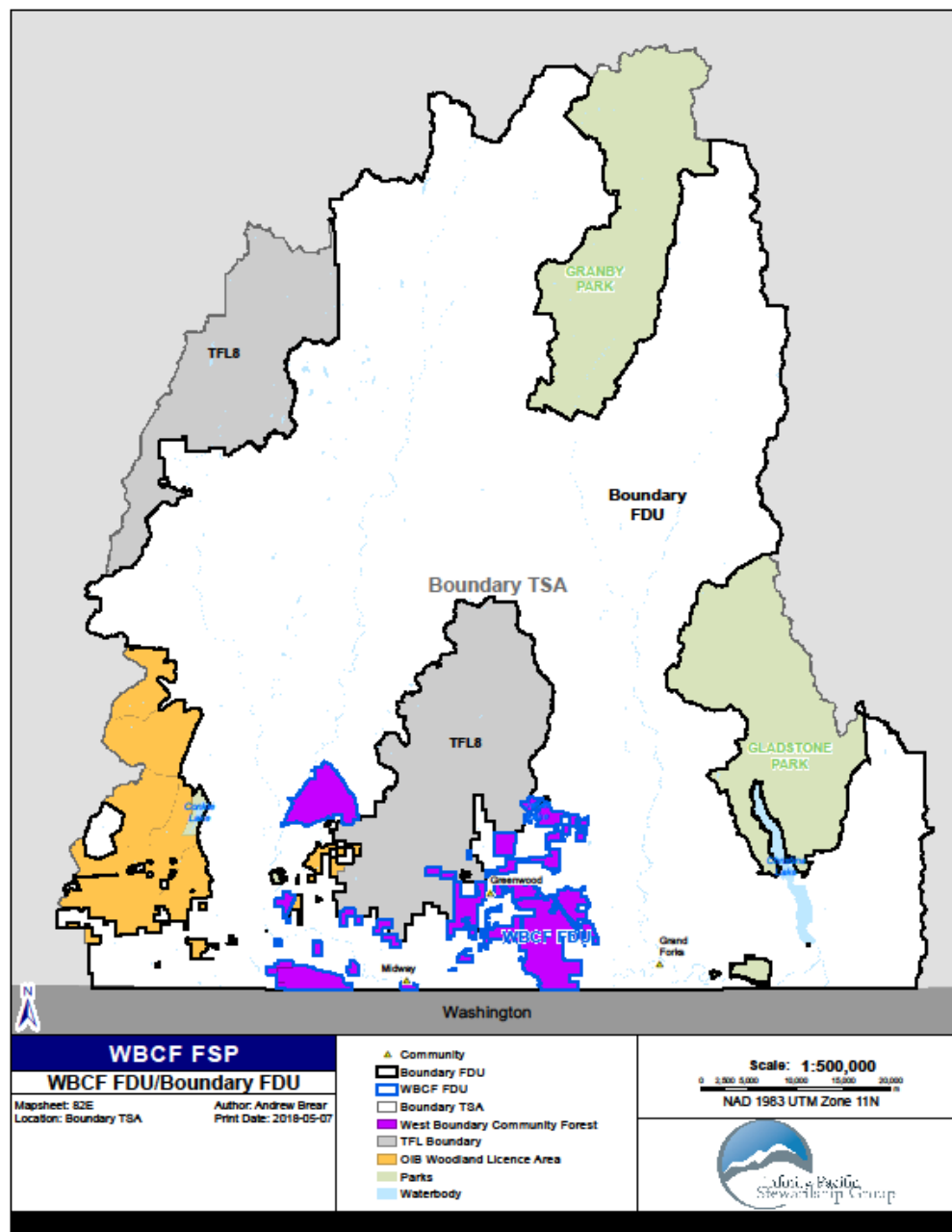
FDU Map below and refer to Appendix I for FDU Map.

Western Boundary Community Forest
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| FDU / Landscape Unit Name | FDU Number |
|------------------------------|------------|
| Boundary | 1 |
| WBCF | 2 |

Note: The Boundary FDU does not include Woodlot licences or other area based tenures.

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Forest Stewardship Plan



Western Boundary Community Forest
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4. First Nations, Public and Stakeholder Review and Comment

4.1 Forest Stewardship Plan

Legal Reference

FPPR Section 20 Providing notice

FPPR Section 21 Review and comment

FPPR Section 22 Responding to review and comment

Two announcements were published in the local newspapers (Boundary Kootenay Times and Grand Forks Gazette), giving notice that the Forest Stewardship Plan would be made publically available and direction as to where to submit written comments about the plan by mail or in person. The Forest Stewardship Plan was made publically available for review and written comment during regular business hours at Vaagen office for 60 days, from August 22, 2018 to October 21, 2018.

Referral notices were also mailed out to First Nations and potentially affected stakeholders with a 60 day review and comment period from August 22, 2018 to October 21, 2018.

4.2 First Nations, Public and Stakeholder Comment

The review and comment package is provided in Appendix II – VI:

Appendix II - Referral List of First Nations, individuals and organizations that were advised of the opportunity to provide comment under FPPR Sec. 21.

Appendix III - First Nation Referral Letters, copies of written comments received and description of efforts made to meet with First Nations.

Appendix IV - Stakeholder Referral Letters, copies of written comments

Appendix V - Public Review and Comment including copy of the notice published under FPPR Sec. 20

Appendix VI – Includes a description of the changes made to the plan as a result of comments received under FPPR Sec. 21

4.3 Forest Development Referrals

The licence holder is committed to continual information sharing and will refer site level plans (ie: roads and cutblocks) to potentially affected stakeholders whose rights may be affected. A written notification of planned forest development will be referred to potentially affected stakeholders. The written notice will provide stakeholders with a minimum 30 day review and comment period prior to cutting permit application. The notice may be reduced to 10 days if

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timber is dead, infested with pests or otherwise damaged; and must be harvested expeditiously to prevent spread of pests or declining timber value due to deterioration of quality.

5. Results and Strategies

5.1 Land Use Objectives (Kootenay Boundary Higher Level Plan, KBHLP)

This FSP area is subject to the Kootenay Boundary Higher Level Plan Order (KBHLPO), which came into effect on October 26, 2002, along with its subsequent variances. The KBHLPO objectives have been developed specifically for this region and take precedence over objectives set by government under the Forest and Range Practices Act and the Forest Planning and Practices Regulation where they conflict.

5.1.1 Biodiversity Emphasis

Legal Reference

KBHLPO – Objective 1

Relates to

FSP Section 5.1.2 Old and Mature Forest

Objective

To contribute to the conservation of biodiversity, through the assignment of biodiversity emphasis to each landscape unit.

FDU's

All

Results and Strategies

The licence holder will undertake to comply with Objective 1 of the Kootenay Boundary Higher Level Plan Order (KBHLPO).

5.1.2 Old and Mature Forest

Legal Reference

KBHLPO – Objective 2

Relates to

FSP Section 5.1.1 Biodiversity Emphasis

Western Boundary Community Forest
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Objective

To maintain mature forests and old forests to levels indicated in the KBHLPO.

FDU's

All FDU's with old and/or mature requirements identified in Objective 2 of the KBHLPO and/or associated variances.

Results and Strategies

The holder will undertake to comply with Objective 2 of the KBHLPO with the following clarification:

1. With respect to the KBHLPO 'old + mature' requirements, where targets cannot be met, an agreement holder will not harvest timber unless the following circumstances apply:
 - a. Where the holder determines that a forest stand does not have sufficient age to be considered old, despite indications to the contrary on the forest inventory files, nor have sufficient biological value as described in objective 2 footnote k, that stand may be harvested.
 - b. Where a recruitment rationale provided by a QRP is consistent with the conditions identified under Objective 2 (5) including footnote k of the KBHLPO. The recruitment rationale will be determined during the planning phase and rationale clarifying where the forest stand does not have sufficient biological value as described in footnote k will be referenced in the Site Plan.
 - c. Where the LU is in deficit of 'old + mature' requirements and planned harvest does not further increase the deficit, a recruitment strategy map will be drafted during the planning phase and kept on file.
2. With respect to the KBHLPO old requirements, where areas of old forest have been spatially identified as OGMA's (non legal) an agreement holder will not harvest timber unless the following circumstances apply:
 - a. Minor tree removal to facilitate harvesting and safety, (Tail holds, guyline tiebacks or other engineering constraints associated with cable logging).
 - b. To remove damaged timber where an OGMA is rendered ineffective by natural damaging agents including but not limited to wind, fire, or forest health infestations provided the agreement holder can provide a rationale as to how the total old requirements identified in Objective 2 of the KBHLPO will be addressed within the Landscape Unit.
 - c. To deal with roads that cannot be located elsewhere and to facilitate logical harvest units provided OGMA targets are achieved.
3. With respect to the old forest requirements and the mature-plus-old requirements, where required targets are not met, as determined by spatial or aspatial analysis, the holder will construct a road or harvest a cultblock only when a QRP prepares a rationale that identifies a recruitment strategy to achieve the targets consistent with the requirements of Section 5 and

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considering the factors identified in footnote k of Objective 2. The agreement holder will identify one or more replacement OGMA's that provide equal or greater biological value consistent with the requirements identified in Objective 2 of the KBHLPO.

5.1.3 Caribou

Legal Reference

KBHLPO – Objective 3 (cancelled January 8, 2009)

GAR Sec. 9 to 13 (General wildlife measures, Wildlife habitat areas and objectives, Wildlife habitat features, Ungulate Winter ranges and objectives, Species at risk regionally important wildlife and ungulate species)

Relates to

FSP Section 5.3.5 Caribou and 5.2.3 (Wildlife)

Objective

KBHLPO - To retain seasonal habitats for Mountain Caribou in order to contribute to maintaining viability of the existing subpopulations according to forest cover requirements in the Kootenay Boundary Higher Level Plan.

GAR - The minister responsible for the [Wildlife Act](#) by order may establish a general wildlife measure for an ungulate winter range if satisfied that the measure is necessary to protect or conserve the wildlife habitat area or ungulate winter range, and the Government Actions Regulation or another enactment does not otherwise provide for that protection or conservation.

The minister responsible for the [Wildlife Act](#) by order may establish an area as an ungulate winter range if satisfied that the area contains habitat that is necessary to meet the winter habitat requirements for a category of specified ungulate species, and the habitat requires special management that is not otherwise provided for under the Government Actions Regulation or another enactment. The minister responsible for the [Wildlife Act](#) by order may establish an ungulate winter range objective for an ungulate winter range if satisfied that the ungulate winter range requires special management that is not otherwise provided for under this regulation or another enactment.

FDU's

None

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Results and Strategies

KBHLPO - The objective for Caribou that is set out in Objective 3 of the KBHLPO is not in effect as this objective was cancelled by Ministerial (variance) Order 09, on January 8th, 2009. The requirements for habitat retention for Mountain Caribou are now specified within GAR orders U-4-012 to U-4-014, establishing ungulate winter ranges and general wildlife measures. Results and strategies related to ungulate winter range, including those related to Mountain Caribou, are specified in FSP Section 5.2.3. Wildlife.

KBHLPO and GAR - At the time this FSP was written none of these Orders fall within the FDUs covered under this FSP.

5.1.4 Green-up

Legal Reference

KBHLPO – Objective 4

FPPR Section 65 Harvesting adjacent to another cutblock

Relates to

FSP Section 5.2.7 Wildlife and Biodiversity – Landscape Level

Objective

To establish green-up heights.

FDU's

All

Results and Strategies

The licence holder will undertake to comply with Objective 4 of the KBHLPO and the related result and strategy in section 5.2.7 of this FSP, when the holder plans and designs harvesting and road building, the holder will undertake to comply with Sections 65 of the FPPR, for the term of this FSP, except that the 3m “green up height” in sec. 65[3][a] and sec. 65[3][b][ii] of the FPPR is reduced by 0.5 meters to 2.5 meters.

5.1.5 Grizzly Bear Habitat and Connectivity Corridors

Legal Reference

KBHLPO – Objective 5

GAR Order U-8-373

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Relates to

FSP Section 5.3.6 Grizzly Bear

FSP Section 5.2.3.1 Species at Risk, Regionally Important Wildlife, Ungulate Winter Range and Wildlife Habitat Areas

FSP Section 5.3.2 Wildlife habitat areas

Objective

To maintain mature and/or old forests adjacent to important grizzly bear habitat and within connectivity.

FDU's

All

Results and Strategies

Mapping of important Grizzly Bear Habitat has not been completed to date and therefore the Grizzly Bear habitat provisions of this objective are not in effect. Grizzly habitat is addressed under GAR Order U-8-373.

When the Licensee plans and designs harvesting and road building, the Licensee will use the connectivity corridors on KBHLPO map 5.2.

The Licensee will ensure that planned harvesting and road building meet the objectives defined in Sections 5(3); 5(5) and 5(6) of the KBHLPO.

The KBLUP-Implementation Strategy objective relating to Grizzly Bear habitat is;

“To maintain Grizzly Bear habitat, retain adequate amounts of mature, and/or old forests, as determined through Objective 2 of the KBHLPO, adjacent to important avalanche tracks.”

5.1.6 Consumptive Use Streams

Legal Reference

KBHLPO – Objective 6

FPPR Section 59 Protecting Water Quality

FPPR Section 60(1) Licensed Waterworks

Relates to

FSP Section 5.2.4 Water, Fish, Wildlife and Biodiversity within Riparian Areas

FSP Section 5.2.6 Water in Community Watersheds

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Objective

To reduce the impacts of forest development on streams licensed for human consumption.

FDU's

All

Results and Strategies

For the purpose of this section:

“Licensed water intake” - applies to those licenses shown as a license for human consumptive use in the BC Land and Resource Data Warehouse (LRDW) and the Ministry of Environment, Water Stewardship Division’s “Water Agreement holders Web Query” database at the time of development planning under this FSP.

In respect of objective 6 of the KBHLPO, for each S5 and S6 stream where the specified streamside management zone applies¹, the FSP holder will apply these specific measures:

1. At the plan and design stage for harvesting, road construction, or deactivation a reasonable effort² will be made to contact licensed water users to provide an opportunity for those persons or recognized group representative to provide comment on the plan and,
2. map all water licenses that may be affected by a primary forest activity at the development planning stage and review this prior to establishing boundaries or roads and,
3. the FSP holder will not harvest timber or construct road within a 100m radius upslope of a licensed waterworks where the water is diverted for human consumption, unless a sediment delivery risk assessment as completed by the RPF signing the Site Plan for the block finds that the timber harvesting and road construction will not increase sediment delivery to the water intake, and where there is no practicable alternative location for the road. Where this occurs, a timbered buffer will be left around the licensed waterworks and,
4. plan and design harvesting within the applicable streamside management zone (SMZ) in accordance with Section 5.2.4 of this FSP. In addition to retention in Section 5.2.4 the following practices in FREP Extension Note 17, State of Stream Channels, Fish Habitats, and Adjacent Riparian Areas: Resource Stewardship Monitoring to Evaluate the Effectiveness of Riparian Management, 2005-2008 (<https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/forestry/frep/frep-docs/frep-extension-note-17.pdf?fileName=frep-extension-note-17.pdf>) will be followed for S5 and S6 streams:
 - Avoiding physical contact with the streambed and stream banks (e.g., through falling and yarding away from channels whenever feasible).
 - Retaining riparian vegetation, at minimum, non-merchantable trees, understorey, and smaller vegetation within 10 m of the channel.

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- Retaining some, or all, larger trees within 10 m of the RMA
- 5. Except for roads and designated skid trails, ground based equipment will be restricted to operating in the SMZ only under conditions that will ensure that the soil disturbance limits will not be exceeded.
- 6. ensure all excavated or deactivated trails, cut banks, and fill slopes resulting from actions conducted above will be re-seeded, within one year following disturbance.

1. The stream side management zone will extend from the edge of the stream channel bank or the outer edge of the active floodplain, to a minimum distance of 30 m on each side of the stream, or to the top of the inner gorge, whichever is greater.

2. Reasonable effort is defined as a process that will include sending a referral letter and e-mail to each licensed water user listed in the databases noted above that may be affected by planned development under this FSP. The letter will request comment within 30 days. A follow up phone call and e-mail will be made if the licensed water user is not contacted. The process will be documented and will be available for review by FLNRO staff if requested at CP submission.

Note: "affected" means that there is potential for FSP Holder planned forest activities to cause sediment to enter a licensed water intake. The determination will be made by the QRP preparing the plan who is responsible for the referrals.

5.1.7 Enhanced Resource Development Zones - Timber

Legal Reference

KBHLPO – Objective 7

FPPR Section 65(3)(a) and 65(3)(b)ii Harvesting adjacent to another cutblock

Relates to

5.2.7 Wildlife and Biodiversity – Landscape Level

Objective

To support intensive forest management for the purpose of increasing volumes of merchantable timber and to reduce industry costs while maintaining adequate environmental stewardship.

FDU's

All

Results and Strategies

The licence holder will undertake to comply with Objective 7 of the KBHLPO and the related result and strategy in section 5.2.7 of this FSP. When the holder plans and designs harvesting and road building, the holder will undertake to comply with Sections 65 of the FPPR, for the term of this FSP, except that the 3m "green up height" in sec. 65[3][a] and sec. 65[3][b][ii] of

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the FPPR is reduced by 0.5 meters to 2.5 meters in areas identified as Enhanced Resource Development Zone - Timber (ERDZ-T).

5.1.8 Fire Maintained Ecosystems

Legal Reference

KBHLPO – Objective 8

Relates to

n/a

Objective

To restore and maintain the ecological integrity of fire-maintained ecosystems in Natural Disturbance Type (NDT) 4.

FDU's

n/a

Results and Strategies

Not applicable. This objective sets out provisions concerning fire maintained ecosystems (NDT4 / open forest types) over an area as described by a map. The map has not been legally established yet and therefore the fire maintained ecosystems objective in the KBHLPO is not in effect.

Within the Boundary and WBCF FDU's, in conjunction with Boundary Restoration and Enhancement Program in areas selected by program staff or partner agencies for restoration or enhancement, the licensee will conduct primary forest activities consistent with the goals of the Program. Reduced Stocking Standards (refer to Appendix XIII – Open Forest, Open Range and Ecological Restoration Stocking Standards) have been developed to maintain these ecosystems.

5.1.9 Visuals

Legal Reference

KBHLPO – Objective 9

GAR Section 7 Scenic areas and visual quality objectives

Relates to

5.2.9 Visual Quality

5.3.3 Visual Quality Objectives

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Objective

KBHLP - To conserve visual quality from communities, major waterways and highways by establishing areas known as scenic areas.

FRPA - Objectives outlined in FPPR Section 9.2 establish default objectives corresponding to scenic areas continued under FRPA Section 181 established on or before October 24, 2002 that do not have VQOs.

GAR - The minister responsible for the [Land Act](#) by order may establish an area as a scenic area if satisfied that the area is visually important based on its physical characteristics and public use, and requires special management that has not otherwise been provided for by the Government Actions Regulation or another enactment. The minister responsible for the [Forest Act](#) by order may establish for a scenic area visual quality objectives that are within the categories of altered forest landscape prescribed under Section 1.1 of the Forest Planning and Practices Regulation.

FDU's

All

Results and Strategies

KBHLP - The scenic areas identified on map 9.1 of the KBHLPO have been replaced with new scenic areas; GAR Section 7(1) effective December 31, 2005. Therefore, Objective 9 of the KBHLPO does not apply.

FRPA - In the Boundary FDU, VQOs have been established under the KBHLPO Objective 9 and GAR Section 7 Orders; therefore, Section 9.2 of FPPR does not apply.

GAR – At the completion of harvest, the VQOs will be followed. The holder will undertake to comply with the Orders in Appendix VIII (Scenic Area Order and Map) and Appendix XI (Establishment of Scenic Areas for the Boundary Timber Supply Area and Portions of Tree Farm #8).

If the visual disturbance objectives are not expected to be met for forest health or other reasons the holder will apply to the DDM for an exemption under FPPR Section 12(7).

If developments are located in an area assigned with a VQO, a Line of Sight Analysis will be run from visually significant viewpoint(s). If developments are not deemed visually significant from the viewpoint(s) by a QP then a rational will be written and kept on file in site plan. If developments are determined to be visually significant by a QP then the following procedure will be initiated.

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The holder will conduct a Visual Impact Assessment for planned developments that are located in an area with a Visual Quality Objective prior to applying for a cutting permit. Visual modification on a perspective scale will follow the guidance and strategies described in the Visual Impact Assessment Guidebook (2nd. Ed., January 2001) for those areas that are deemed to be located within a Visual Quality Objective of Preservation (P), Retention (R), Partial Retention (PR), or Modification (M). Management of visual quality will combine recommended percent alteration thresholds and legal definitions as per FPPR section 1.1 with cut block design and in-block retention of standing timber to achieve the established Visual Quality Objective.

If objectives are not expected to be met given forest health, fire mitigation, fuel loading, wildland/urban interface or other reasons the holder will apply to be exempt under FPPR Section 12(7) prior to harvest or at the planning stage.

Scenic Areas in the Boundary FDU covered by this FSP:

- Hwy 3 corridor from Blueberry – Paulson Pass to Anarchist Pass;
- Jewel Lake;
- Christina Lake;
- Hwy 33 corridor from Rock Creek to Kelowna-Rock Creek Summit.

These areas are identified in Appendix VIII.

Refer to Appendix XI for “Establishment of Scenic Areas for the Boundary Timber Supply Area and Portions of Tree Farm #8” Scenic Notice.

5.1.10 Social and Economic Stability

Legal Reference

KBHLPO – Objective 10

Relates to

n/a

Objective

A letter of exemption from the Arrow Boundary District Manager was approved on May 18, 2006; therefore the license holder is exempt from this objective and results and strategies are not required.

FDU's

n/a

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5.2 Forest Range and Practices Act (FRPA) Sec. 149(1) Objectives (FPPR PART 2 DIV 1)

5.2.1 Soils

Legal Reference

FPPR Section 5 Objectives set by government for soils

FPPR Section 12.1 Exemptions

FPPR Section 35 Soil disturbance limits

FPPR Section 36 Permanent access structure limits

FPPR Section 37 Landslides

FPPR Section 36 Natural surface drainage patterns

FPPR Section 36 Revegetation

Relates to

n/a

Objective

The objective set by government for soils is, without unduly reducing the supply of timber from British Columbia's forests, to conserve the productivity and the hydrologic function of soils.

FDU's

All

Results and Strategies

The license holder will undertake to comply with Forest Planning and Practices Regulation section 35, 36, 37, 39 and 40.

In a situation where a block contains existing road and the 7% PAS is exceeded (at the planning/pre-harvest stage), then a QRP will identify this in a rationale, which will be recorded in the site plan and kept in the holder's files.

If the Permanent Access Structures (PAS) built by the holder exceeds 7%, then a QRP will write a rationale at the site plan stage which identifies why disturbance level is exceeded. This limit will be set in accordance with Section 36(1) or (2) of the FPPR. Where the PAS exceeds 7%, this will be specified in the Site Plan and kept on record in the holder's office.

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5.2.2 Timber

Legal Reference

FPPR Section 6 Objectives set by government for timber

FPPR Section 12.8 Specifying results or strategies

FPPR Section 41 Modification of insect behavior

FPPR Section 42 Use of livestock

FPPR Section 43 Use of seed

FPPR Section 44 Free growing stands generally

Relates to

n/a

Objective

The objectives set by government for timber are to:

(a) maintain or enhance an economically valuable supply of commercial timber from British Columbia's forests,

(b) ensure that delivered wood costs, generally, after taking into account the effect on them of the relevant provisions of this regulation and of the Act, are competitive in relation to equivalent costs in relation to regulated primary forest activities in other jurisdictions.

FDU's

All

Results and Strategies

Under FPPR Sec 12 (8) the FSP holder is exempt from the requirement to prepare a result or strategy for timber.

Information on provincial objectives for timber management can be found in the document titled "Provincial Timber Management Goals, Objectives and Targets", from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, Province of BC, dated 7/10/2017 and can be found at the following website address:

https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/forestry/silviculture/timbergoalsobjectives2017apr05_revised.pdf

5.2.3 Wildlife

Legal Reference

FPPR Section 7 Objectives set by government for wildlife

GAR Order 9 General wildlife measures

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GAR Order 10 Wildlife habitat areas and objectives
GAR Order 11 Wildlife habitat features
GAR Order 12 Ungulate winter ranges and objectives
GAR Order 13 Species at risk, regionally important wildlife and ungulate species

Relates to

FSP Section 5.1.5 Grizzly bear habitat and connectivity corridors
FSP Section 5.3.1 Ungulate Winter Range
FSP Section 5.3.2 Wildlife Habitat Areas
FSP Section 5.3.5 Caribou
FSP Section 5.3.6 Grizzly Bear

Objective

The objective set by government for wildlife is, without unduly reducing the supply of timber from British Columbia's forests, to conserve sufficient wildlife habitat in terms of amount of area, distribution of areas and attributes of those areas, for

- (a) the survival of species at risk,
- (b) the survival of regionally important wildlife, and
- (c) the winter survival of specified ungulate species.

(2) A person required to prepare a forest stewardship plan must specify a result or strategy in respect of the objective stated under subsection (1) only if the minister responsible for the [Wildlife Act](#) gives notice to the person of the applicable

- (a) species referred to in subsection (1), and
- (b) indicators of the amount, distribution and attributes of wildlife habitat described in subsection (1).

(4) On or after December 31, 2004, a notice described in subsection (2) must be given at least 4 months before the forest stewardship plan is submitted for approval.

FDU's

All

Results and Strategies

Per FPPR Section 7(3), license holders required to prepare a FSP are exempt from specifying a result or strategy if the objective set out in FPPR subsection 7(1) is addressed, in whole or in part, by an objective in relation to a wildlife habitat area (WHA), an ungulate winter range (UWR), a general wildlife measure (GWM), a wildlife habitat feature, or if an order given under the GAR Sections 9 to 13 specifically includes an Exemption.

These circumstances apply to this FSP.

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5.2.3.1 Species at Risk, Regionally Important Wildlife, Ungulate Winter Range and Wildlife Habitat Areas

Species at risk, for which the license holder will provide special management are limited to vertebrate species designated as Red or Blue by the Ministry of Environment, or as Endangered, Threatened or Special Concern (listed on Species at Risk Public Registry schedule 1) by the Committee on the Status of Endangered Wildlife in Canada.

The Schedule 1 can be found at the following website:

www.registrelep-sararegistry.gc.ca/species/schedules_e.cfm?id=1

Results and Strategies

FPPR Section 7 Notices and GAR Orders

Notices given under FPPR Section 7(2) specify the amount, distribution and attributes of wildlife habitat required for identified species at risk (SAR), regionally important wildlife and ungulate species. Orders under the GAR Sections 9 to 13 establish WHAs, UWRs, and specify GWMs for specific species. In many cases the newer GAR orders establishing WHAs and GWMs have addressed and replaced the requirements of earlier FPPR Section 7(2) notices.

FPPR Section 7(2) Notices, WHAs, General Wildlife Measures, UWR and associated GAR Orders in effect, when this FSP was submitted, and applicable to the FDUs of this FSP are listed in Appendix VII of this FSP with links to the individual orders and boundary maps. The location of established UWRs and WHAs are shown on the FDU maps of this FSP and/or on the maps accompanying the above orders.

Section 7 can be tracked at this website:

<http://www.env.gov.bc.ca/wld/frpa/notices/sar.html#ab>

The license holder will harvest and construct roads consistent with the requirements in the applicable Section 7 Notices (Flammulated Owl and Interior Western Screech Owl) and GAR Orders.

In addition to the Section 7 Notices and GAR Orders, the following strategies are in effect:

1. All field staff involved in developing cutting permits or road permits to which this FSP applies will be trained to identify species and habitat attributes of the species at risk listed under Section 7 Notices (Flammulated Owl and Interior Western Screech Owl).
2. Any sightings by field staff as noted above within the operating areas of the FDUs will be reported to the FSP holder in a written document with a map that identifies the sighting location with UTM coordinates.
3. The FSP holder will record and report the occurrence:
 - i) to the Conservation Data Center and,
 - ii) to the applicable FLNRO Habitat Biologist.

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4. Field staff developing Cutting Permits or Road Permits applicable to this FSP will manage harvesting and road building activities to enhance or protect suitable habitat attributes, when there are known occurrences of the Species at Risk listed within the influence of a block or road which is applicable to this FSP, and habitat values are present.
5. All known Wildlife Habitat Areas (WHA) and the associated General Wildlife Measures will be respected by the FSP Holder.

5.2.4 Water, Fish, Wildlife and Biodiversity within Riparian Areas

Legal Reference

FPPR Section 8 Objectives set by Government for water, fish, wildlife and biodiversity within riparian areas

FPPR Section 12.1(2) Exemptions when undertaking given for compliance with specified regulations

FPPR Section 12.3 Conditional exemption from one or more of sections 47-53

FPPR Section 47 Stream riparian class

FPPR Section 48 Wetland riparian class

FPPR Section 49 Lake riparian class

FPPR Section 50 Restriction in a riparian management area

FPPR Section 51 Restrictions in a riparian reserve zone

FPPR Section 52(2) Restrictions in a riparian management zone

FPPR Section 53 Temperature sensitive streams (n/a – no temperature sensitive streams in FDUs covered under this FSP)

FPPR Section 55 Stream crossings

FPPR Section 56 Fish passage

FPPR Section 57 Protection of fish and fish habitat

FPPR Section 58 Use of livestock in riparian areas

Relates to

n/a

Objective

The objective set by government for water, fish, wildlife and biodiversity within riparian areas is, without unduly reducing the supply of timber from British Columbia's forests, to conserve, at the landscape level, the water quality, fish habitat, wildlife habitat and biodiversity associated with those riparian areas.

FDU's

All

Results and Strategies

To satisfy the requirement of FPPR 12 (3), Agreement holder developed strategy as alternative to FPPR Section 52 (1):

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Prior to a primary forest activity in a RMZ, retention levels within the RMZ will be established by qualified field staff to the applicable retention levels defined in Table 1, following the process defined below.

All riparian management zones, reserve zones and management areas are measured in slope distance.

The spatial pattern of prescribed retention may vary throughout the RMZ, and may include single trees, clumps of trees or larger timbered buffers (WTRAs) with a mix of overstory and understory vegetation if present.

Where 100% retention occurs (overstory and understory) of part or all of the RMZ is prescribed, this will contribute to WTRA percentage at the block/stand and landscape level.

RMZ retention will include stems/vegetation presenting the following traits and characteristics if present:

- Non merchantable conifer trees and understory >1.3m in height
- Wind-firm deciduous trees
- Wind-firm trees with roots embedded in stream banks
- Wind-firm wildlife trees
- Where operationally feasible efforts will be made to retain the integrity of non-merch understory stems and shrubs outside of the retention % listed in Table 1.

Trees within RMZ will be felled and yarded away from streams where practicable unless a safety hazard dictates otherwise.

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| Riparian Class | Riparian Management Area RMA (m) | Riparian Reserve Zone RRZ (m) | Riparian Management Zone RMZ (m) | % of the Pre-Harvest Stems Per Hectare to be Retained in RMZ |
|-----------------------------|----------------------------------|-------------------------------|----------------------------------|--|
| S1-A ($\geq 100\text{m}$) | 100 | 0 | 100 | 20-100% |
| S1-B (20 - 100m) | 70 | 50 | 20 | 10-100% |
| S2 (5 - 20m) | 50 | 30 | 20 | 10-100% |
| S3 (1.5 – 5m) | 40 | 20 | 20 | 10-100% |
| S4 (< 1.5m) | 30 | 0 | 30 | 10-100% |
| S5 (> 3m) | 30 | 0 | 30 | 10-100% |
| S6 (< 3m) | 20 | 0 | 20 | >0-100% |
| W1($\geq 5\text{ha}$) | 50 | 10 | 40 | 10-100% |
| W2(1-5ha by BEC)* | 30 | 10 | 20 | 10-100% |
| W3(1–5ha) | 30 | 0 | 30 | 10-100% |
| W4(0.25-1ha by BEC)* | 30 | 0 | 30 | 10-100% |
| W5(complex) | 50 | 10 | 40 | 10-100% |
| L2 (1–5ha by BEC)* | 30 | 10 | 20 | 10-100% |
| L3 (1–5ha) | 30 | 0 | 30 | 10-100% |
| L4 (0.25–1ha by BEC)* | 30 | 0 | 30 | 10-100% |

Table 1 Retention in RMZ

Streams in Community Watershed or Fish Bearing: S1-S4.

*W2, W4, L2 or L4 = only applicable in the PP, BG or IDFxh, xw or xm BEC subzones.

Retention levels within the RMZ will be established by QP to the applicable retention levels defined in Table 1.

The location, dispersment and trees selected for retention within the RMZ will be determined on a site-specific basis by a QP considering site conditions such as safety, wind-firmness and windthrow risk, prevailing winds, stream channel and bank (integrity, stability, erosion potential), forest health factors, fish and wildlife habitat, water quality, licensed consumptive water use and intake locations, vegetation management and post-harvest silviculture treatments, shade requirements for streams, presence of standing live or dead trees with wildlife habitat value, coarse woody debris requirements, hydrological and terrain stability concerns, visual quality and timber/operational constraints. If retention levels were not achieved a rationale documented in a Site Plan by QRP must be provided with alternative retention levels.

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To minimize disturbance and to aid with stream integrity and shading, reserve non-merchantable trees, deciduous species, shrubs and herbs as practicable during operations within the RMZ the following will be implemented:

- A 5m No-Machine-Zone (NMZ) will be respected in the field on all classified streams, wetlands and lakes that do not have a riparian reserve zone (S1-A, S4, S5, S6, W3, W4, L1-A, L3 and L4), except at designated crossings.
- A 5m No-Machine-Zone will be respected in the field on NCDs, except at designated crossings.
- Slash as a result of operational activities will be removed from classified and non-classified drainages as it may affect stream flow
- Large natural woody debris already in channel will not be removed
- Construction of designated crossings will be done in a manner that waste and overburden will be disposed of outside the 5m NMZ

5.2.5 Fish Habitat in Fisheries Sensitive Watersheds

Legal Reference

FPPR Section 8.1 Objectives set by government for fish habitat in fisheries sensitive watersheds

Relates to

n/a

Objective

The objective set by government for fish habitat in fisheries sensitive watersheds is, without unduly reducing the supply of timber from British Columbia's forests, to conserve, at the landscape level, the water quality, fish habitat and biodiversity associated with those riparian areas.

FDU's

None

Results and Strategies

On the commencement date of this FSP, there are no fisheries sensitive watersheds established within the FDU identified in this FSP. As a result, section 8.1 of the FPPR does not apply to this FSP.

5.2.6 Water in Community Watersheds

Legal Reference

FPPR Section 8.2 Objectives set by government for water in community watersheds

FPPR Section 58 Use of livestock in riparian areas

FPPR Section 59 Protecting water quality

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FPPR Section 60 Licensed waterworks
 FPPR Section 61 Excavated or bladed trails
 FPPR Section 62 Roads in a community watershed
 FPPR Section 63 Use of fertilizers
 FPPR Section 84 Notice – road in a community watershed

Relates to

FSP Section 5.3.4 Community watersheds

Objective

The objective set by government for water being diverted for human consumption through a licensed waterworks in a community watershed is to prevent the cumulative hydrological effects of primary forest activities within the community watershed from resulting in a material adverse impact on the quantity of water or the timing of the flow of the water from the waterworks, or the water from the waterworks having a material adverse impact on human health that cannot be addressed by water treatment required under an enactment, or the license pertaining to the waterworks.

FDU's

Boundary FDU

Results and Strategies

The following Community Watersheds are within the Boundary FDU, covered under this FSP:

| Name | Effective Date |
|---------------------------------------|-----------------------|
| Brides Community Watershed | 6/15/1995 |
| Mckinney Community Watershed | 6/15/1995 |
| Moody Community Watershed | 6/15/1995 |
| Overton Community Watershed | 6/15/1995 |
| Sutherland Community Watershed | 6/15/1995 |

For the purposes of the remainder of the objectives for water in a community watershed set out in section 8.2 of the FPPR, before carrying out a primary forest activity within the community watershed, the FSP holder will:

- i) if a watershed assessment has been done by a qualified hydrologist or suitably qualified professional for or on behalf of the Agreement Holder or another licensee operating in the same area for that community watershed, then:
 - a) review the most recent assessment and,
 - b) if the recommendations in that assessment pertaining to that primary forest activity are

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still relevant, based upon a review by a qualified hydrologist, then, if the FSP holder proceeds with that primary forest activity, do so consistent with those recommendations;
or

ii) if no assessment has been done for that community watershed, or the recommendations of the most recent assessment are no longer relevant, then:

a) utilize the services of a qualified hydrologist to update or create a new watershed assessment pertaining to that primary forest activity; if the FSP holder proceeds with that primary forest activity, do so consistent with those recommendations.

5.2.7 Wildlife and Biodiversity – Landscape Level

Legal Reference

FPPR Section 9 Objectives set by government for wildlife and biodiversity – landscape level

FPPR Section 12.4(1) Conditional exemption section 64

FPPR Section 12.4(2) Conditional exemption section 65

FPPR Section 64 Maximum cutblock size

FPPR Section 65 Harvesting adjacent to another cutblock

Relates to

FSP Section 5.1.4 Green-up

Objective

The objective set by government for wildlife and biodiversity at the landscape level is, without unduly reducing the supply of timber from British Columbia's forests and to the extent practicable, to design areas on which timber harvesting is to be carried out that resemble, both spatially and temporally, the patterns of natural disturbance that occur within the landscape.

FDU's

All

Results and Strategies

The FSP holder will follow Section 64 of the FPPR, unless the following circumstances apply:

- where the FSP holder determines that forest stands have been significantly impacted by mountain pine beetle, cutblock size is not subject to the limits specified in FPPR 64(1), and those stands will be included under FPPR 64(2)a(i)A and 64(2)b. For the purpose of this strategy, "significantly impacted" forest stands shall be defined as found in the document titled "Alternative Stand Criteria for Boundary TSA NRFLs" (January 2016) (Appendix X Alternate Stand Criteria Boundary TSA):

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| OPTION A | OPTION B |
|--|--|
| <ul style="list-style-type: none"> • > age class 4 • >40% pine • *>11% red attack • Inside or associated with an identified IBM polygon | <ul style="list-style-type: none"> • ≤ age class 4 • >40% pine • *>5% green • *>11% red attack • Inside or associated with an identified IBM polygon |

*IBM population levels must be confirmed through field data collection by a qualified surveyor and submitted with or prior to CP applications. Options for collection methods are contained in: [FPC bark beetle guidebook. https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/forestry/forest-health/bark-beetles/bark_beetle_management_guidebook.pdf](https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/forestry/forest-health/bark-beetles/bark_beetle_management_guidebook.pdf) or other methods as agreed to by district Forest Health experts.

Data summary should outline; Incidence and severity of the infestation as measured by the percentage of attack in the last 3 years (i.e current, one year old, and 2 year old), and of healthy trees.

Where block sizes exceed 40 ha for the above noted reasons, block shapes and internal retention will be designed to be consistent with the structural characteristics and the temporal and spatial distribution of an opening that would result from a natural disturbance. In addition, retention within the cutblock will be designed to provide structural diversity, protect sensitive sites and provide a variety of wildlife habitats and a source of coarse woody debris.

The FSP holder will follow Section 65 of the FPPR, except under the following circumstances:

- Green Up height is defined as per KBHLPO Resource Management Zone Objective 4.
- as noted above, where the FSP holder determines that forest stands have been significantly impacted by mountain pine beetle.

5.2.8 Wildlife and Biodiversity – Stand Level

Legal Reference

FPPR Section 9.1 Objectives set by government for wildlife and biodiversity – stand level

FPPR Section 12.5(1) Conditional exemption section 66

FPPR Section 12.5(2) Conditional exemption section 67

FPPR Section 66 Wildlife tree retention

FPPR Section 67 Restriction on harvesting

FPPR Section 68 Coarse woody debris

Relates to

n/a

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Objective

The objective set by government for wildlife and biodiversity at the stand level is, without unduly reducing the supply of timber from British Columbia's forests, to retain wildlife trees.

FDU's

All

Results and Strategies

The FSP holder will undertake to comply with FPPR Section 66.

The holder will plan harvesting activities such that the total area covered by wildlife tree retention areas applicable to the cutblocks in the cutting permit meets the following minimum retention level:

- 7% of the total Net Area to Reforest (NAR) of the cutblocks for the Cutting Permit
- 3.5% of the NAR in any one cutblock in the Cutting Permit
- Small blocks (<5 ha) or blocks with forest health factors such as bark beetle may have less than 3.5% WTRA where in the opinion of a QRP, retention of wildlife trees will create an increase potential for losses due to forest health factors, silviculture and regeneration challenges and/or safety hazard.
- A professional rationale will be documented in the Site Plan by a QRP if WTRA % is <3.5% in any one cutblock.

For the purposes above, a wildlife tree retention area may relate to more than one cutblock if all of the cutblocks that relate to the wildlife tree retention area collectively meet the applicable requirements of this section.

The FSP holder will undertake to comply with FPPR Section 67.

1. The holder may use trees in a wildlife tree retention area to facilitate harvesting the remainder of the cutblock [e.g. for a 'tail hold'], if in the opinion of a qualified professional the use of the tree(s) will not have a significant adverse effect on the wildlife tree retention area.
2. Harvesting of wildlife trees may occur under the following situations:
 - a. Felling and removing or modifying wildlife trees that are a safety hazard, if there is no other practicable option for addressing the safety hazard.
 - b. Removing or modifying wildlife trees that have been windthrown if the trees have a potential epidemic forest health risk.
 - c. Felling and removing or modifying wildlife trees that have been damaged by fire, insects, disease or other similar events, unless the tree(s) have and will continue to have significant wildlife habitat value as determined by qualified technician or biologist.
 - d. Removing or modifying wildlife trees will still allow the holder to meet the requirements in b) and c).
3. The wildlife tree retention area may be harvested and, if so, will be replaced with a similar wildlife tree retention area, of the same size, if either the replacement area maintains or

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improves the benefits for wildlife tree retention or a QRP determines the objectives for wildlife and biodiversity would be met.

5.2.9 Visual Quality

Legal Reference

FPPR Section 9.2 Objectives set by government for visual quality

FRPA Section 181 Grandparenting objectives

Relates to

FSP Section 5.1.9 Visuals

FSP Section 5.3.3 Visual Quality Objectives

Objective

Refer to section 5.1.9 Visuals for Objective under FRPA.

FDU's

All

Results and Strategies

Refer to section 5.1.9 Visuals for Results and Strategies under FRPA.

5.2.10 Cultural Heritage Resources

Legal Reference

FPPR Section 10 Objectives set by government for cultural heritage resources

Relates to

n/a

Objective

To conserve, or, if necessary, protect cultural heritage resources that are the focus of a traditional use by an aboriginal people that is of continuing importance to that people, and not regulated under the Heritage Conservation Act.

FDU's

All

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Results and Strategies

“Cultural heritage resource” refers to resources that aboriginal people consider a traditional use of continuing importance, and not regulated under the Heritage Conservation Act.

The agreement holder will:

1. Utilize the current BC Data Catalogue First Nation Consultative Areas (WHSE_ADMIN_BOUNDARIES.CBD_BOUNDARY_POLY_SVW) to query First Nations requiring referral information.
2. Share information with First Nations by providing maps of planned harvesting and road construction activities and an opportunity for discussion of planned activities.
3. Request, in writing, to meet with First Nations to acquire information regarding cultural heritage resources. The Agreement Holder will keep a record of any information provided by First Nations on cultural heritage resources, and, on request of the First Nation, will keep any or all shared information confidential.
4. Allow a minimum of 60 days from the time of the initial referral or initial information exchange to proceeding with operations.
5. Document how planned management activities will or will not accommodate identified cultural heritage resources.

Operations:

If at any time a cultural heritage resource becomes known while planning, designing or implementing a primary forest activity the agreement holder will:

- Halt operations to the extent necessary to protect or conserve the cultural heritage resource.
- Immediately record the location, detail of the resource, time and date of the discovery and other relevant information.
- Assess the potential impact of the planned activity on the cultural heritage resource utilizing a member of Osoyoos Indian Band qualified to conduct cultural heritage assessments, and/ or other similarly qualified members of the other first nations listed in the SFD First Nations referral matrix. The assessment will comply with the factors listed in FPPR Schedule 1 (4).
- Modify the planned activity to mitigate the impact on the cultural heritage resource if the assessment determines it is necessary to do so.
- Communicate the details of the cultural heritage resource, planned activity and the expected outcome of the activity immediately to the affected First Nation(s) and the Ministry of Forests Lands and Natural Resources (FLNRO).
- Incorporate any new information regarding the cultural heritage resource into site level plans and operations.
- Keep a record of all steps taken with regard to the cultural heritage resource.

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5.3 Government Actions Regulations (GAR) Objectives

The GAR Orders listed in Sections 5.3.1 to 5.3.6 of this FSP apply to the holder and exempt persons required to prepare an FSP from the requirement to provide results or strategies for that species or objective.

5.3.1 Ungulate Winter Range

Legal Reference

GAR Section 9(2) General wildlife measures

GAR Section 12(1) Ungulate winter ranges and objectives

Relates to

FSP Section 5.2.3.1 Species at Risk, Regionally Important Wildlife, Ungulate Winter Range and Wildlife Habitat Areas

Objective

The minister responsible for the Wildlife Act by order may establish a general wildlife measure for an ungulate winter range if satisfied that the measure is necessary to protect or conserve the wildlife habitat area or ungulate winter range, and the Government Actions Regulation or another enactment does not otherwise provide for that protection or conservation.

The minister responsible for the Wildlife Act by order may establish an area as an ungulate winter range if satisfied that the area contains habitat that is necessary to meet the winter habitat requirements for a category of specified ungulate species, and the habitat requires special management that is not otherwise provided for under the Government Actions Regulation or another enactment. The minister responsible for the Wildlife Act by order may establish an ungulate winter range objective for an ungulate winter range if satisfied that the ungulate winter range requires special management that is not otherwise provided for under this regulation or another enactment.

FDU's

All

Results and Strategies

The holder will undertake to comply at the planning stage with the Orders listed below. Refer to Appendix VII for the detail break down of Orders applicable in each FDU and links to the Orders.

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| GAR Order # | Species |
|-------------|---------------|
| U-8-007 | Moose |
| U-8-008 | Mule Deer |
| U-8-009 | Mountain Goat |
| U-8-010 | Sheep |

5.3.2 Wildlife Habitat Areas

Legal Reference

GAR Section 9(2) General wildlife measures

GAR Section 10(1) Wildlife habitat areas and objectives

Relates to

FSP Section 5.1.5 Grizzly Bear Habitat and Connectivity Corridors

FSP Section 5.2.3.1 Species at Risk, Regionally Important Wildlife, Ungulate Winter Range and Wildlife Habitat Areas

FSP Section 5.3.6 Grizzly Bear

Objective

The minister responsible for the Wildlife Act by order may establish an area as a wildlife habitat area if satisfied that the area is necessary to meet the habitat requirements of a category of species at risk or regionally important wildlife. The minister may establish a wildlife habitat area objective for a wildlife habitat area if satisfied that the wildlife habitat area requires special management that has not otherwise been provided for under the Government Actions Regulations or another enactment.

FDU's

All

Results and Strategies

The holder will undertake to comply with practices consistent with GWM 8-373, links to the Order can be found in Appendix VII.

Wildlife Habitat Areas for each FDU are listed in Appendix VII.

5.3.3 Visual Quality Objectives

Legal Reference

GAR Section 7 Scenic areas and visual quality objectives

GAR Section 10(1) Wildlife habitat areas and objectives

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FPPR Section 12(7) Specifying Results and Strategies

Relates to

FSP Section 5.1.9 Visuals

FSP Section 5.2.9 Visual Quality

Objective

Refer to section 5.1.9 Visuals for Objective under GAR.

FDU's

All

Results and Strategies

Refer to section 5.1.9 Visuals for Results and Strategies under GAR.

5.3.4 Community Watersheds

Legal Reference

GAR Section 8 Community watersheds and water quality objectives

Relates to

FSP Section 5.2.6 Water in community watersheds

Objective

The minister responsible for the Land Act by order may designate as a community watershed all or part of the drainage area that is upslope of the lowest point from which water is diverted for human consumption by a licensed waterworks, if satisfied that, to protect the water that is diverted for human consumption, the area requires special management, that is not otherwise provided for under the Government Actions Regulation or another enactment, to conserve the quality, quantity and timing of water flow, or to prevent cumulative hydrological effects that would have a material adverse effect on the water.

The minister responsible for the Wildlife Act by order may establish for a community watershed water quality objectives.

FDU's

Boundary FDU

Results and Strategies

Refer to FSP Section 5.2.6 Water in community watersheds.

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5.3.5 Caribou

Legal Reference

GAR Section 9(2) General wildlife measures

GAR Section 12(1) Ungulate winter ranges and objectives

Relates to

FSP Section 5.1.3 Caribou

FSP Section 5.1.3 Wildlife

Objective

Refer to section 5.1.3 Caribou for Objective under GAR.

FDU's

None

Results and Strategies

Refer to section 5.1.3 Caribou for Results and Strategies under GAR.

5.3.6 Grizzly Bear

Legal Reference

GAR Section 9(1) General wildlife measures

GAR Section 10 Wildlife habitat areas and objectives

Relates to

FSP Section 5.1.5 Grizzly bear habitat and connectivity corridors

FSP Section 5.2.3.1 Species at Risk, Regionally Important Wildlife, Ungulate Winter Range and Wildlife Habitat Areas

FSP Section 5.3.2 Wildlife habitat areas

Objective

The minister responsible for the Wildlife Act by order may establish an area as a wildlife habitat area if satisfied that the area is necessary to meet the habitat requirements of a category of species at risk or regionally important wildlife. The minister may establish a wildlife habitat area objective for a wildlife habitat area if satisfied that the wildlife habitat area requires special management that has not otherwise been provided for under the Government Actions Regulations or another enactment.

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FDU's

All

Results and Strategies

The holder will undertake to comply with General Wildlife Measure 8-373:

| Order # | Area | Species | Effective Date | Approved Objectives/ General Wildlife Measures |
|---------|-----------------|--------------|----------------|---|
| 8-373 | Boundary TSA | Grizzly Bear | 20/08/2010 | http://www.env.gov.bc.ca/wld/documents/wha/URAR_8-373_Ord.pdf |

5.3.7 Wildlife Habitat Features

Legal Reference

GAR Section 9(1) General wildlife measures

GAR Section 11 Wildlife habitat features

Relates to

FSP Section 5.1.5 Grizzly bear habitat and connectivity corridors

FSP Section 5.2.3.1 Species at Risk, Regionally Important Wildlife, Ungulate Winter Range and Wildlife Habitat Areas

FSP Section 5.3.2 Wildlife habitat areas

Objective

The minister responsible for the Wildlife Act by order may establish wildlife habitat features if satisfied that the wildlife habitat feature requires special management that has not otherwise been provided for under the Government Actions Regulations or another enactment.

FDU's

All

Results and Strategies

The holder will undertake to comply with Wildlife Habitat Features Order in the Kootenay Boundary Region:

| Order # | Area | Effective Date | Approved Objectives/ General Wildlife Measures |
|---------|--------------------------------|----------------|---|
| M 213 | Kootenay Boundary Region | 01/07/2018 | https://www2.gov.bc.ca/gov/content/environment/natural-resource-stewardship/policy-legislation/legislation-regulation/forest-range-practices-act/government-actions-regulation/wildlife-habitat-features/kootenay-boundary-wildlife-habitat-features-order |

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5.4 Grand parenting Designations, Objectives and Measures (FRPA Section 181)

5.4.1 Other Established Resources

Legal Reference

FRPA Section 180 Grand parenting specified designations

FRPA Section 181 Grand parenting objectives

The following results and strategies apply to other established objectives that pertain to the FDU under this FSP.

5.4.2 Recreation Resources (Interpretive Forest Sites, Recreations Sites and Trails)

Legal Reference

FRPA Section 180 Grand parenting specified designations

FRPA Section 181 Grand parenting objectives

GAR Section 5 Resource features

FPPR Section 70 Resource features and wildlife habitat features

Relates to

n/a

Objective

All objectives in respect to an interpretive forest site, a recreation site, and a recreation trail that were in effect immediately before the effective date are continued as objectives under Forest and Range Practices Act.

FDU's

All

Results and Strategies

A list of all active recreation sites and sanctioned recreation trails covered by this FSP are listed in Appendix VIII.

There are no Interpretive Forest Sites within the FDU's covered under this FSP.

The FSP holder will undertake to comply with the following:

1. Timber harvesting or road construction within a recreation site will be carried out consistent with the established objectives of the recreation site.

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2. Timber harvesting or road construction within a recreation site will not occur unless authorized by the Rec Sites and Trails Recreation Officer for the area. An exemption under Section 16 of the Forest Recreation Regulation from the requirement of section 56 of the Forest Range and Practices Act will be applied for in relation to the area.
3. Harvesting within a recreation site will, to the extent practicable, minimize disturbance of natural vegetation.
4. If the FSP holder plans to conduct timber harvesting or road construction activities within 50m of a sanctioned recreation trail, and the trail is established and clearly identified on the ground, the FSP holder will designate a 50m management zone established on each side of the trail (100m total width).
5. Unless timber within the management zone is considered to be hazardous based upon an assessment by a qualified Danger Tree Assessor, harvesting under this FSP within the trail management zone will consist of either:
 - single tree/group selection harvesting, or
 - if hazard trees are damaged by a significant forest health factor, timber harvesting within the management zone will be limited to the extent required to harvest the affected timber.
6. Unless no practicable alternative exists, roads will not be constructed across a sanctioned trail that is established and clearly identified on the ground.
7. Nothing in this strategy precludes the use of a sanctioned trail as an industrial road if the sanctioned trail is located on an existing road.
8. If an FSP holder conducts harvesting on an industrial road where a sanctioned trail is located, timber harvesting and processing areas will be situated off of the main road/trail bed to the extent practicable.
9. Where an FSP holder conducts primary forest activities along a portion of a sanctioned trail, the FSP holder will ensure that the trail is re-established and clearly marked upon completion of the activities.

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6.0 Measures

6.1 Measures for Preventing the Introduction or Spread of Invasive Plants

Legal Reference

FRPA Section 47 Invasive plants

FPPR Section 17 Invasive plants

Relates to

n/a

FDU's

All

Measures

Monitoring - The FSP holder will contact Boundary Invasive Species Society (BISS) on a permit basis, and will implement, to the extent practicable, recommendations made or developed by BISS.

Identification - The FSP holder will annually review the Invasive Plants Regulation, the Invasive Plants Database and other resource materials to identify invasive plants of concern in the areas being developed, and to assist in identifying areas at greater risk to invasive plant introduction and spread caused from the FSP holders primary forest activities.

Limiting Spread - Where primary forest activities occur within 500m of sites that are known to contain invasive plants that are high risk or high hazard the FSP holder will develop and implement a mitigation strategy. The FSP holder will minimize the transport of invasive plant seed by removing, to the extent practicable, invasive plant seeds or vegetative material, that is readily visible on an ordinary sight inspection from the FSP holders or contractor's equipment and vehicles and removing invasive plant material before leaving an infested area.

Revegetation – When the Licensee identifies the presence of invasives, areas of new disturbance created by the FSP holder (i.e. newly constructed roads, trails, landings, pits, quarries, any roadside work areas or area where there is significant mineral soil exposure resulting from timber harvesting) will be seeded within one year, at an acceptable rate, with an appropriate mix of fast, growing grasses and legumes (using seed of the grade Canada Common #1 or better).

If, at the conclusion of the first growing season after seeding, seeding has not successfully established over 50% or more an area of 0.2ha or larger, then seeding will be reapplied to the unestablished area within the next growing season.

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6.2 Mitigating the Loss of Natural Range Barriers

Legal Reference

FRPA Section 48 Natural range barriers

FPPR Section 18 Natural range barriers

Relates to

n/a

FDU's

All

Measures

1. On an annual basis, the FSP holder will update the contact information for relevant areas within FDUs that are occupied by or adjacent to range tenures from information gathered from forest district range staff, or from the Land and Resource Data Warehouse (LRDW) or successor;
2. Range tenure holders identified in above subparagraph (1) will be notified at the planning stage if timber harvesting or road construction covered by this FSP is planned within their range tenure, and;
3. If the holder of a range tenure indicates in writing (within a time frame established by the FSP holder) that a proposed cutblock or road will remove or render ineffective a natural range barrier for livestock that are authorized under an enactment to be on an area, the FSP holder, in consultation with Ministry Range Officer, will meet with the holder of the range tenure to come to an agreement on mitigative measures; and
4. The FSP holder will carry out the necessary mitigative measures as soon as practicable.

For purposes of this measure, a “natural range barrier” means a stand of trees or topographic feature that, at the time an area is harvested or a road is built by the FSP holder, is preventing the movement of cattle that:

- a) are grazing under a range tenure issued under the Range Act at least four months before the FSP holder applied for a license or permit under Section 12(1) of the Forest Act or proposed to construct a road and
- b) could not move out of the area of harvest or road building if the range barrier was not removed or rendered ineffective.

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7.0 Stocking Standards

Legal Reference

FRPA Section 29(1) Free Growing Stands

FPPR Section 16 Stocking Standards

FPPR Section 44(1) and 44(4) Free Growing Stands Generally

FPPR Section 45(1) and 45(2) Free Growing Stands Collectively Across Cutblocks

Relates to

n/a

FDU's

All

Measures

The FSP holder adopts Selkirk District South Columbia 2018 defaults stocking standards itemized in Appendix XII. Refer to Appendix XIII for Notice to FLNRO.

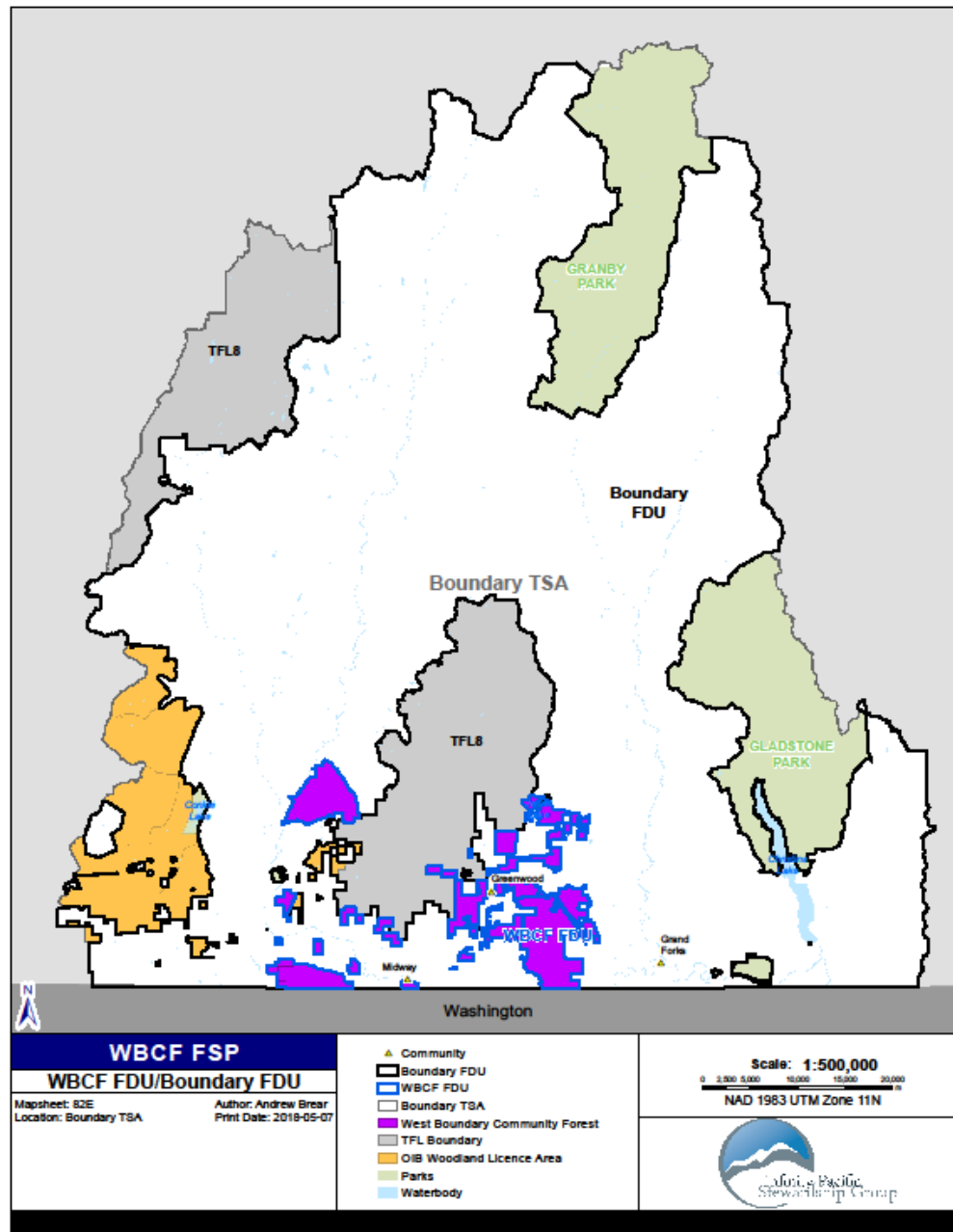
The FSP holder also adopts Open Range, Open Forest and Ecological Restoration stocking standards itemized in Appendix XIII.

Free growing is assessed on a block basis (FPPR Section 44(1)) and applies in all situations or circumstances under this FSP.

The regeneration date (Section 44(1)(a)), free growing height (Section 44(1)(b)) and stocking standards are identified in Appendix A for all area where the FSP holder is required to establish a free growing stand (FRPA Section 29).

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APPENDIX I. FDU MAP



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Appendix II. REFERRAL LIST

| First Nations requiring referrals: | |
|---|---|
| Osoyoos Indian Band | 1155 Sen Pok Chin Blvd Oliver, BC V0H 1T8 Attention: Referrals Coordinator lands@oib.ca referrals@oib.ca |
| Lower Similkameen Indian Band | Box 100 Keremeos, BC V0X 1N0 referrals@lsib.net referralsclerk@lsib.net referrals.coordinator@lsib.net |
| Okanagan Indian Band | 12420 Westside Road Vernon, BC V1H 2A4 Attn: Colleen Marchand keith.louis@okanagan.org okibreferrals@okanagan.org Colleen.marchand@okanagan.org |
| Westbank First Nation | 201-515 Hwy 97 Kelowna, BC V1Z 3J2 referrals@wfn.ca |
| Penticton Indian Band | RR2, S80, C19 Penticton, BC V2A 6J7 referrals@pib.ca chief@pib.ca yilmixm@pib.ca |
| Okanagan Nation Alliance | 106 – 3500 Carrington Road Westbank, BC V4T 1V4 admin@syilx.org onareception@syilx.org director@syilx.org |
| Splats'in First Nation | Box 460, 5775 Old Vernon Road Enderby, BC V0E 1V0 adam_neil@splatsin.ca jimmy_william@splatsin.ca receptionist@splatsin.com adam.neil@splatsinbc.com |
| Adams Lake Indian Band | Box 588 Chase, BC V0E 1M0 |

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| | |
|--|---|
| | referrals@alib.ca |
| Neskonlith Indian Band | Box 1096 Chase, BC VOE 1M0 referrals@skatsin.com referrals@neskonlith.net |
| Secwepemc Nation (Adams Lake Indian Band, Shuswap Indian Band, Splotsin First Nation) | 200-345 Chief Alex Thomas Way Kamloops, BC V2H 1H1 swap@secwepemc.ca |
| Shuswap Indian Band c/o Kinbasket Group of Companies | Box 790 Invermere, BC VOE 1K0 info@shuswapband.net |
| Upper Nicola Indian Band | PO Box 3700, 2225 Village Road Merritt, BC V1K 1B8 nrtech1@uppernicola.com |
| Forest Licensees: | |
| Weyerhaeuser Company Ltd | Box 550 Princeton, BC VOX 1W0 Attn: Brian Drobe, RPF Planning Forester brian.drobe@weyerhaeuser.com |
| BCTS | 1907 Ridgewood Road Nelson, BC V1L 6K1 Attn: Sean Slimmon, RPF Planning Forester sean.slimmon@gov.bc.ca Attn: George Edney, RPF george.edney@gov.bc.ca |
| Interfor | Box 3728 Castlegar, BC V1N 3W4 Attn: Geoff Bekker, RPF Woodlands Manager geoff.bekker@interfor.com |
| Zellstoff Celgar Ltd. | Box 1000 Castlegar, BC V1N 3HP Attn: Stan Hadikin, RPF Fibre Forester stan.hadikin@celgar.com |
| Range Holders: Refer to 'External 2018 Selkirk Range Client Contact List' for contact info. | |
| Heinrick Brussow | |

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| | |
|--|--|
| Robert Agur | |
| Erin Kitchen | |
| Robert Edmund Agur | |
| Bruce Owen Baker | |
| Ernst August Baxmann | |
| William Joseph Boltz | |
| Frederick Joseph Bontron | |
| John Alexander Bosovich | |
| Thomas Mark Bosovich | |
| Matt Kitchen | |
| Curtis Formo | |
| George Dagg | |
| Devin Edmund Chursinoff | |
| Wendy Susan Cox | |
| Robert George Davidson | |
| Gordon Douglas Davis | |
| Mark Lawrence Des Maze | |
| Dan Dumont | |
| Ray Fehler | |
| Kevin Miles Fillmore | |
| Doug Fossen | |
| Glen Russel Frankie | |
| James Lyle Graham | |
| Bear Brandow Jr. | |
| Arthur Frederick Harfman | |
| Richard Allan Harpur | |
| James Nelder Haynes | |
| Reid David Hedlund | |
| Gary Allan Heppner | |
| David Christopher Hesketh | |
| Melvin George Kilback | |
| L.A.C. Holdings Ltd. (Rob Parmenter) | |
| Kevin Lynne Lafond | |
| Gregory Spencer Lee | |
| Gregory Willian MacDonald | |
| James Donald McFarlane | |
| John Marshal Mehmal | |
| Alan Pauls | |
| Peter C Zuberbuhler Professional Corporation | |
| Richard Dwayne Rixin | |
| Kenneth John Robins | |
| Roy John Schiesser | |

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| | |
|---|---|
| Clifford Allen Schofer | |
| Carl Ray Sidwell | |
| Ian McNeil Smith | |
| Anita Soroka | |
| Larry Jeffrey Spence | |
| Frank Van Oyen | |
| Terry Stephen Wasylyszyn | |
| Blair Volansky | |
| Paul Adrian Maurice Windmill | |
| Jon Logan | |
| Guides: | |
| Melvin Kilback | Kettle River Outfitters 121 Kilback Road Oliver, British Columbia, V0H 1T1 Phone: (250) 498-4176 info@kettleriverguides.com |
| Scott Mackenzie | Sugar Valley Outfitters 205 Campbell Road Cherryville, BC V0E 2G3 |
| Barry Brandow | 2225 Almond Garden Road E. Grand Forks, BC V0H 1H4 (250) 442-2849 ggo@nethop.net |
| Jim Weins | Vaseux Creek Outfitters Box 495 Oliver, BC V0H 1T0 vcoutfit@gmail.com |
| Peter Gresch | Certificate transferred to Shaun Ross in 2014 but contact info for certificate is for Scott Mackenzie |
| Trappers: Refer to 'Okanagan Region Registered Trapline Spreadsheet' for contact info. | |
| Barry D. Brandow (Jr.) | |
| Michael Morton | |
| Ray Derickson & et al | |
| Ronald W. Lancour | |
| David R. Leitner | |
| Hank Kamerbeek | |
| Alan Dean | |
| Aaron Kilback | |
| Chris D. Robinson | |
| Darryl "Wayne" Price | |
| Joe C. Boltz | |

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| | |
|--|--|
| Harold H. Hewitt | |
| Edwin (Ted) King | |
| Glen D. Millar | |
| Denis Lampron | |
| John Sladen | |
| Walter Thomas | |
| Ray Opitz | |
| Larry N. Cox | |
| Carl S. Noren | |
| Towns and Municipalities: | |
| Village of Midway | PO Box 160 Midway BC V0H 1M0 (250) 449-2222 midwaybc@shaw.ca |
| City of Greenwood | Box 129 Greenwood, BC V0H 1J0 (250) 445-6644 greenwoodcity@shaw.ca |
| City of Grand Forks | Box 220 Grand Forks, BC V0H 1H0 (250) 442-8266 info@grandforks.ca |
| Regional District of Kootenay Boundary | 202 – 843 Rossland Ave Trail, BC V1R 2W9 Attn: Donna Dean, Manager Planning Department plan@rdkb.com ddean@rdkb.com |
| Utilities: | |
| BC Hydro | 601 – 18 th Street Castlegar, BC V1N 2N1 (250) 365-4565 Attn: Megan Chadwick megan.chadwick@bchydro.com |
| Fortis Gas | (604) 576-7021 Krystina O’Gorman referrals@fortisbc.com |
| Interest Groups: | |
| Trails to the Boundary | Box 492 Midway, BC V0H 1J0 |

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| | (250) 444-7547 Attn: Ciel Sander boundary@trailsbc.ca trailstotheboundary@gmail.com |
| Boundary Invasive Species Society | Box 57 Rock Creek, BC VOH 1Y0 Attn: Barb Stewart, Manager 250-446-2232 manager@boundaryinvasives.com boundaryinvasives@gmail.com |
| Guide Outfitters Association of BC | Suite 103, 19140 – 28 th Ave Surrey, BC V3Z 6M3 Attn: Brenda Gibson gibson@goabc.org |
| Marshall Lake X-Country Ski Club | Dennis Graham (250) 445-6680 djg@explornet.ca |
| Phoenix Mountain Ski Hill | Box 2428 Grand Forks, BC VOH 1H5 (250) 444-6565 skiphoenix@gmail.com |
| Jewel Lake Environmental Committee | Randy Trerise (250) 445-6118 or (250) 442-0036 trerisefc@gmail.com |
| Grand Forks ATV Club | Box 2020 Grand Forks, BC, Canada VOH 1H0 Attn: Doug Zorn President@GFATV.ca 1GFATV@gmail.com |
| Fred Marshall, RPF | (250) 445-6496 fmarshall@explornet.ca |
| George Delisle Boundary Woodlot Association | (250) 446-2213 littleddipperhideaway@gmail.com |
| Midway Trails Society | Box 69, Midway, BC VOH 1J0 (250) 449-2333 fjrelliott@shaw.ca |
| Boundary Mining Association | John Jewitt, P. Eng., President Grand Forks, BC VOH 1H0 (250) 447-2500 john.jewitt@shaw.ca |
| Kettle River Stockmen Association | Mr. Doug Fossen President |

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| | 4985 Hwy3 Rock Creek, BC VOH 1Y0 (250) 446-2203 |
| Granby Wilderness Society | 13825 North Fork Road Grand Forks, BC VOH 1H8 (250) 442-7969 Attn: Jenny Coleshill jenny.coleshill@granbywilderness.ca info@grandbywilderness.ca |
| Friends and Residents of the North Fork | 12005 Brown Creek Road Grand Forks, BC VOH 1H8 Attn: Margaret Steele mjsteele@nethop.net |

Western Boundary Community Forest
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APPENDIX III. FIRST NATION AND STAKEHOLDER REFERRAL LETTER AND NEWSPAPER NOTICE



Vaagen Fibre Canada
P.O. Box 510, 1160 Hwy 3
Midway, BC
Canada, V0H 1M0



Infinity-Pacific Stewardship Group
Unit #1 – 30435 Progressive Way
Abbotsford, British Columbia
Canada, V2T 6Z1

August 22, 2018

Osoyooos Indian Band
1155 Sen Pok Chin Blvd
Oliver, BC
V0H 1T8

Attn: Referrals Coordinator
Re: West Boundary Community Forest – 2018-2023 Forest Stewardship Plan

Dear Chief and Council:

Vaagen Fibre Canada and Infinity-Pacific Stewardship Group (IPSG) on behalf of West Boundary Community Forest is currently drafting a Forest Stewardship Plan (FSP). The FSP will encompass the Boundary Timber Supply Area (TSA), (Forest Licences K4E) under one plan. The plan is comprised of 2 Forest Development Units (FDU's) within the Selkirk Forest District:

- FDU #1 - encompasses the Boundary TSA minus the West Boundary Community Forest (WBCF), OIB First Nations Woodlands Licence, Woodlots, TFL 8, Granby and Gladstone Parks.
- FDU #2 - West Boundary Community Forest (WBCF).

The Forest Stewardship Plan is a landscape level plan that identifies how the holder of the plan will be consistent with government objectives for managing and protecting forest and range values through the results, strategies and measures proposed in the plan. Once approved, the FSP will guide futures forest development including road construction, timber harvesting and silviculture activities.

It is important to note that the FSP is a management document and does not show actual locations of specific proposed harvesting, cut blocks or roads. A separate referral will be sent each time a new development project is proposed.

The draft West Boundary Community Forest FSP will be available for public review and written comments from August 22, 2018 to October 21, 2018 during regular business hours (7:00am to 4:00pm) at the Vaagen Fibre Canada Office (#1160 Hwy #3, Midway BC).

To view a digital copy of the FSP please click on the following link or type into your web browser:

<https://XXXXXXXXXX>

To ensure timely consideration of comments by Vaagen Fibre Canada and IPSG, all written comments must be received before October 21, 2018. If you are interested in meeting to review the FSP with Vaagen Fibre Canada or IPSG representatives or have questions or comments regarding the Plan, please contact myself or Dan Macmaster, RPF from Vaagen Fibre Canada at (250)528-0344 or dmacmaster@vaagen.ca.

Kind Regards,
Tara Reimer, RPF
Infinity Pacific Stewardship Group
treimer@infinity-pacific.com
Ph: (250) 938-6177

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Western Boundary Community Forest
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APPENDIX V. SUMMARY OF CHANGES AND CONSULT RESPONSE ORIGINALS

West Boundary Community Forest FSP

[illegible]

Western Boundary Community Forest
Forest Stewardship Plan

APPENDIX VII. SECTION 7 NOTICES, WHA's, GENERAL WILDLIFE MEASURES AND GAR ORDERS

FPPR Section 7 Notices

FDU - ALL

| Forest District | Date Notice Given | Species | Amount included in the current Notice | | Exemption from objective (Complete, Partial) | Amount remaining following exemption | | Supporting Info - Remaining amount intended to address | | WHA Orders Providing Exemption |
|--------------------------------|-------------------|------------------------------|---------------------------------------|-------------------------|--|--------------------------------------|-------------------------|--|-------------|-----------------------------------|
| | | | Total Area (ha) | Mature THLB Impact (ha) | | Total Area (ha) | Mature THLB Impact (ha) | Proposed WHAs | Future WHAs | |
| Arrow Boundary | 04-Dec | Flammulated Owl | 216 | 168 | | 216 | 168 | | 12 | |
| | | Interior Western Screech Owl | 22 | 12 | Complete | 0 | 0 | | 0 | Order (PDF 104KB) |

<http://www.env.gov.bc.ca/wid/frpa/notices/sar.html>

Wildlife Habitat Areas

FDU - Boundary

| WHA # | Area | Species | Effective Date |
|-------|--|---|----------------|
| 8-001 | Wildlife Habitat Core Area | Ponderosa pine - Black cottonwood - Snowberry | 2001-03-01 |
| 8-055 | Wildlife Habitat Core Area | Data sensitive | 2004-12-01 |
| 8-056 | Wildlife Habitat Core Area | Data sensitive | 2004-12-01 |
| 8-139 | Gable Mt | Grizzly Bear | 2007-02-07 |
| 8-140 | Adjacent to Granby Park | Grizzly Bear | 2007-02-07 |
| 8-141 | Adjacent to Granby Park | Grizzly Bear | 2007-02-07 |
| 8-142 | Adjacent to Granby Park | Grizzly Bear | 2007-02-07 |
| 8-143 | Adjacent to Granby Park | Grizzly Bear | 2007-02-07 |
| 8-147 | Adjacent to Granby Park | Grizzly Bear | 2007-02-07 |
| 8-148 | Philippa Creek | Grizzly Bear | 2007-02-07 |
| 8-202 | McKinney Creek 2 | Williamson's Sapsucker | 2015-06-30 |
| 8-203 | Stanhope-McKinney | Williamson's Sapsucker | 2008-03-17 |
| 8-204 | Storm Mt. | Williamson's Sapsucker | 2008-03-17 |
| 8-205 | Rock Creek | Williamson's Sapsucker | 2008-03-17 |
| 8-206 | Johnstone Creek 1 | Williamson's Sapsucker | 2015-06-30 |
| 8-207 | Johnstone Creek 2 | Williamson's Sapsucker | 2015-06-30 |
| 8-208 | Johnstone Creek3 | Williamson's Sapsucker | 2008-03-17 |
| 8-209 | Johnstone Creek 4 | Williamson's Sapsucker | 2015-06-30 |
| 8-210 | Johnstone Creek5 | Williamson's Sapsucker | 2008-03-17 |
| 8-213 | McKinney3 | Williamson's Sapsucker | 2008-03-17 |
| 8-239 | Wildlife Habitat Area for Species at Risk - buffer | Data sensitive | 2008-05-20 |

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| | | | |
|-------|--|------------------------|------------|
| 8-243 | Wildlife Habitat Area for Species at Risk - core | Data sensitive | 2008-05-20 |
| 8-299 | Wildlife Habitat Area for Species at Risk - core | Lewis's Woodpecker | 2008-07-25 |
| 8-300 | Wildlife Habitat Area for Species at Risk - core | Lewis's Woodpecker | 2008-07-25 |
| 8-301 | Wildlife Habitat Area for Species at Risk - core | Lewis's Woodpecker | 2008-07-25 |
| 8-310 | Johnstone Creek 6 | Williamson's Sapsucker | 2015-06-30 |
| 8-312 | Johnstone Creek 8 | Williamson's Sapsucker | 2015-06-30 |
| 8-313 | Storm Mountain 2 | Williamson's Sapsucker | 2015-06-30 |
| 8-330 | Wildlife Habitat Area for Species at Risk - core | Badger | 2009-12-14 |
| 8-354 | Ed James Creek | Williamson's Sapsucker | 2015-06-30 |
| 8-364 | Johnstone Creek 13 | Williamson's Sapsucker | 2015-06-30 |
| 8-367 | Phoenix Mountain | Williamson's Sapsucker | 2015-06-30 |
| 8-373 | Specified Area for Species at Risk - Schedule B | Grizzly Bear | 2010-08-25 |
| 8-374 | Wildlife Habitat Area - core | Data sensitive | 2011-02-07 |
| 8-379 | Mckinney Creek 4 | Williamson's Sapsucker | 2015-06-30 |
| 8-382 | Johnstone Creek 10 | Williamson's Sapsucker | 2015-06-30 |
| 8-383 | Johnstone Creek | Williamson's Sapsucker | 2015-06-30 |
| 8-384 | Johnstone Creek | Williamson's Sapsucker | 2015-06-30 |
| 8-386 | Nicholson Creek | Williamson's Sapsucker | 2015-06-30 |
| 8-387 | Rock Creek 2 | Williamson's Sapsucker | 2015-06-30 |
| 8-389 | Sidley Mt 4 | Williamson's Sapsucker | 2015-06-30 |

FDU – WBCF

| WHA # | Area | Species | Effective Date |
|-------|--|------------------------|----------------|
| 8-239 | Wildlife Habitat Area for Species at Risk - core | Data sensitive | 2008-05-29 |
| 8-299 | Wildlife Habitat Area for Species at Risk - core | Lewis's Woodpecker | 2008-09-04 |
| 8-300 | Wildlife Habitat Area for Species at Risk - core | Lewis's Woodpecker | 2008-09-04 |
| 8-301 | Wildlife Habitat Area for Species at Risk - core | Lewis's Woodpecker | 2008-09-04 |
| 8-367 | Phoenix Mountain | Williamson's Sapsucker | 2018-07-16 |

Ungulate Winter Range

FDU - Boundary

| GAR Order # | Area | Species | Effective Date | Approved Objectives/ General Wildlife Measures | Approved Boundaries |
|-------------|--------------|---------------|----------------|---|---|
| U-8-007 | Boundary TSA | Moose | 11/05/2006 | http://www.env.gov.bc.ca/wild/documents/ufwr/U-8-007_ord.pdf | http://www.env.gov.bc.ca/esd/distdata/ecosystems/frpa/ufwr/r8/tuwra_u-8-007.zip |
| U-8-008 | Boundary TSA | Mule Deer | 11/05/2006 | http://www.env.gov.bc.ca/wild/documents/ufwr/U-8-008_ord.pdf | http://www.env.gov.bc.ca/esd/distdata/ecosystems/frpa/ufwr/r8/tuwra_u-8-008.zip |
| U-8-009 | Boundary TSA | Mountain Goat | 11/05/2006 | http://www.env.gov.bc.ca/wild/documents/ufwr/U-8-009_ord.pdf | http://www.env.gov.bc.ca/esd/distdata/ecosystems/frpa/ufwr/r8/tuwra_u-8-009.zip |
| U-8-010 | Boundary TSA | Sheep | 11/05/2006 | http://www.env.gov.bc.ca/wild/documents/ufwr/U-8-010_ord.pdf | http://www.env.gov.bc.ca/esd/distdata/ecosystems/frpa/ufwr/r8/tuwra_u-8-010.zip |

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FDU – WBCF

| GAR Order # | Area | Species | Effective Date | Approved Objectives/ General Wildlife Measures | Approved Boundaries |
|-------------|--------------|-----------|----------------|---|---|
| U-8-007 | Boundary TSA | Moose | 11/05/2006 | http://www.env.gov.bc.ca/wld/documents/uwr/U-8-007_ord.pdf | http://www.env.gov.bc.ca/esd/distdata/ecosystems/frpa/uwr/r8/tuwra_u-8-007.zip |
| U-8-008 | Boundary TSA | Mule Deer | 11/05/2006 | http://www.env.gov.bc.ca/wld/documents/uwr/U-8-008_ord.pdf | http://www.env.gov.bc.ca/esd/distdata/ecosystems/frpa/uwr/r8/tuwra_u-8-008.zip |

GENERAL WILDLIFE MEASURES

FDU - ALL

| Order # | Area | Species | Effective Date | Approved Objectives/ General Wildlife Measures |
|---------|--------------|--------------|----------------|---|
| 8-373 | Boundary TSA | Grizzly Bear | 20/08/2010 | http://www.env.gov.bc.ca/wld/documents/wha/URAR_8-373_Ord.pdf |

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APPENDIX VIII. RECREATION SITES AND SANCTIONED RECREATION TRAILS

RECREATION SITES

FDU – BOUNDARY

| Site Number | Name | Status |
|-------------|---------------------------------|--------|
| REC2321 | ST ANNE'S MEADOW | ACTIVE |
| REC6813 | LOSETH MEMORIAL | ACTIVE |
| REC2251 | KETTLE CANYON / KETTLE BENCH | ACTIVE |
| REC2229 | DAMFINO CREEK | ACTIVE |
| REC2314 | SPLIT CREEK | ACTIVE |
| REC5013 | TRIPLE LAKES | ACTIVE |
| REC2234 | STATE LAKE | ACTIVE |
| REC166898 | Traverse Cabin | ACTIVE |
| REC2420 | BURNS LAKE | ACTIVE |
| REC2236 | CLARK - MALONEY LAKES | ACTIVE |
| REC2324 | CLEO LAKE | ACTIVE |
| REC2242 | KETTLE RIVER XING | ACTIVE |
| REC2238 | LOWER COLLIER LK | ACTIVE |
| REC2318 | MOORE LAKE | ACTIVE |
| REC2162 | TAURUS (BULL) LK | ACTIVE |
| REC2315 | STANHOPE CREEK | ACTIVE |
| REC2149 | LYNCH CREEK | ACTIVE |
| REC5206 | FRANKS FALLS | ACTIVE |
| REC203042 | Dacha Shelter | ACTIVE |
| REC2166 | JOLLY CREEK | ACTIVE |
| REC2300 | SANDDRIFT LAKE #1 | ACTIVE |
| REC31792 | MCKINNEY CROSS COUNTRY SKI AREA | ACTIVE |
| REC2319 | BLUEJOINT CREEK | ACTIVE |
| REC2294 | GABLE CREEK | ACTIVE |
| REC2246 | SANDRIFT LAKE #2 | ACTIVE |
| REC2377 | SANDRIFT LAKE #3 | ACTIVE |
| REC2296 | STATE LAKE ROAD | ACTIVE |
| REC2239 | UPPER COLLIER LK | ACTIVE |
| REC5210 | PHILLIPA LAKE | ACTIVE |
| REC2167 | CAMP MCKINNEY | ACTIVE |
| REC2157 | AXEL JOHNSON | ACTIVE |
| REC166900 | Gable Cabin | ACTIVE |
| REC2232 | COPPER KETTLE LK | ACTIVE |
| REC2231 | NEVERTOUCH LAKE | ACTIVE |
| REC2244 | SAGO CREEK | ACTIVE |
| REC2164 | WILLIAMSON LAKE | ACTIVE |

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| | | |
|-----------|------------------------------|--------|
| REC5009 | CAMP ZERO | ACTIVE |
| REC5714 | BEACON LAKE | ACTIVE |
| REC2320 | HEART LAKE | ACTIVE |
| REC5012 | BLYTHE LAKE | ACTIVE |
| REC2415 | RHODODENDRON LAKE | ACTIVE |
| REC6695 | ALMOND MTN. SNOWMOBILE CABIN | ACTIVE |
| REC6360 | Gordon Keir Cabin | ACTIVE |
| REC2160 | HOWE CREEK | ACTIVE |
| REC5014 | FLUORINE LAKE | ACTIVE |
| REC2417 | TERRACED LAKES | ACTIVE |
| REC2414 | RUSSEL (BEARPAW) LAKE | ACTIVE |
| REC2412 | NICOLL LAKE | ACTIVE |
| REC2165 | KELLY RIVER | ACTIVE |
| REC2323 | CRYSTAL LAKE | ACTIVE |
| REC2248 | SANDY BEND | ACTIVE |
| REC2240 | THONE LAKE | ACTIVE |
| REC2317 | PETE LAKE | ACTIVE |
| REC5209 | BEAR LAKE | ACTIVE |
| REC2295 | CANYON CREEK | ACTIVE |
| REC2328 | CANYON FLATS | ACTIVE |
| REC2243 | CUP LAKE | ACTIVE |
| REC2322 | EIGHT MILE FLATS | ACTIVE |
| REC2237 | HOODOO LAKE | ACTIVE |
| REC2230 | LASSIE LAKE | ACTIVE |
| REC2163 | LITTLE FISH LAKE | ACTIVE |
| REC2245 | SAUNIER LAKE | ACTIVE |
| REC2241 | STATE CREEK | ACTIVE |
| REC2155 | TROUT CREEK | ACTIVE |
| REC5208 | SLOAN LAKE | ACTIVE |
| REC5008 | LOSTHORSE CREEK | ACTIVE |
| REC5207 | YOUNG LAKE | ACTIVE |
| REC167488 | Marshall Lake | ACTIVE |
| REC204128 | Gilpin Staging | ACTIVE |
| REC6568 | TUZO LAKE | ACTIVE |
| REC2148 | GRANBY-BURRELL CK | ACTIVE |
| REC2233 | JOAN - CLEO LAKE | ACTIVE |
| REC2249 | MALONEY LAKE | ACTIVE |
| REC6376 | BONANZA X-COUNTRY SKI TR | ACTIVE |
| REC2316 | TRAVERSE CR GRANBY RIVER | ACTIVE |
| REC6893 | WALKER CREEK CABIN | ACTIVE |
| REC204130 | Stewart Staging | ACTIVE |

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FDU – WBCF

| Site Number | Name | Status |
|-------------|------|--------|
| None – N/A | | |

SANCTIONED RECREATION TRAILS

FDU – BOUNDARY

| Trail Number | Name | Status |
|---------------------|---|--------|
| REC203202 1 | Dave Swetland Baker Cr | ACTIVE |
| REC31979 GF-CHR 43 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC5110 2 | DEWDNEY TRAIL (Christina Ik - Santa Rosa) | ACTIVE |
| REC190984 3 | Dewdney | ACTIVE |
| REC190984 2 | Dewdney | ACTIVE |
| REC190984 1 | Dewdney | ACTIVE |
| REC190988 1 | Upper Dewdney | ACTIVE |
| REC6389 0 | MT. ST. THOMAS TRAIL | ACTIVE |
| REC190988 3 | Upper Dewdney | ACTIVE |
| REC190988 2 | Upper Dewdney | ACTIVE |
| REC190937 6 | Lynch Creek Bike Trail | ACTIVE |
| REC190937 5 | Lynch Creek Bike Trail | ACTIVE |
| REC190937 2 | Lynch Creek Bike Trail | ACTIVE |
| REC190937 3 | Lynch Creek Bike Trail | ACTIVE |
| REC190937 4 | Lynch Creek Bike Trail | ACTIVE |
| REC190937 1 | Lynch Creek Bike Trail | ACTIVE |
| REC31979 CHR-CAS 45 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC190977 2 | Burnt Basin | ACTIVE |
| REC190977 1 | Burnt Basin | ACTIVE |
| REC240806 1 | Goat Mountain | ACTIVE |
| REC6829 1 | FISHERMAN CREEK TRAIL | ACTIVE |
| REC6157 1 | THIMBLE MTN | ACTIVE |
| REC31979 GRE-GF 34 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 GRE-GF 35 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC205125 1 | Dam Site | ACTIVE |
| REC31979 GRE-GF 36 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC190944 1 | Volcanic | ACTIVE |
| REC190946 1 | Ripper | ACTIVE |
| REC190946 3 | Ripper | ACTIVE |
| REC190946 2 | Ripper | ACTIVE |
| REC190946 4 | Ripper | ACTIVE |
| REC6831 1 | Al Donaldson Trail | ACTIVE |
| REC190946 6 | Ripper | ACTIVE |

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| REC190946 5 | Ripper | ACTIVE |
| REC31979 GF-CHR 37 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 GF-CHR 38 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 GF-CHR 39 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 GF-CHR 40 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC190975 1 | Bundschu | ACTIVE |
| REC31979 GF-CHR 41 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC190953 3 | Boris Wheeler | ACTIVE |
| REC190957 1 | Spooner Willis | ACTIVE |
| REC190953 2 | Boris Wheeler | ACTIVE |
| REC190953 1 | Boris Wheeler | ACTIVE |
| REC31979 GF-CHR 42 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 GF-CHR 44 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC190984 4 | Dewdney | ACTIVE |
| REC5038 1 | GRANBY RIVER TRAIL | ACTIVE |
| REC6727 5 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 4 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 44 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 45 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 46 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 42 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 47 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 43 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 41 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC31979 GRE-GF 32 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC5110 3 | DEWDNEY TRAIL (Christina Ik - Santa Rosa) | ACTIVE |
| REC31979 GRE-GF 33 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC9006 1 | Eholt Wilgrams Lake Trail | ACTIVE |
| REC6157 10 | THIMBLE MTN | ACTIVE |
| REC6157 9 | THIMBLE MTN | ACTIVE |
| REC6157 8 | THIMBLE MTN | ACTIVE |
| REC6157 6 | THIMBLE MTN | ACTIVE |
| REC6157 7 | THIMBLE MTN | ACTIVE |
| REC6157 5 | THIMBLE MTN | ACTIVE |
| REC6157 3 | THIMBLE MTN | ACTIVE |
| REC6157 4 | THIMBLE MTN | ACTIVE |
| REC6157 2 | THIMBLE MTN | ACTIVE |
| REC31979 GRE-GF 31 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC6727 21 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 6 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 25 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |

Western Boundary Community Forest
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|---------------------|---|--------|
| REC6727 7 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 19 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 18 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 9 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 10 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 48 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 14 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 15 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 8 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 13 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 12 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 16 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 17 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 11 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 40 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 1 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 3 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC32567 M | Graystokes Snowmobile Trails | ACTIVE |
| REC2252 O-1 | KETTLE LAKES TRAILS | ACTIVE |
| REC2252 3 | KETTLE LAKES TRAILS | ACTIVE |
| REC32567 N | Graystokes Snowmobile Trails | ACTIVE |
| REC2252 B | KETTLE LAKES TRAILS | ACTIVE |
| REC2252 F | KETTLE LAKES TRAILS | ACTIVE |
| REC2252 O | KETTLE LAKES TRAILS | ACTIVE |
| REC167327 55 | Trapping Creek Horse Trails | ACTIVE |
| REC2252 A | KETTLE LAKES TRAILS | ACTIVE |
| REC2252 8 | KETTLE LAKES TRAILS | ACTIVE |
| REC167327 56 | Trapping Creek Horse Trails | ACTIVE |
| REC31979 PEN-KVR 8 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC16088 155 | McCulloch Snowmobile Trails | ACTIVE |
| REC31979 BEA-ROC 9 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 BEA-ROC 15 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC5041 1 | Mt. Rhoderick Dhu North | ACTIVE |
| REC31979 BEA-ROC 14 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 BEA-ROC13 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 BEA-ROC12 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 BEA-ROC11 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 BEA-ROC10 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC109468 1 | Upper Granby Trail | ACTIVE |
| REC2252 D | KETTLE LAKES TRAILS | ACTIVE |
| REC2252 C | KETTLE LAKES TRAILS | ACTIVE |

Western Boundary Community Forest
Forest Stewardship Plan

| | | |
|--------------------|---|--------|
| REC2250 1 | 5 O'CLOCK LAKE | ACTIVE |
| REC2250 2 | 5 O'CLOCK LAKE | ACTIVE |
| REC31979 GRE-GF 30 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC6727 24 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 27 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 38 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 29 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 23 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 39 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 37 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 36 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 30 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 22 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 32 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 31 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 35 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 20 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 34 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 33 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6391 A | JEWEL LAKE WILDERNESS TRAILS | ACTIVE |
| REC6391 D | JEWEL LAKE WILDERNESS TRAILS | ACTIVE |
| REC6391 B | JEWEL LAKE WILDERNESS TRAILS | ACTIVE |
| REC6391 C | JEWEL LAKE WILDERNESS TRAILS | ACTIVE |
| REC6391 F | JEWEL LAKE WILDERNESS TRAILS | ACTIVE |
| REC6391 E | JEWEL LAKE WILDERNESS TRAILS | ACTIVE |
| REC32132 72 | Kettle River | ACTIVE |
| REC32132 77 | Kettle River | ACTIVE |
| REC32132 69 | Kettle River | ACTIVE |
| REC32132 60 | Kettle River | ACTIVE |
| REC32132 67 | Kettle River | ACTIVE |
| REC32132 74 | Kettle River | ACTIVE |
| REC32132 73 | Kettle River | ACTIVE |
| REC32132 68 | Kettle River | ACTIVE |
| REC32132 75 | Kettle River | ACTIVE |
| REC32132 78 | Kettle River | ACTIVE |
| REC32132 76 | Kettle River | ACTIVE |
| REC32132 80 | Kettle River | ACTIVE |
| REC32132 61 | Kettle River | ACTIVE |
| REC32132 62 | Kettle River | ACTIVE |
| REC32132 63 | Kettle River | ACTIVE |
| REC32132 65 | Kettle River | ACTIVE |

Western Boundary Community Forest
Forest Stewardship Plan

| | | |
|-------------|-----------------------------------|--------|
| REC32132 81 | Kettle River | ACTIVE |
| REC32132 79 | Kettle River | ACTIVE |
| REC32132 64 | Kettle River | ACTIVE |
| REC32132 84 | Kettle River | ACTIVE |
| REC32132 85 | Kettle River | ACTIVE |
| REC32132 83 | Kettle River | ACTIVE |
| REC32132 82 | Kettle River | ACTIVE |
| REC32132 86 | Kettle River | ACTIVE |
| REC32132 88 | Kettle River | ACTIVE |
| REC32132 87 | Kettle River | ACTIVE |
| REC32132 89 | Kettle River | ACTIVE |
| REC32132 90 | Kettle River | ACTIVE |
| REC32132 91 | Kettle River | ACTIVE |
| REC32132 92 | Kettle River | ACTIVE |
| REC32132 93 | Kettle River | ACTIVE |
| REC6890 3 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 8 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 5 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 4 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 30 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 14 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 15 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 9 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 12 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 13 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 22 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 28 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 27 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 19 | McKinney Cross Country Ski Trails | ACTIVE |
| REC32132 30 | Kettle River | ACTIVE |
| REC32132 31 | Kettle River | ACTIVE |
| REC32132 32 | Kettle River | ACTIVE |
| REC32132 35 | Kettle River | ACTIVE |
| REC32132 36 | Kettle River | ACTIVE |
| REC32132 41 | Kettle River | ACTIVE |
| REC32132 37 | Kettle River | ACTIVE |
| REC32132 40 | Kettle River | ACTIVE |
| REC32132 48 | Kettle River | ACTIVE |
| REC32132 39 | Kettle River | ACTIVE |
| REC32132 43 | Kettle River | ACTIVE |
| REC32132 42 | Kettle River | ACTIVE |

Western Boundary Community Forest
Forest Stewardship Plan

| | | |
|---------------------|---|--------|
| REC32132 71 | Kettle River | ACTIVE |
| REC32132 44 | Kettle River | ACTIVE |
| REC32132 45 | Kettle River | ACTIVE |
| REC32132 54 | Kettle River | ACTIVE |
| REC32132 46 | Kettle River | ACTIVE |
| REC32132 53 | Kettle River | ACTIVE |
| REC32132 66 | Kettle River | ACTIVE |
| REC32132 55 | Kettle River | ACTIVE |
| REC32132 52 | Kettle River | ACTIVE |
| REC32132 47 | Kettle River | ACTIVE |
| REC32132 56 | Kettle River | ACTIVE |
| REC32132 57 | Kettle River | ACTIVE |
| REC32132 58 | Kettle River | ACTIVE |
| REC32132 59 | Kettle River | ACTIVE |
| REC32132 49 | Kettle River | ACTIVE |
| REC32132 51 | Kettle River | ACTIVE |
| REC32132 50 | Kettle River | ACTIVE |
| REC32132 70 | Kettle River | ACTIVE |
| REC6890 16 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 10 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 23 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 20 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 29 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 21 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 25 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 24 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 31 | McKinney Cross Country Ski Trails | ACTIVE |
| REC2326 0 | LITTLE FISH LAKE TR | ACTIVE |
| REC31979 BEA-ROC 16 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 BEA-ROC 18 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 BEA-ROC 20 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 BEA-ROC 19 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 BEA-ROC 17 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC32132 33 | Kettle River | ACTIVE |
| REC32132 3 | Kettle River | ACTIVE |
| REC32132 2 | Kettle River | ACTIVE |
| REC32132 34 | Kettle River | ACTIVE |
| REC32132 38 | Kettle River | ACTIVE |
| REC32132 19 | Kettle River | ACTIVE |
| REC32132 18 | Kettle River | ACTIVE |
| REC32132 17 | Kettle River | ACTIVE |

Western Boundary Community Forest
Forest Stewardship Plan

| | | |
|---------------------|---|--------|
| REC6752 26 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 25 | MIDWAY HIKING TRAILS | ACTIVE |
| REC31979 MUN-MDWAY4 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 ROC-MID 23 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 MUN-MDWAY3 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC32132 1 | Kettle River | ACTIVE |
| REC32132 6 | Kettle River | ACTIVE |
| REC32132 5 | Kettle River | ACTIVE |
| REC32132 12 | Kettle River | ACTIVE |
| REC32132 10 | Kettle River | ACTIVE |
| REC32132 9 | Kettle River | ACTIVE |
| REC32132 15 | Kettle River | ACTIVE |
| REC32132 8 | Kettle River | ACTIVE |
| REC32132 11 | Kettle River | ACTIVE |
| REC31979 ROC-MID 21 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC32132 13 | Kettle River | ACTIVE |
| REC32132 25 | Kettle River | ACTIVE |
| REC32132 26 | Kettle River | ACTIVE |
| REC32132 24 | Kettle River | ACTIVE |
| REC31979 ROC-MIC 22 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC32132 20 | Kettle River | ACTIVE |
| REC32132 23 | Kettle River | ACTIVE |
| REC32132 27 | Kettle River | ACTIVE |
| REC32132 22 | Kettle River | ACTIVE |
| REC32132 28 | Kettle River | ACTIVE |
| REC32132 21 | Kettle River | ACTIVE |
| REC31979 MUN-MDWAY2 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC6752 9 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 5 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 44 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 36 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 35 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 40 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 42 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 45 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 13 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 38 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 43 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 37 | MIDWAY HIKING TRAILS | ACTIVE |
| REC31979 MUN-MDWAY1 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 MID-GRE 24 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |

Western Boundary Community Forest
Forest Stewardship Plan

| | | |
|---------------------|---|--------|
| REC31979 MID-GRE 25 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 MID-GRE 26 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC98154 4 | Greenwood Trails | ACTIVE |
| REC31979 MID-GRE 27 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 MID-GRE 28 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC98154 6 | Greenwood Trails | ACTIVE |
| REC31979 GRE-GF 29 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC31979 MUN-GREENW | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC98154 5 | Greenwood Trails | ACTIVE |
| REC98154 3 | Greenwood Trails | ACTIVE |
| REC98154 7 | Greenwood Trails | ACTIVE |
| REC98154 2 | Greenwood Trails | ACTIVE |
| REC98154 1 | Greenwood Trails | ACTIVE |
| REC5040 0 | PROVIDENCE CREEK BYPASS | ACTIVE |
| REC6727 28 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6727 26 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6752 2 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 27 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 3 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 11 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 30 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 28 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 29 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 21 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 22 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 24 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 18 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 31 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 10 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 1 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 32 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 33 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 17 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 20 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 23 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 16 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 12 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 15 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 19 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 4 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 41 | MIDWAY HIKING TRAILS | ACTIVE |

Western Boundary Community Forest
Forest Stewardship Plan

| | | |
|------------|-----------------------------------|--------|
| REC6752 7 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 8 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 14 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 34 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 6 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 39 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6890 2 | McKinney Cross Country Ski Trails | ACTIVE |
| REC6890 18 | McKinney Cross Country Ski Trails | ACTIVE |

FDU – WBCF

| Trail Number | Name | Status |
|--------------------|---|--------|
| REC31979 GRE-GF 32 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC5110 3 | DEWDNEY TRAIL (Christina Ik - Santa Rosa) | ACTIVE |
| REC31979 GRE-GF 33 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC9006 1 | Eholt Wilgrams Lake Trail | ACTIVE |
| REC6727 6 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC31979 GRE-GF 30 | Spirit of 2010 Trail (KVR) (C&WR) (SVR) | ACTIVE |
| REC6727 39 | MARSHALL/PROVIDENCE LAKE X/C TRAILS | ACTIVE |
| REC6391 A | JEWEL LAKE WILDERNESS TRAILS | ACTIVE |
| REC6391 D | JEWEL LAKE WILDERNESS TRAILS | ACTIVE |
| REC6391 B | JEWEL LAKE WILDERNESS TRAILS | ACTIVE |
| REC6391 C | JEWEL LAKE WILDERNESS TRAILS | ACTIVE |
| REC6391 F | JEWEL LAKE WILDERNESS TRAILS | ACTIVE |
| REC6391 E | JEWEL LAKE WILDERNESS TRAILS | ACTIVE |
| REC32132 89 | Kettle River | ACTIVE |
| REC32132 90 | Kettle River | ACTIVE |
| REC32132 91 | Kettle River | ACTIVE |
| REC32132 92 | Kettle River | ACTIVE |
| REC32132 93 | Kettle River | ACTIVE |
| REC32132 30 | Kettle River | ACTIVE |
| REC32132 31 | Kettle River | ACTIVE |
| REC32132 32 | Kettle River | ACTIVE |
| REC32132 35 | Kettle River | ACTIVE |
| REC32132 33 | Kettle River | ACTIVE |
| REC32132 34 | Kettle River | ACTIVE |
| REC6752 26 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 25 | MIDWAY HIKING TRAILS | ACTIVE |
| REC32132 24 | Kettle River | ACTIVE |
| REC32132 20 | Kettle River | ACTIVE |
| REC32132 23 | Kettle River | ACTIVE |
| REC32132 22 | Kettle River | ACTIVE |

Western Boundary Community Forest
Forest Stewardship Plan

| | | |
|-------------|-------------------------|--------|
| REC32132 28 | Kettle River | ACTIVE |
| REC32132 21 | Kettle River | ACTIVE |
| REC6752 9 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 5 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 44 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 36 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 35 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 40 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 42 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 45 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 13 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 38 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 43 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 37 | MIDWAY HIKING TRAILS | ACTIVE |
| REC98154 4 | Greenwood Trails | ACTIVE |
| REC98154 6 | Greenwood Trails | ACTIVE |
| REC98154 2 | Greenwood Trails | ACTIVE |
| REC98154 1 | Greenwood Trails | ACTIVE |
| REC5040 0 | PROVIDENCE CREEK BYPASS | ACTIVE |
| REC6752 2 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 27 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 3 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 11 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 30 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 28 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 29 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 21 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 22 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 24 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 18 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 31 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 10 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 1 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 32 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 33 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 17 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 20 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 23 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 16 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 12 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 15 | MIDWAY HIKING TRAILS | ACTIVE |

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| | | |
|------------|----------------------|--------|
| REC6752 19 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 4 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 41 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 7 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 8 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 14 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 34 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 6 | MIDWAY HIKING TRAILS | ACTIVE |
| REC6752 39 | MIDWAY HIKING TRAILS | ACTIVE |

Western Boundary Community Forest
Forest Stewardship Plan

APPENDIX VIII. SCENIC AREA ORDER AND MAP

Western Boundary Community Forest
Forest Stewardship Plan


PROVINCE OF BRITISH COLUMBIA

ORDER OF THE MINISTER OF AGRICULTURE AND LANDS

Ministerial Order No. M 264

I, Mike Lambert, Associate Deputy Minister of Agriculture and Lands, exercising the authority delegated to me under section 2(2) of the *Forest and Range Practices Act*,

- a) am satisfied that the areas described in the Appendix to this Order
 - i) are visually important based on their physical characteristics and public use, and
 - ii) require special management that has not otherwise been provided for by the Government Actions Regulation, B.C. Reg. 582/2004, or another enactment, and
- b) hereby order that, effective December 30, 2005 the areas set out in the Appendix are established as scenic areas for the Boundary Timber Supply Area and portions of Tree Farm License #8, within the Arrow Boundary Forest District pursuant to section 7(1) of the Government Actions Regulation.


Associate Deputy Minister of
Agriculture and Lands

This Order made the 23 day of December, 2005 at Victoria, British Columbia.

(This part is for administrative purposes only and is not part of the Order)

Authority under which Order is made:

Act and section:-

Other (specify):-

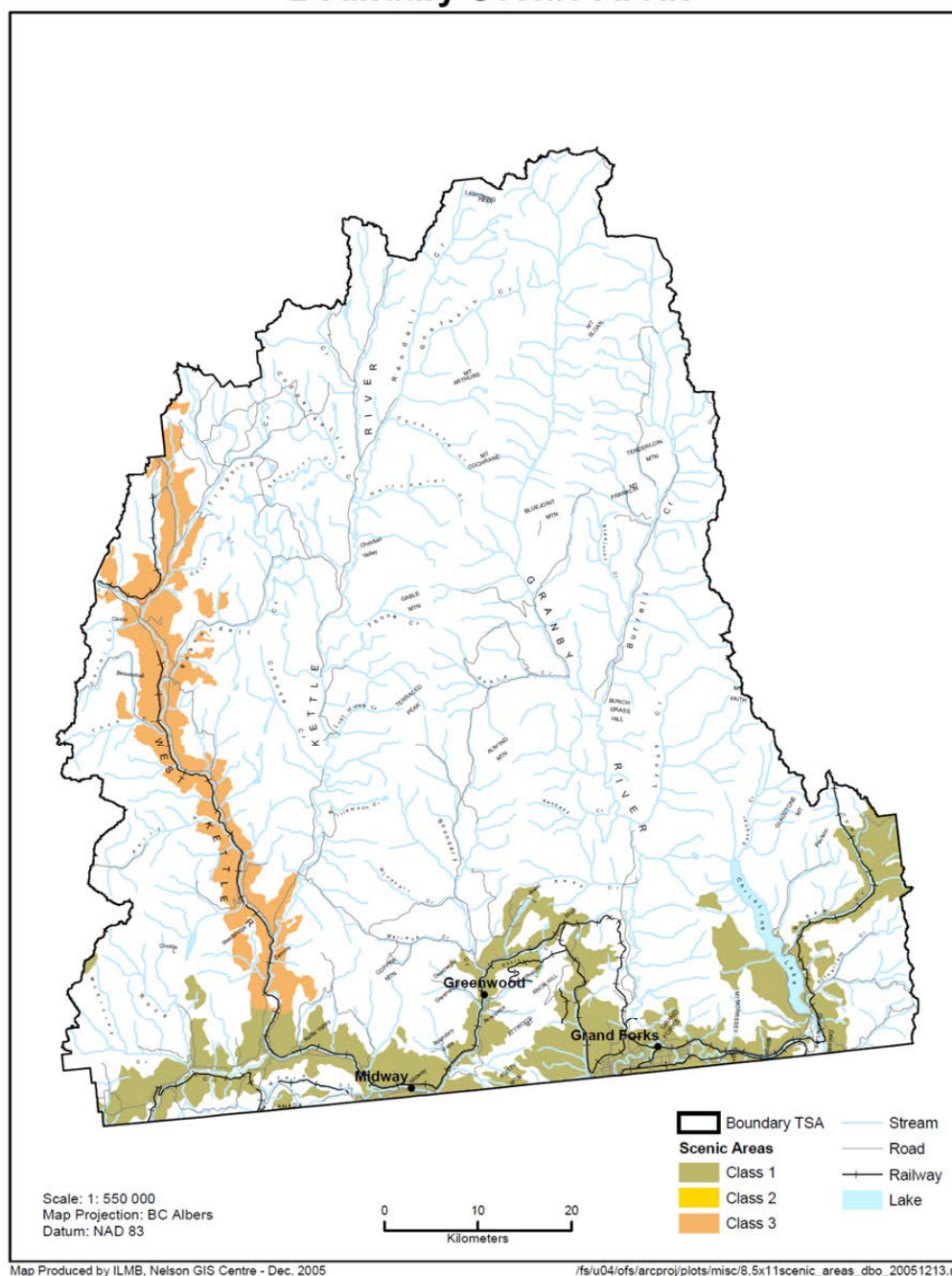
Western Boundary Community Forest
Forest Stewardship Plan

| |
|--|
| Highway 3 corridor from Blueberry – Paulsen Pass to Anarchist Pass (includes the viewsheds of Grand Forks, Greenwood and Midway) |
| Highway 33 corridor from Rock Creek to Kelowna-Rock Creek Summit (Kettle River valley) |
| Christina Lake (viewshed partly in Gladstone Park) |
| Jewel Lake |

These scenic areas are delineated on the accompanying 1:550,000 Scenic Area map dated December, 2005.

Western Boundary Community Forest
Forest Stewardship Plan

Appendix I:
Boundary Scenic Areas



Western Boundary Community Forest
Forest Stewardship Plan

APPENDIX X. ALTERNATIVE STAND CRITERIA FOR BOUNDARY TSA NRFLS (JANUARY 2016)

| TSA | Licencee | Licence | Stand criteria | Alternate stand criteria to meet other management objective (Option A) | Alternate stand criteria to meet other management objective (Option B) |
|----------|--|---------|---|---|--|
| Boundary | Osoyoos (OIB) | A93051 | >20% net merch area, 45% or greater slope | <ul style="list-style-type: none"> • >age class 5 • >40% pine • *>11% red attack • Inside or associated with an identified IBM polygon • <u>No slope Criteria</u> | <ul style="list-style-type: none"> • n/a |
| Boundary | Nk'Mip Forestry LLP (OIB) | A91829 | >40% pine, <0.22m ³ piece size | <ul style="list-style-type: none"> • > age class 4 • >40% pine • *>11% red attack • Inside or associated with an identified IBM polygon • <u>No piece size criteria</u> | <ul style="list-style-type: none"> • ≤ age class 4 • >40% pine • *>5% green • *>11% red attack • Inside or associated with an identified IBM polygon • <u>No piece size criteria</u> |
| Boundary | Nk'Mip Forestry Corporation (OIB) | A89760 | >40% pine, <0.22m ³ piece size | <ul style="list-style-type: none"> • > age class 4 • >40% pine • *>11% red attack • Inside or associated with an identified IBM polygon • <u>No piece size criteria</u> | <ul style="list-style-type: none"> • < age class 4 • >40% pine • *>5% green • *>11% red attack • Inside or associated with an identified IBM polygon • <u>No piece size criteria</u> |

Western Boundary Community Forest
Forest Stewardship Plan

| TSA | Licencee | Licence | Stand criteria | Alternate stand criteria to meet other management objective | Alternate stand criteria to meet other management objective (Option B) |
|----------|--|---------|--|---|--|
| Boundary | <u>Zellstoff Celgar Limited</u> | A89824 | >40% pine, <0.22m ³ piece size | <ul style="list-style-type: none"> > age class 4 >40% pine *>11% red attack Inside or associated with an identified IBM polygon <u>No piece size criteria</u> | <ul style="list-style-type: none"> < age class 4 >40% pine *>5% green *>11% red attack Inside or associated with an identified IBM polygon <u>No piece size criteria</u> |
| Boundary | <u>Zellstoff Celgar Limited</u> | A89825 | >40% pine, <0.22m ³ piece size | <ul style="list-style-type: none"> > age class 4 >40% pine *>11% red attack Inside or associated with an identified IBM polygon <u>No piece size criteria</u> | <ul style="list-style-type: none"> < age class 4 >40% pine *>5% green *>11% red attack Inside or associated with an identified IBM polygon <u>No piece size criteria</u> |

*IBM population levels must be confirmed through field data collection by a qualified surveyor and submitted with or prior to CP applications. Options for collection methods are contained in: **FPC bark beetle guidebook**. <https://www.for.gov.bc.ca/tasb/legsregs/fpc/FPCGUIDE/Guidetoc.htm>

- Other methods as agreed to by district Forest Health experts.
- Data summary should outline; Incidence and severity of the infestation as measured by the percentage of attack in the last 3 years (i.e current, one year old, and 2 year old), and of healthy trees

Example of a strategic priority matrix for mountain pine beetle management treatments

| (Stand Susceptibility Index) Hazard | Stand <u>with</u> current IBM infestation | Stand <u>without</u> current IBM infestation |
|-------------------------------------|---|--|
| | Priority, Suppression BMU | |
| Moderate to high (33 to 100) | 1 | 3 |
| Low (5 to 33) | 2 | 4 |
| | Priority, non-Suppression BMU | |
| Moderate to High (33 to 100) | 1 | 2 |
| Low (5 to 33) | 3 | 4 |

Western Boundary Community Forest
Forest Stewardship Plan

Western Boundary Community Forest
Forest Stewardship PlanAPPENDIX XI. ESTABLISHMENT OF SCENIC AREAS FOR THE BOUNDARY TIMBER SUPPLY AREA
AND PORTIONS OF TREE FARM #8***ESTABLISHMENT OF SCENIC AREAS FOR THE BOUNDARY TIMBER SUPPLY
AREA AND PORTIONS OF TREE FARM # 8***

Notice is hereby given that pursuant to Section 5 of the Government Action Regulation, (B.C. Regulation 582/2004, Scenic Areas are established for the Boundary Timber Supply Area and portions of Tree Farm License # 8, within the Arrow Boundary Forest District pursuant to Section 7(1) of the Government Action Regulations. The areas covered by this order include the Highway 3 corridor from the Blueberry- Paulson Pass to Anarchist Pass, Highway 33 corridor from Rock Creek to the Rock Creek-Kelowna Summit, the Christina Lake area and the Jewel Lake area. These areas are considered visually important based on their physical characteristics and public use and require special management that has not otherwise been provided by the Government Action Regulation.

A copy of the order and map can be found on the following website- <http://srnwww.gov.bc.ca/kor/> or can be obtained from the Nelson office of the Integrated Land Management Bureau. For more information regarding this order, please contact Frank Wilmer, Strategic Planning Forester, at the Nelson office of the Integrated Land Management Bureau.

Steve Carr
Executive Regional Director
Southern Interior Region
Integrated Land Management Bureau
Ministry of Agriculture and Lands

Nelson Office, ILMB
401-333 Victoria Street
Nelson BC V1L 4K3
Phone: (250) 354-6343
Fax: (250) 354- 6367
E-mail: Frank.Wilmer@gems9.gov.bc.ca

Western Boundary Community Forest
Forest Stewardship Plan

APPENDIX XII. SELKIRK DISTRICT SOUTH COLUMBIA 2018 DEFAULT STOCKING STANDARDS

Western Boundary Community Forest
Forest Stewardship Plan

APPENDIX XIII. OPEN FOREST, OPEN RANGE AND ECOLOGICAL RESTORATION STOCKING
STANDARDS



Vaagen Fibre Canada
P.O. Box 510, 1160 Hwy 3
Midway, BC
Canada, V0H 1M0



Infinity-Pacific Stewardship Group
Unit #1 – 30435 Progressive Way
Abbotsford, British Columbia
Canada, V2T 6Z1

March 23, 2016

MFLNRO
Selkirk Resource District
1907 Ridgewood Road
Nelson, BC
V1L 6K1

Attention: Dean Christianson, RPF
Stewardship Forester, Selkirk Resource District – Castlegar

Re: NK'mip FSP #475, Amendment #5, Alternative Stocking Standards

Dear Dean:

Vaagen Fibre Canada and Infinity-Pacific Stewardship Group (IPSG) on behalf of Osoyoos Indian Band (OIB), NK'MIP Forestry Corporation would like to propose alternative stocking standards under the Osoyoos Indian Band, NK'MIP Forestry Corporation Forest Stewardship Plan (FSP#475) which was approved June 21, 2012.

Please find attached:

- Appendix A which details the new open forest and open range stocking standards for the IDFxH4.

As section 20(5) of the Forest Planning and Practices Regulation (FPPR) states despite subsection (1), a person who proposes an amendment to a FSP in respect of section 16(Stocking Standards) is not required to publish notice in a newspaper.

If you are interested in meeting to review this amendment with Vaagen Fibre Canada or IPSG representatives or have questions or comments regarding the amendment, please contact myself or Dan Macmaster, RPF from Vaagen Fibre Canada at (250)528-0344 or dmacmaster@vaagen.ca.

Kind Regards,
Tara Reimer, RPF
Infinity Pacific Stewardship Group
treimer@infinity-pacific.com
Ph: (250) 938-6177

Western Boundary Community Forest
Forest Stewardship Plan



Ministry of
Forests, Lands and
Natural Resource Operations

File: 18045-30/FSP #475 NK'MIP FORESTRY CORPORATION /NK'MIP FORESTRY LLP
FSP

April 13, 2016

Joseph Linkevic
NK'MIP Forestry LLP
1155 Sen Pok Chin Blvd
Oliver, British Columbia
V0H 1T8

Dear Joseph Linkevic:

**RE: Amendment #5, Forest Stewardship Plan #475 for NK'MIP FORESTRY
CORPORATION /NK'MIP FORESTRY LLP FSP**

Your Forest Stewardship Plan Amendment #5 submitted April 12, 2016 to FSP #475 for
operations in the Selkirk Forest District has now been fully reviewed.

I am satisfied that the proposed stocking standards to allow for reduced ecosystem restoration
standards in wildfire burned areas under IDHxh4 site series meets the requirements of the Forest
and Range Practices Act and associated regulations. Accordingly, as the delegated decision
maker under Section 16(1) of the Act I hereby approve this Forest Stewardship Plan amendment.

If you require any clarification of this determination, please contact Dean Christianson, R.P.F.,
Stewardship Forester, Selkirk Forest District at 250-365-8667.

Yours sincerely,

Jim Guido
Acting District Manager
Selkirk Forest District

Cc Dan McMaster, West Boundary Community Forest Inc.
Tara Reimer, Infinity-Pacific Stewardship Group, 1160 Hwy 3 Unit #1 – 30435 Progressive Way,
Abbotsford, BC V2T 6Z1

Ministry of
Forests, Lands and
Natural Resource
Operations

Selkirk Forest District

Location:
1907 Ridgewood Road
Nelson, British Columbia
CANADA

Mailing Address:
1907 Ridgewood Road
Nelson, British Columbia
V1L 6K1

Tel: (250) 825-1100
Fax: (250) 825-9657

Western Boundary Community Forest
Forest Stewardship Plan

Page 1 of 2

APPENDIX A – FSP#475 – Nk'Mip – Amendment #5

Sites burned by wildfire will be assessed using the following criteria to determine if they qualify for the application of the Open Range or Open Forest standards.

Open Range:

- a) Within NDT4 ecosystem and
- b) Areas with Environmentally Sensitive Areas, or
- c) Within Douglas-fir and Ponderosa Pine dominated forest types
 - Dry warm aspects (135-270 degrees) with site index <13 or
 - Neutral aspects (270-315 degrees or 90-135 degrees) or flat (<5% slope) with site index <13.

Open Forest:

- a) Within NDT4 ecosystem and
- b) Within Douglas-fir and Ponderosa Pine dominated forest types
 - Dry warm aspects (135-270 degrees) with site index 13-17 or
 - Neutral aspects (270-315 degrees or 90-135 degrees) or flat (<5% slope) with site index of 13-17.
 - Cool moist aspects (315-90 degrees) with site index < 10

| SSID | BGC | | Regeneration Guide | | | | | Fire Growing Guide | | | | | Onp to Veg height (%) | | |
|----------|-------------------------------|--------|---|------------------------|---------------------------------------|---------------------|--------------------------------|--------------------|-------------------|---------|----------------|-------------|-----------------------|-----|------|
| | Classification Zonal SZ | Series | Species Conifer | | Stocking Target MIN ps MIN p | | Regen Delay (max yrs) | Polygon Class | Assessment | | Min. Height(m) | | | | |
| | | | Preferred (p) | Acceptable (a) | (wall spaced ha) | Earliest (years) | | | Latest (years) | Species | Ht (m) | MITD (m) | | | |
| | | | | | | | | | | | | | | | |
| 1049248 | 1DFzh4 | 02 | | | 400 | 100 | 50 | 7 | Open Forest | n/a | 20 | Fd | 0.8 | 1.6 | 125% |
| 1049249 | | | | | 100 | 50 | 25 | 7 | Open Range | n/a | 20 | Py | 0.6 | 1.6 | 125% |
| 1049250 | | 01 | Fd Py | Lw Pl ^{10,20} | 400 | 100 | 50 | 7 | Open Forest | n/a | 20 | Lw, Pl | 1.0 | 1.6 | 125% |
| 1049252 | | | | | 100 | 50 | 25 | 7 | Open Range | n/a | 20 | Fd | 0.8 | 1.6 | 125% |
| | | | | | | | | | | | | Py | 0.6 | | |
| 1049253 | | 03 | Fd ¹⁰ Lw ²⁰ Py | Sx Pl ¹⁰ | 400 | 200 | 100 | 7 | Open Forest | n/a | 20 | Lw, Pl | 1.0 | 1.6 | 125% |
| 10492534 | | | | | 200 | 100 | 50 | 7 | Open Range | n/a | 20 | Fd | 0.8 | 1.6 | 125% |
| | | | | | | | | | | | | Others | 0.6 | | |
| 1049255 | | 04 | Fd ¹⁰ Sx | Pl Lw ²⁰ Py | 400 | 200 | 100 | 7 | Open Forest | n/a | 20 | Lw, Pl | 1.0 | 1.6 | 125% |
| 1049256 | | | | | 200 | 100 | 50 | 7 | Open Range | n/a | 20 | Fd | 0.8 | 1.6 | 125% |
| | | | | | | | | | | | | Others | 0.6 | | |
| 1049257 | | 05 | Pl Fd ¹⁰ Sx | Lw ²⁰ Py | 400 | 200 | 100 | 7 | Open Forest | n/a | 20 | Lw, Pl | 1.0 | 1.6 | 125% |
| 1049258 | | | | | 200 | 100 | 50 | 7 | Open Range | n/a | 20 | Fd | 0.8 | 1.6 | 125% |
| | | | | | | | | | | | | Others | 0.6 | | |
| 1049259 | | 06 | Sx ¹ | Cw ^{1,20} | 400 | 200 | 100 | 7 | Open Forest | n/a | 20 | Sx Cw | 0.6 | 1.6 | 125% |
| 1049260 | | | | | 200 | 100 | 50 | 7 | Open Range | n/a | 20 | | | | |

Page 86 of 89

Western Boundary Community Forest
Forest Stewardship Plan



Ministry of
Forests, Lands and
Natural Resource Operations

File: 18045-30/FSP #475 West Boundary Community Forest Inc.

February 6, 2017

Dan McMaster c/o
Village of Midway
Box 160, 661 Eighth Ave.
Midway, BC
V0H 1M0

Dear Dan McMaster:

**Re: Amendment #6, Forest Stewardship Plan #475 for West Boundary
Community Forest Inc.**

Your Forest Stewardship Plan, Amendment #6, submitted November 29, 2016 to FSP #475 for operations in the Selkirk Resource District has now been fully reviewed.

I am satisfied that the proposed stocking standards for Ecological Restoration will satisfy Open Range and Open Forest management objectives in IDFxb4, site series 01, 02 and 03. I am satisfied your submission is consistent with the KBLUP-IS and meets the requirements of the Forest and Range Practices Act and associated regulations. Accordingly, as the delegated decision maker under Section 16(1) of the Act I hereby approve this Forest Stewardship Plan amendment.

If you require any clarification of this determination, please contact Warren Holoboff, R.P.F., Stewardship Forester, Selkirk Resource District at 250-365-8625.

Yours sincerely,

George Edney
District Manager
Selkirk Resource District

Cc

Tara Reimer, Infinity-Pacific Stewardship Group, 1160 Hwy 3 Unit #1 – 30435 Progressive Way,
Abbotsford, BC V2T 6Z1

Ministry of
Forests, Lands and
Natural Resource
Operations

Selkirk Forest District

Location:
1907 Ridgewood Road
Nelson, British Columbia
CANADA

Mailing Address:
1907 Ridgewood Road
Nelson, British Columbia
V1L 6K1

Tel: (250) 825-1100
Fax: (250) 825-9657

Western Boundary Community Forest
Forest Stewardship Plan

Page 1 of 1

APPENDIX D – FSP#475 – NK Mip – Amendment #6

These stocking standards are for sites not burned by wildfire.

Referenced from Kootenay/Boundary Land Use Plan Implementation Strategy

(https://www.for.gov.bc.ca/tasb/slrp/lmp/cranbrook/kootenay/news/files/implementation_strat/KBLUP-ImplementationStrategy.pdf)

| SSID | BGC | | Regeneration Guide | | | | | | Polygen Class | Free Growing Guide | | | | Crop to Veg height (%) | | |
|----------|----------------|-----------------------|--------------------|--------------------|-------------------|------------------|------------------|-----------------------|---------------|--------------------|---|-------------------------|-----|------------------------|--------|----------|
| | Classification | | Species | | Stocking | | | Hegen Delay (max yrs) | | Assessment | | Min. Height(ii) Species | | | Ht (m) | MITD (m) |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Zone/ SZ | Series | Conifer Preferred (p) | Acceptable (a) | Target* (Stems/ha) | MIN* | MAX* | Earliest (years) | Latest (years) | | | | | | | | |
| 1050844 | IDFxh4 | 01 | Py, Lw | Fd | 20 ⁵⁰ | 0 | 75 | n/a | Open Range | 3 | 5 | n/a | n/a | ** | n/a | |
| 1050845 | IDFxh4 | 02 | Py, Lw | Fd | 20 ⁵⁰ | 0 | 75 | n/a | Open Range | 3 | 5 | n/a | n/a | ** | n/a | |
| 1050846 | IDFxh4 | 01 | Py, Lw | Fd | 250 ⁶⁰ | 76 ⁶¹ | 400 | n/a | Open Forest | 3 | 5 | n/a | n/a | *** | n/a | |
| 1050847 | IDFxh4 | 02 | Py, Lw | Fd | 250 ⁶⁰ | 76 ⁶¹ | 400 | n/a | Open Forest | 3 | 5 | n/a | n/a | *** | n/a | |
| 1050848 | IDFxh4 | 03 | Py, Lw | Fd | 250 ⁶⁰ | 76 ⁶¹ | 400 | n/a | Open Forest | 3 | 5 | n/a | n/a | *** | n/a | |
| | | | | | | | | | | | | | | | | |

* Stocking numbers (Target, Min and Max) are in reference to layer 1 stems

** Crown Closure Threshold Triggering Re-entry = 10% Max

*** Crown Closure Threshold Triggering Re-entry = 40% Max

FOOTNOTES:

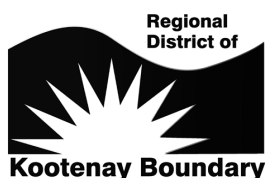
#59 - 20 of the largest 1/3 of existing diameter range

#60 - 50 of the largest 1/3 of existing diameter range plus 200 well-spaced

#61 - 30 of the largest 1/3 of existing diameter range plus 46 well-spaced

Western Boundary Community Forest
Forest Stewardship Plan

APPENDIX XIII. STOCKING STANDARDS EMAIL TO KRISTINE SACENIEK, STEWARDSHIP FORESTER



STAFF REPORT

| | | | |
|--------------|--|----------------|------|
| Date: | October 25, 2018 | File #: | A-12 |
| To: | Chair Russell, and members of the Board of Directors | | |
| From: | Ken Gobeil, Planner | | |
| RE: | Front Counter Referral – Columbia Wireless | | |

ISSUE INTRODUCTION

We have received a Front Counter BC referral regarding a proposed communication tower in Electoral Area 'A' north of the Village of Montrose (see Site Location Map; Subject Property Map; Applicant Submission).

HISTORY / BACKGROUND INFORMATION

| Property Information | |
|--------------------------------|---|
| Owner(s): | Crown |
| Applicant | Ben Leslie, Columbia Wireless |
| Location: | Unsurveyed Crown Land North of Montrose |
| Legal Description: | Unsurveyed Crown Land North of Plan NEP66x, Section 32, Township 7A, KD |
| Area: | 250m ² (10m by 25m) |
| Current Use(s): | Forest |
| Land Use Bylaws | |
| OCP Bylaw No. 1410 | Rural Resource 2 |
| DP Area | NA |
| Zoning Bylaw No. 1460 | Rural Resource 2 (RR2) |
| Other | |
| ALR: | NA |
| Waterfront / Floodplain | NA |

Page 1 of 2

P:\PD\General Files\A-12-Area A General Applications\2018\October\Board\2018-10-25_Columbia-Wireless_Board.docx

The subject property is approximately 860 metres north of the boundary of the Village of Montrose.

Columbia Wireless is a company that offers wireless high speed internet in the Central Kootenay region, and is based out of Nelson BC. The company has 21 towers that provide line of sight service for residential and commercial customers.

PROPOSAL

The applicant is proposing to place a tower and required equipment on a 250m² pad approximately 860m north of Montrose. This 250m² site includes:

- 1-18 metre tower with various antennas and dishes for service.
- 12 solar panels.
- 1 battery box.
- 1 propane backup generator with a 375 litre propane tank.
- 1-25m² helicopter pad (5m by 5m).

Access to the site will be via helicopter for construction and maintenance. Road access is not required (see Applicant's Submission).

IMPLICATIONS

Internet is considered a utility, and under section 302.1,e) of the Zoning Bylaw, utility uses, structures and their accessory buildings, excluding offices and garages are permitted in all zones.

The applicant notes that the proposed clientele are Montrose residents. However, Electoral Area 'A' residents will also be able to utilize this service. The utility works wirelessly and can be accessed by any property with a line of sight to the tower.

ADVISORY PLANNING COMMISSION (APC)

During the October 2, 2018 APC meeting, one of the APC members noted that this location is within the Atco Forest License area, and that Atco had not received a referral for this application.

The APC made a recommendation that Atco be asked to review and comment on the application.

RECOMMENDATION

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward this staff report *Front Counter Referral – Columbia Wireless*, which includes recommendations of the Electoral Area 'A' Advisory Planning Commission to Front Counter BC for consideration.

ATTACHMENTS

Applicant Submission

Page 2 of 2

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Applicant Submission

Management Plan

Section A Project Overview

The purpose of the “BV-Montrose Tower” is to provide true broadband internet services to the Town of Montrose and surrounding area. The selected tower site is approximately 0.9 km north of Montrose town centre at an elevation of 1045 meters. The footprint for the entire communication site is 10 meters by 25 meters with a 5 meter by 5 meter wooden helicopter pad within the communication site foot print. Access to the site is by air only. Power is supplied by solar panels mounted on a solar array, along with a Propane Backup Generator adjacent to the tower. Re fuelling of the Propane Backup Generator is done by helicopter. Any future work to the site will involve hand construction only.

Section B Project Description.

I. Background

The proposed use of this tower is to expand our High Speed Internet Service to more rural residential homes and businesses. This mountain top site provides a great view to the town of Montrose, home to approximately 1030 people. There are no sub-tenures of this site and we do not anticipate there being any in the near future. Since this site is far away from the town of Montrose, there are no zoning issues to contend with. For this rural valley of homes and businesses, we are another High Speed Internet Service option available.

II. Location

Access to the site is by helicopter only. We anticipate visiting this site once or twice a year by helicopter for general maintenance of the tower. We expect to visit the tower once in the fall, and once in the middle of winter. Since this site is remote, we are unaware of any human activity on this parcel, or any surrounding area other than the odd hiker in the summer.

We have a safety plan in place for all of our towers. We also have a personnel with first aid training who comes with us to all of our towers.

III. Infrastructure

There are no new facilities or infrastructure or ancillary uses proposed at or near the tower site. There are no third party services or utilities at or near the tower site. The tower is off grid with it's own solar power supply. We would have 12 260 watt solar

Applicant Submission

panels mounted on a 0.3m x 4.9m solar array with batteries placed inside one 0.52 x 1.23 steel portable battery box designed for that purpose. We would use a Propane Backup Generator with remote start to provide backup power production during long periods of overcast winter days. At present all access for construction and future maintenance would be helicopter only. There is no water supply at or near the tower site. Any hazardous material on site would be removed to a proper facility by means of helicopter.

Section C Additional Information.

V. Environmental

A. Land Impacts:

The site will have minimal impact, especially as the tower is non-guyed. Access is by air and equipment is powered by solar. The site selected is exposed bedrock on a height of land in a natural opening facing south. The surrounding tree canopy varies from 10 to 30 ft resulting in minimal visual impact nor are there any atmospheric or aquatic impacts. The tower will be built to compensate for future tree growth. We don't anticipate any cutting of vegetation, however if in the future we decide we need to do this then we will consult our local B.C forestry officer before hand. There will be no need to use pesticides or herbicides at this site. We are unaware of any archaeological sites nearby.

B. Atmospheric Impacts:

The communication site does not emit any sound what so ever. There are no odours being generated by the tower. The only fuel used in the Propane Backup Generator is Propane which is contained in a CSA approved 420 lb cylinder with a 375 litre capacity, there are no gas fumes or smells coming from this system.

C. Water or Land covered by water Impacts:

Since there is no standing water or running water of any kind within 300 meters of the tower, we don't anticipate any kind of sedimentation, flood potential, water diversion, or water quality issues. We also don't anticipate any public access issues.

D. Fish and Wildlife Habitat:

Since the site will be maintained and clean of garbage at all times of the year we do not anticipate that there will be any

Applicant Submission

disturbance to the local wildlife habitat or marine environment for that matter. We are unaware of any endangered species in the area.

VI. Socio-Community

A. Land Use:

We are unaware of conflicts this project may have on existing land use initiatives, zoning or management plans. Existing community conditions will not be affected by this remote project. This communication tower is another means of delivering High Speed Internet to Montrose. Our existing clients on our network love our services and we have never run into any wireless radiation concerns from the public since we transmit at such low power levels. Our wireless microwave signals fall well below the health safety code 6 regulations. We are unaware of concerns or issues with public health or First Nations.

B. Socio-Community Conditions:

There are no fire protection or emergency services near this site since it is on the side of a mountain. The only instance to where we may run into a fire condition is through a forest fire running up the mountain, or a lightning strike directly to the tower. However we protect our equipment and tower using a very elaborate tower grounding system. We always keep spare equipment on hand in our shops in case a tower was to ever suffer melted equipment from a forest fire near by.

In the case of a medical emergency on site which required evacuation of the victim, we would simply halt all work and use our helicopter to fly the injured person directly to a hospital.



Ben Leslie
Columbia Wireless CEO

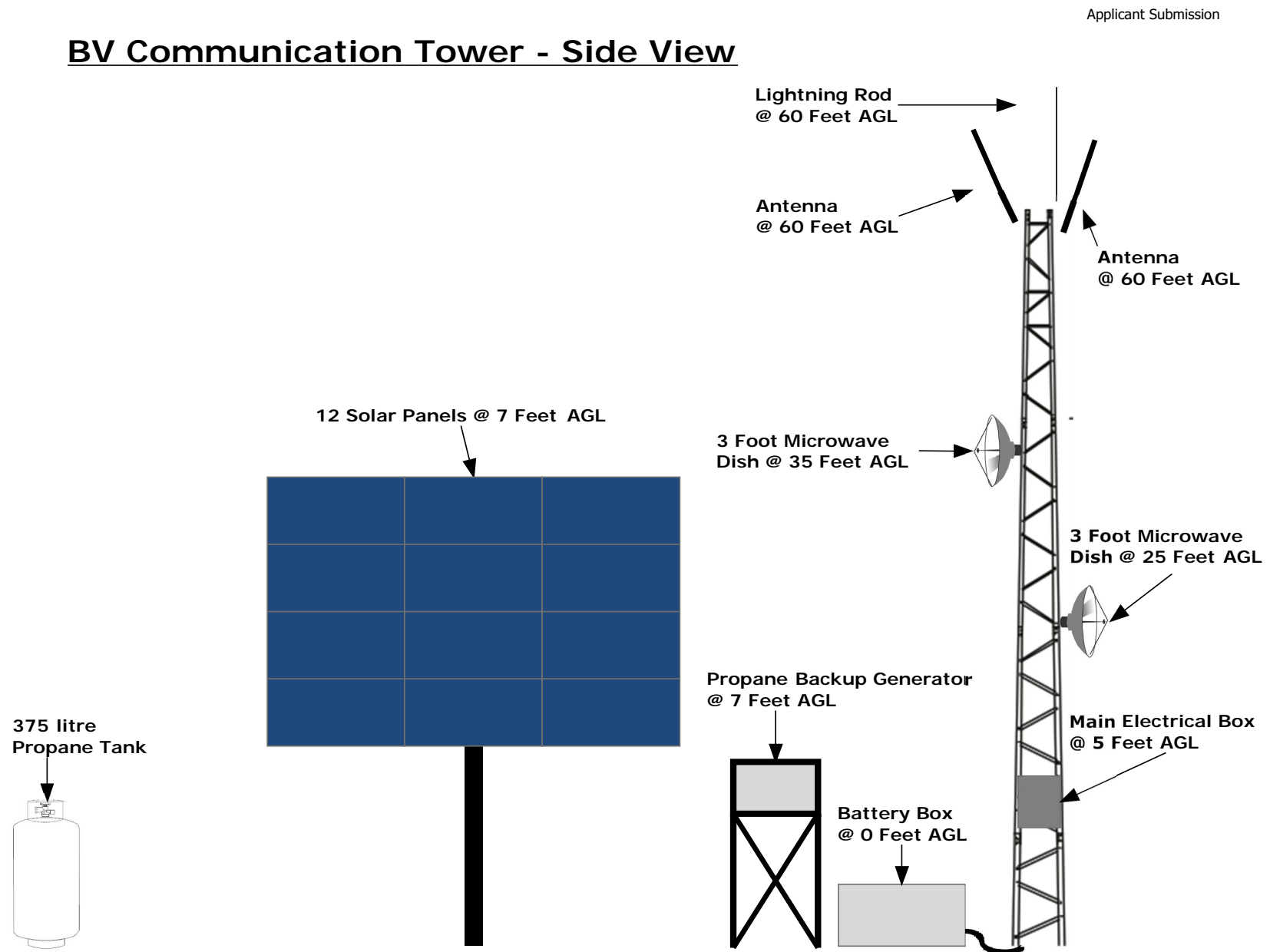
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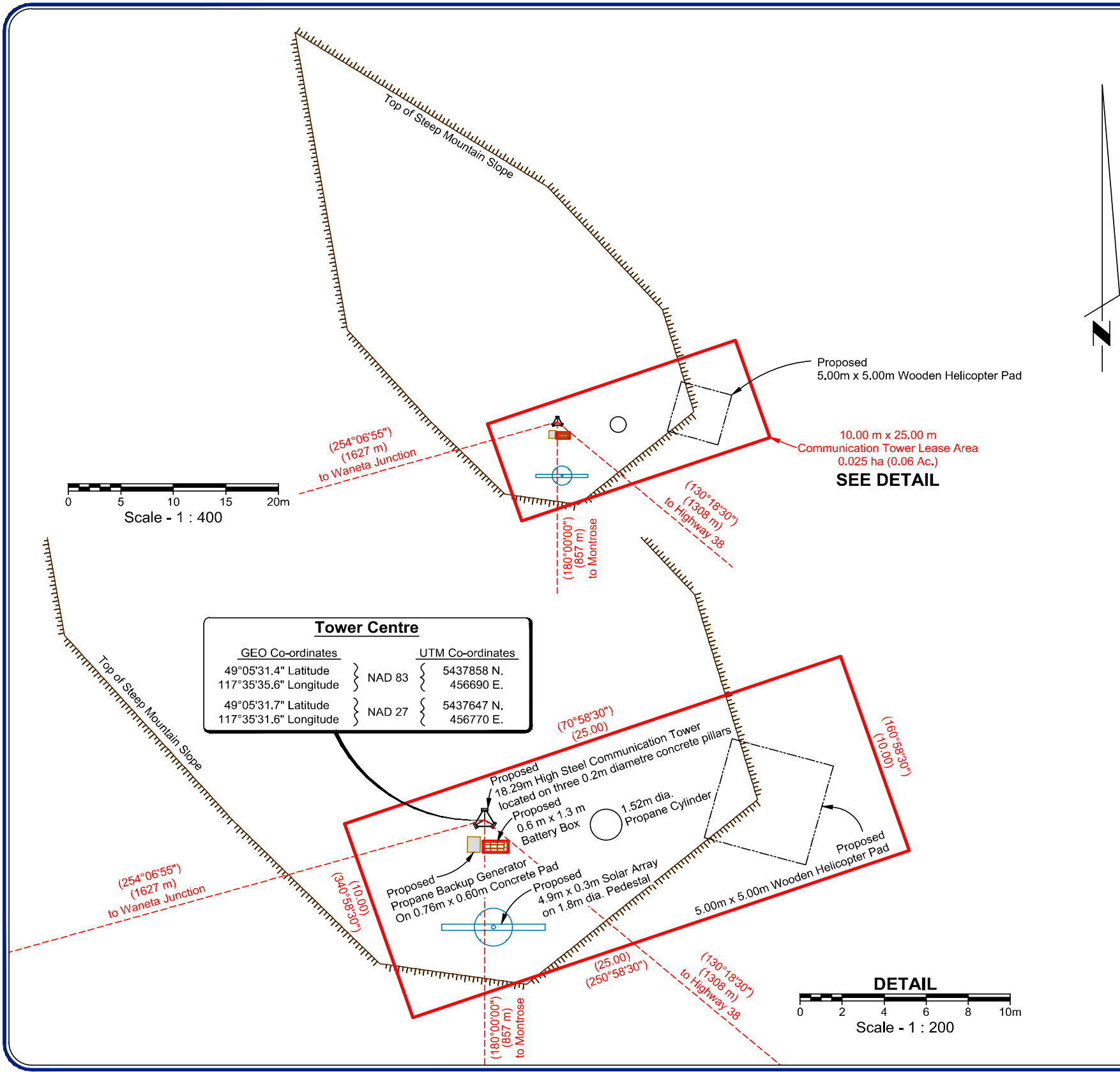
Applicant Submission

File: 4405935 – Location Map

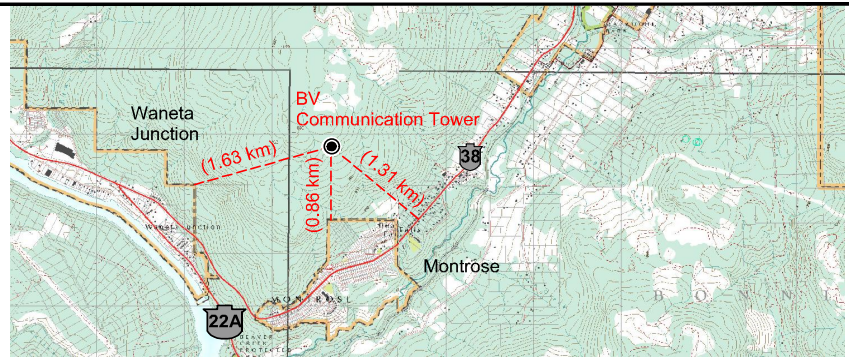


BV Communication Tower - Side View





KEY MAP



LEGEND

TOP OF SLOPE SHOWN THUS

EXTENT OF HELICOPTER PAD SHOWN THUS

CONCRETE PADS SHOWN THUS

PERIMETER OF COMMUNICATION TOWER SITE SHOWN THUS

AND CONTAINS 0.025 ha (0.06 Ac.)

NOTES

- The closest urban center is the Town of Montrose, 0.9 km South of the communication tower centre.
- The communications tower site is rectangular (10.00 m x 25.00 m).
- Unless indicated otherwise, Bearings and Coordinates are based on the NAD 83 (Original) datum, UTM Grid projection referred to the Central Meridian 117° W. (Zone 11) and were derived by GNSS.
- Distances are ground and in metres and decimals thereof.
- Bearings and distances in parenthesis are approximate.
- Date Surveyed by Owner: Aug. 27, 2017


CLIENT

COLUMBIA WIRELESS INC.


DESCRIPTION OF PROPERTY

PLAN SHOWING SITE PLAN OF PROPOSED COMMUNICATION TOWER SITE

BV COMMUNICATION TOWER
NTS A 18-H/082 F 04
BEAVER FALLS, BRITISH COLUMBIA

| | | |
|---|-----------|--------------|
| | | |
| | | |
| | | |
|  | Issued | Sep 18, 2017 |
| No | Revisions | Date |

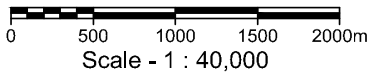
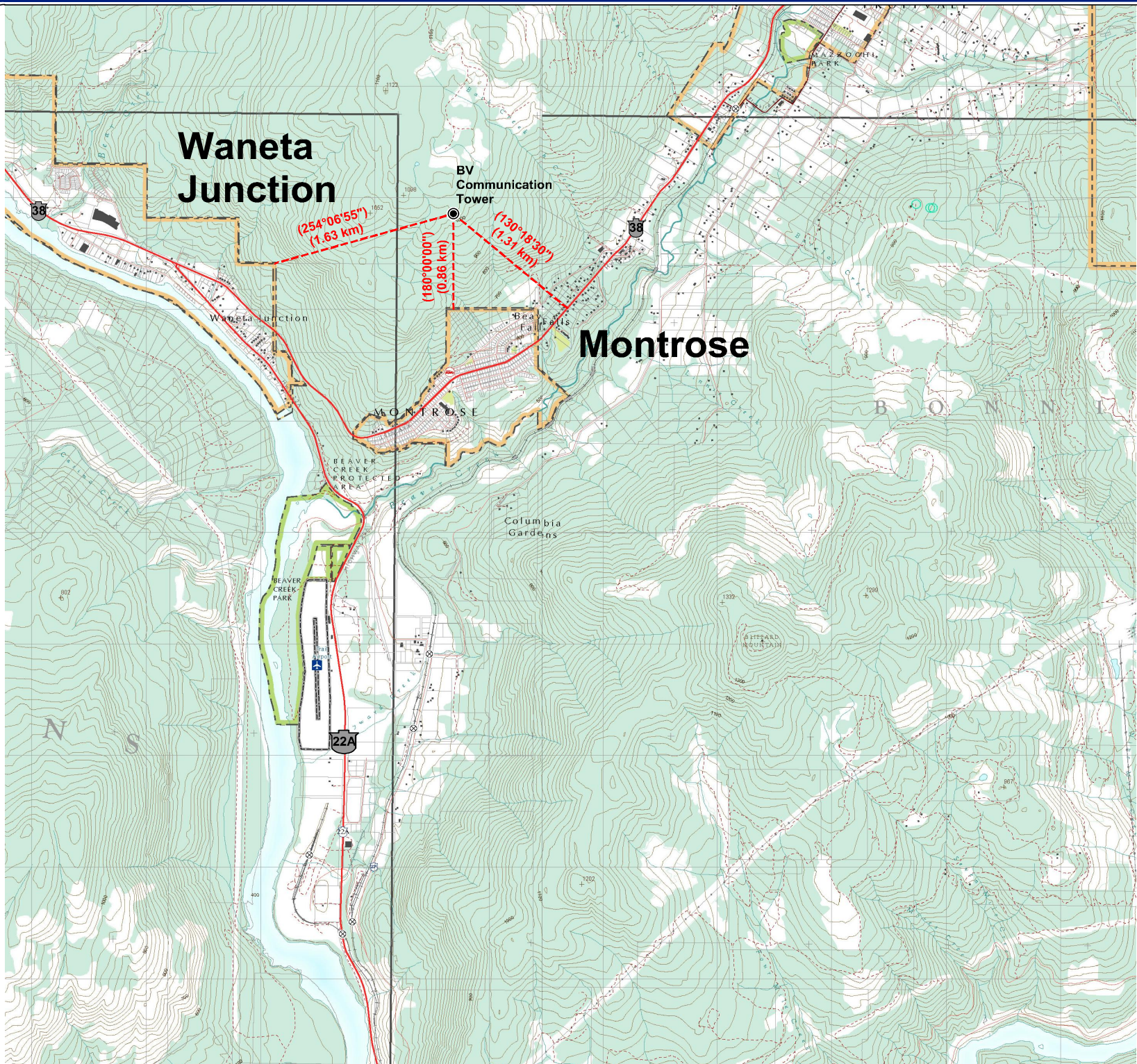
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| Job: 196398 | Date: September 18, 2017 |
| Drawing: 196398S-BV | Scale: 1:400 |
| Drawn By: SL | Page: 1 of 2 |



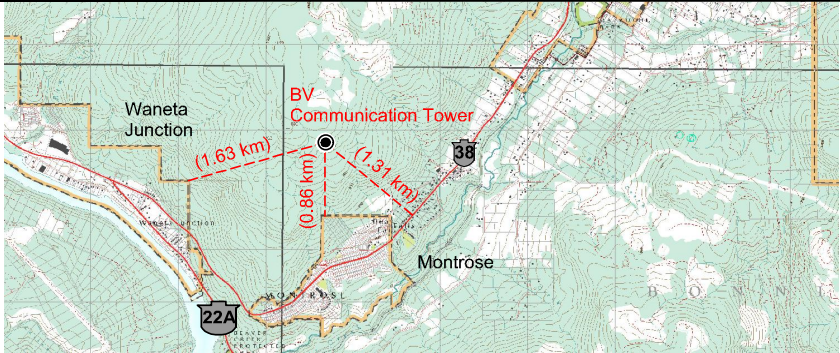
Altus Geomatics

Phone (403) 234-7599 Fax (403) 261-4712
840 - 7 Avenue, S.W. Calgary, Alberta T2P 3G2

Spatial Technology • Alberta Land Surveyors • Canada Lands Surveyors • Engineers



KEY MAP



LEGEND

SITE LOCATION SHOWN THUS ●

NOTES

- The closest urban center is the Town of Montrose, 0.9 km South of the communication tower centre.
- The communications tower site is rectangular (10.00 m x 25.00 m).
- Unless indicated otherwise, Bearings and Coordinates are based on the NAD 83 (Original) datum, UTM Grid projection referred to the Central Meridian 117° W. (Zone 11) and were derived by GNSS.
- Distances are ground and in metres and decimals thereof.
- Bearings and distances in parenthesis are approximate.
- Date Surveyed by Owner: Aug. 27, 2017

CLIENT

COLUMBIA WIRELESS INC.

DESCRIPTION OF PROPERTY

PLAN SHOWING KEY MAP OF
PROPOSED COMMUNICATION TOWER SITE

BV COMMUNICATION TOWER
NTS A 18-H/082 F 04
BEAVER FALLS, BRITISH COLUMBIA

| | | |
|----|-----------|--------------|
| | | |
| | | |
| | | |
| △ | Issued | Sep 18, 2017 |
| No | Revisions | Date |

| | |
|---------------------|--------------------------|
| Job: 196398 | Date: September 18, 2017 |
| Drawing: 196398S-BV | Scale: 1:40,000 |
| Drawn By: SL | Page: 2 of 2 |



Phone (403) 234-7599 Fax (403) 261-4712
840 - 7 Avenue, S.W. Calgary, Alberta T2P 3G2
Spatial Technology • Alberta Land Surveyors • Canada Lands Surveyors • Engineers

| | | | |
|--------------|---|----------------|------------|
| Date: | October 25, 2018 | File #: | PD - Admin |
| To: | Chair Russell, and the Board of Directors | | |
| From: | Donna Dean, Manager of Planning and Development | | |
| RE: | Transfer of Funds from Reserve to Purchase HP Scanner | | |

ISSUE INTRODUCTION

The HP Scanner that is located in the Planning Department in Trail has reached the end of its useful life. Its reliability over the last several months has diminished. The Planning and Development Department budget includes a reserve fund that allows us to make large purchases such as this without going over budget; however Board approval is required to use those funds.

HISTORY / BACKGROUND INFORMATION

In about 2007 a scanner and plotter were purchased. The plotter was replaced in 2017; however the scanner was not replaced because it was working well at that time. Having a reliable scanner is essential especially given the increased frequency of Freedom of Information requests that require reproduction of large scale drawings.

PROPOSAL

Staff has done a comparison of prices and found that the most economical option for a good quality scanner is to purchase an HP HD Scanner from CanCADD Imaging Solutions in Kelowna. The plotter was purchased from CanCaDD 2017 and they have offered competitive pricing and excellent service to us over the past several years.

For comparison three options are presented below:

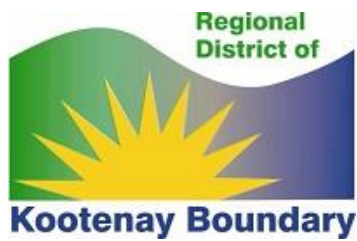
- HP Dealer - \$19,495, which does not include installation
- CS2 - \$15,995 USD, which does not include installation
- CanCADD - \$17,895, including delivery, installation and trailing

IMPLICATIONS

The total cost of the HP HD Scanner is \$19,094 including PST. The reserve fund currently has a balance of \$34,460, and no other large purchases are anticipated in the next year or more with the exception of a GIS work station if required.

RECOMMENDATION

That the Regional District of Kootenay Boundary Board of Directors approves the transfer of \$19,094 from the Planning and Development Department's reserve fund for the purchase of a new Hewlett Packard HD Scanner, and further that the 2018 Financial Plan be amended accordingly.



STAFF REPORT

Date: 05 Oct 2018 **File** Policies
To: **Chair Martin and Members of the Policy and Personnel Committee**
From: Mark Andison, Chief Administrative Officer
Re: Policy Review: Conservation Opportunities Policy

Issue Introduction

A staff report from Mark Andison, Chief Administrative Officer, introducing the Conservation Opportunities Policy to the Policy and Personnel Committee for review.

History/Background Factors

The RDKB's Conservation Opportunities Policy was adopted in 2011 and continues to be relevant today as part of the RDKB's commitment to the incorporation of energy and GHG reduction strategies into the organization's operations. The policy provides direction as to the various opportunities that should be pursued by the RDKB relating to the construction and operation of all new and existing building and infrastructure assets.

Implications

In reviewing the current Conservation Opportunities Policy with the RDKB's Manager of Infrastructure and Sustainability, staff suggest a single, minor amendment to the policy. Currently, Clause i. of the policy states that the RDKB will be:

i. Incorporating emissions tracking requirements into all agreements with service providers.

It is suggested that this clause be modified to state:

i. Encouraging emissions tracking requirements be incorporated into agreements with major service providers.

This reflects that it is not always practical for agreements to include emissions tracking requirements, particularly those involving minor service providers. For major service providers, where it is practical to include such requirements, the policy would give the necessary direction to pursue such requirements (eg. waste haulers).

Advancement of Strategic Planning Goals

The Policy and Personnel Committee's review of the Conservation Opportunities Policy advances the following strategic objectives of the Board:

- *We will plan for climate change adaptation and mitigation;*
- *We will review and measure service performance; and*
- *We will continue to focus on good management and governance.*

Background Information Provided

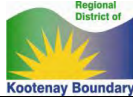
1. Conservation Opportunities Policy - 2011
2. Conservation Opportunities Policy - 2018 Draft

Alternatives

1. That the staff report from Mark Andison, CAO regarding the RDKB Conservation Opportunities Policy be received.
2. That the Policy and Personnel Committee recommend to the Board of Directors that the RDKB Conservation Opportunities Policy be amended to change Item (i) to read as follows: *i. Encouraging emissions tracking requirements be incorporated into agreements with major service providers.* And further, that the policy as amended be adopted by the Board of Directors.

Recommendation(s)

That the Policy and Personnel Committee recommend to the Board of Directors that the RDKB Conservation Opportunities Policy be amended to change Item (i) to read as follows: *i. Encouraging emissions tracking requirements be incorporated into agreements with major service providers.* And further, that the policy as amended be adopted by the Board of Directors.



POLICY TITLE: **Conservation Opportunities Policy**

APPROVAL DATE: **October 27, 2011**

DATE OF REVIEW:

Policy:

RDKB shall evaluate energy capture and recovery opportunities and carbon offset potential in the planning of RDKB infrastructure assets.

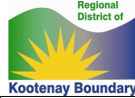
Purpose:

RDKB is committed to operating and managing RDKB infrastructure assets in a manner that conserves energy, reduces greenhouse gas emissions and maximizes opportunities to generate carbon offsets.

Procedure:

The RDKB will build and operate all current and new building and infrastructure assets in the most energy efficient manner possible by:

- a. Requiring an evaluation of alternative energy sources for all new construction and/or major renovation activities,
- b. Conducting energy audits for all existing facilities,
- c. Evaluating energy capture and recovery opportunities within the planning process for future utility infrastructure projects (i.e. LWMP, recreation facilities, etc),
- d. Conducting energy-focused operational reviews of all infrastructure for energy conservation potential,
- e. Incorporating life-cycle costing into both the infrastructure capital and operational decision-making process,
- f. Encouraging green procurement initiatives for all operational activities,
- g. Utilizing local and/or high recycled content products for incorporation into general operational activities,
- h. Including energy conservation targets into all outsourced facility/operational management contracts, and
- i. Incorporating emissions tracking requirements into all agreements with service providers.



POLICY TITLE: **Conservation Opportunities Policy**

APPROVAL DATE: **October, 2018**

DATE OF REVIEW:

Policy:

RDKB shall evaluate energy capture and recovery opportunities and carbon offset potential in the planning of RDKB infrastructure assets.

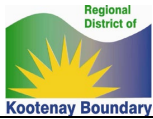
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- d. Conducting energy-focused operational reviews of all infrastructure for energy conservation potential,
- e. Incorporating life-cycle costing into both the infrastructure capital and operational decision-making process,
- f. Encouraging green procurement initiatives for all operational activities,
- g. Utilizing local and/or high recycled content products for incorporation into general operational activities,
- h. Including energy conservation targets into all outsourced facility/operational management contracts, and
- i. Encouraging emissions tracking requirements be incorporated into agreements with major service providers.



POLICY TITLE: Conservation Opportunities Policy

APPROVAL DATE: October, 2018

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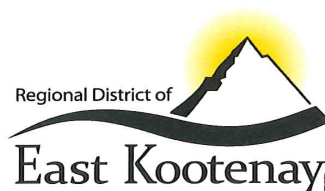
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- d. Conducting energy-focused operational reviews of all infrastructure for energy conservation potential,
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- f. Encouraging green procurement initiatives for all operational activities,
- g. Utilizing local and/or high recycled content products for incorporation into general operational activities,
- h. Including energy conservation targets into all outsourced facility/operational management contracts, and
- i. Encouraging emissions tracking requirements be incorporated into agreements with major service providers.



Ahl 101 002

October 10, 2018

Mark Andison, CAO
Regional District of Kootenay Boundary
202 – 843 Rossland Avenue
Trail BC V1R 4S8

REGIONAL DISTRICT OF
KOOTENAY BOUNDARY

FILE #

OCT 15 2018

DOC #

REF. TO: *MA*

CC:

Re: Ktunaxa Kinbasket Treaty Advisory Committee Funding Request

The Ktunaxa Kinbasket Treaty Advisory Committee (TAC) was established in 1996 to provide local government input in treaty negotiations, and specifically "to ensure that the interests of local government in the Ktunaxa Kinbasket claim area are identified and taken into account by the province in negotiations." Membership includes all municipalities and electoral areas in the RDEK and RDCK, and some in the RDKB and CSRD. Schedule A of the attached Terms of Reference lists the members.

The TAC was originally funded by contributions from the four participating regional districts. Funds have been used over the years for some training, but primarily for paying travel costs and per diem for regional representatives to attend the TAC meetings, generally held about once per year, and for the TAC Representative to attend the treaty negotiation meetings. Through several years of light activity, and with the UBCM providing funding support for a number of years, the initial seed money has lasted a long time. In 2019, however, the funds on hand are likely to be exhausted. In our discussion earlier this year, it was determined that a preferable approach moving forward would be for the four regional districts to provide a funding contribution on an annual basis, rather than a larger endowment contribution. As such, please accept this letter as a request for an annual contribution of \$3,500 for the duration of the Treaty negotiation process. Depending on the level of activity, we may not need to access the full amount every year. Attached for your reference is a copy of the 2017 financial report and 2018 Budget.

Thank you for your consideration of this request. Please let me know if you require any further information.

Sincerely,

Shawn Tomlin
CAO

/st

Enclosure(s)

Main Office
19 - 24th Avenue South
Cranbrook BC V1C 3H8
Phone: 250-489-2791 • Fax: 250-489-3498

Toll Free: 1-888-478-7335
Email: info@rdek.bc.ca • Website: www.rdek.bc.ca

Columbia Valley Office
Box 2319, 4956 Athalmer Road
Invermere BC V0A 1K0
Phone: 250-342-0063 • Fax: 250-342-0064

October 12, 2018

Ahl 101 002

**KTUNAXA/KINBASKET LOCAL GOVERNMENT
TREATY ADVISORY COMMITTEE
Revenue and Expenditures**

2017 Unaudited Financial Statements

2018 Budget - January 1 to December 31, 2018

| | 2017 Budget | 2017 Actual (Unaudited) | 2018 Budget |
|-----------------------------|------------------------|------------------------------------|------------------------|
| REVENUE | | | |
| Reserve Contribution | \$ 10,684 | \$ 10,468 | \$ 13,756 |
| Provincial Grant | - | - | - |
| Interest on reserve account | | 53 | |
| TOTAL REVENUE | \$ 10,684 | \$ 10,521 | \$ 13,756 |
| EXPENSES | | | |
| Support staff salaries | \$ 1,984 | \$ 2,140 | \$ 2,056 |
| TAC Rep Stipend | 1,000 | 3,089 | 4,000 |
| Office rent | 1,200 | 1,200 | 1,200 |
| Training/Seminars | 2,500 | - | 2,500 |
| TAC Rep Expenses | 4,000 | 3,819 | 4,000 |
| TOTAL EXPENSES | \$ 10,684 | \$ 10,248 | \$ 13,756 |

Reserve Balance at Dec 31, 2017

\$24,776

Final - Adopted 22 August 1996

TERMS OF REFERENCE
FOR
THE KTUNAXA KINBASKET
LOCAL GOVERNMENT TREATY ADVISORY COMMITTEE

1. DEFINITIONS

"Memorandum of Understanding" or "MOU" means the agreement signed between the Province of British Columbia and the Union of BC Municipalities on March 22, 1993.

"Protocol" means the agreement signed between the Province of British Columbia and the Union of BC Municipalities on September 19, 1994, regarding local government participation in treaty negotiations.

"Ktunaxa Kinbasket claim area" means the area in which Ktunaxa Kinbasket First Nation treaty negotiations are or will be taking place, as set out in Schedule "B" hereto.

"Negotiations" means aboriginal treaty negotiations with the Ktunaxa Kinbasket First Nation commencing at the beginning of Stage 3 of the Treaty Commission process.

"Province" means the Crown in Right of British Columbia, as represented by the Ministry of Aboriginal Affairs.

"Provincial Team" means the Province's treaty negotiation team for the aboriginal treaty negotiations with the Ktunaxa Kinbasket First Nation.

"Treaty Negotiator" means the Negotiator mandated by the province to lead and conduct the negotiations for the province.

"Regional Caucus" means that caucus composed of provincial line ministry, local government, crown corporation and agency staff, officials and consultants which provides advice to the Treaty Negotiator regarding provincial interests in the negotiations.

"Regional Advisory Committee" or "RAC" means the committee of "third party" interests, including local government, that provides advice to British Columbia and Canada regarding their interests in the negotiations.

"Local government" means those bodies in the Ktunaxa Kinbasket claim area incorporated under the Municipal Act, including villages, towns, districts, cities and regional districts.

"Ktunaxa Kinbasket Treaty Advisory Committee" or "TAC" means the committee composed of elected officials from local governments in the Ktunaxa Kinbasket claim area, as set out in Schedule "A" hereto, which shall provide advice to and participate in the negotiation process in the area, as set out in these Terms of Reference and as per S.4.c. of the Protocol.

"TAC Chair" means the elected official who, by agreement of the TAC, chairs and has the responsibility for the conduct of the Ktunaxa Kinbasket TAC.

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- 2 -

"TAC Rep" means the individual nominated by the Ktunaxa Kinbasket TAC to be a member of the provincial negotiating team and official liaison, spokesperson and representative of the TAC in the Ktunaxa Kinbasket claim area negotiations, as per S.4.c. of the Protocol.

2. PARTIES

- a) It is understood that there are three parties to the treaty negotiation process - British Columbia, Canada and the First Nations.
- b) The province bears the ultimate responsibility for representing the interests of local governments in the treaty negotiation process.
- c) The parties to these Terms of Reference are the Ktunaxa Kinbasket TAC and the provincial Treaty Negotiator for the Ktunaxa Kinbasket claim area treaty negotiation tables.

3. PURPOSE OF THE TAC

- a) The general purpose of the TAC is to ensure that the interests of local government in the Ktunaxa Kinbasket claim area are identified and taken into account by the province in the negotiations. The TAC in the Ktunaxa Kinbasket claim area will be the point of contact between the provincial team and local governments in that area.
- b) For greater certainty, the Protocol and the MOU are the source documents for the purposes of the TAC and the relationship between the province and local governments.
- c) The Ktunaxa Kinbasket TAC and the province enter this agreement in the spirit of partnership and agree that mutual trust and respect for both the process and for the other parties are the guiding principles in the relationship.

4. PARTICIPATION IN NEGOTIATIONS

- a) At the beginning of the negotiation process the TAC and the Treaty Negotiator will set out the composition of the TAC as set out in Schedule "A" hereto.
- b) It is agreed the TAC will be composed of local government representatives from within the Ktunaxa Kinbasket claim area.
- c) The TAC will participate in each negotiation process through the provincial negotiating team and the designation of a TAC Representative (TAC Rep).
- d) Where there are multiple negotiations in one TAC area, the TAC may, in consultation with the Treaty Negotiator, designate a TAC Rep to each negotiation table.
- e) Each TAC Rep will be identified by way of a letter to the Treaty Negotiator.
- f) The TAC Rep may attend any and all meetings of the Negotiation Team, Regional Caucus, and Main Table and where directed by the Treaty Negotiator, appropriate working group and side table meetings.
- g) As set out in the Protocol, the preference is for the TAC delegate to the Regional Caucus to be a staff or contract person that has technical or other related expertise to bring to the negotiations.

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- 3 -

- h) A fundamental principle of participation is consistency: the TAC will undertake that the same representatives participate in the same negotiations over time. This will ensure the success of the process and the confidence of all parties to the negotiations. Where appropriate and approved by the TAC and the Treaty Negotiator, the TAC Rep may change.
- i) As a member of the negotiating team and the Regional Caucus, the TAC Rep has the same privileges and responsibilities as other Regional Caucus and team members and will at all times follow the directions and instructions of the province's Treaty Negotiator conducting the negotiations, as set out in S.4.d.1. of the Protocol.
- j) It is agreed that the TAC will appoint representatives to the Kootenay Regional Advisory Committee (RAC)

5. ACCESS TO NEGOTIATIONS

- a) The TAC Rep is the TAC's official representative in the negotiating process.
- b) The designated TAC Rep has the right and responsibility, as do all team members, to be present at meetings of the negotiating team, the Regional Caucus and all negotiations including Main Table meetings.
- c) These privileges shall be subject to the discretion of the Treaty Negotiator, as it is recognized that there will be a limited number of occasions when the three chief negotiators will wish to meet privately regarding the conduct of negotiations. In that case the TAC Rep will have the same right to the timely release of information regarding that meeting as any other team member.
- d) TAC members may attend meetings that are open according to the openness protocol or declared open to the public by the Parties. TAC members, other than the TAC Rep, may not attend closed meetings, except by agreement of the Parties.
- e) Wherever possible and appropriate, the Province will seek to establish open side tables to the main negotiation table to discuss and resolve local government concerns.
- f) The Agenda for all meetings, and in particular Main Table meetings, shall be provided to the TAC Rep in a timely fashion and any changes to the agenda will be immediately conveyed to the TAC Rep prior to the Main Table meeting. This paragraph is subject to S.6 of these Terms of Reference.

6. RESPONSIBILITIES AND REPORTING

- a) The provincial Treaty Negotiator has the ultimate responsibility for the conduct of negotiations with Canada and First Nations and for the conduct and actions of the provincial team, including the TAC Rep.
- b) The Treaty Negotiator will appoint one person from the provincial negotiating team to act as the liaison to the TAC and local government and identify that person to the TAC.

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- 4 -

- c) The TAC is responsible to its constituent local governments in relation to the task of the identification of direct local government interests in each negotiation and ensuring they are brought to the attention of the Treaty Negotiator.
- d) The TAC Chair has the responsibility for the operations and conduct of the TAC and for its relations with the Treaty Negotiator and the province. The TAC Chair will be the signing authority for the TAC.
- e) The TAC Rep has a dual responsibility - to the Treaty Negotiator as a member of the provincial team and to the TAC Chair and the TAC as the official representative of the TAC to the provincial team:
 - 1) In all matters having to do with the conduct of negotiations, the TAC Rep's primary responsibility is to the Treaty Negotiator.
 - 2) In all matters related to the substance of the negotiations, the TAC Rep has the responsibility, as per Section 4.d.2 of the Protocol, for identifying to the Treaty Negotiator what issues "directly affect local government" and for providing related advice and recommendations to the Treaty Negotiator.

7. CONFIDENTIALITY AND INFORMATION SHARING

- a) The TAC Rep, the TAC and the local governments they represent and all staff and contract personnel will be subject to any and all rules of confidentiality that may be agreed to by Canada, the province and the First Nation, and as set out in the openness protocol, for the full duration of each set of negotiations and as agreed to in the UBCM Protocol.
- b) The TAC Rep may share with the TAC any information from sessions which the parties have determined to be public.
- c) The TAC Rep, subject to the terms of 7(a) above, may share with the TAC information which is available only to the Parties and which directly affects local government.
- d) The TAC Rep will share the information set out in 7(c) with the TAC only if each member agrees on behalf of their local government that they will confine discussion of this information to "in camera" sessions of their local governments and not to disclose such information to the public until the information is made public at the decision of the Main Table.
- e) The Ktunaxa Kinbasket TAC will undertake to develop internal communication guidelines and policies respecting the provision of information to the public, subject to the confidentiality provisions of these Terms of Reference.

8. ACCESS TO DOCUMENTS

- a) The TAC Rep will relay to the TAC, as soon as possible, all documents deemed by the Parties to be public and may share with the TAC, subject to S.7 above, any documents not made public.
- b) The TAC will refrain from sharing or distributing documents which are deemed to be available only to the Parties, except in accordance with S.7 above.

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- 5 -

9. FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

- a) The TAC, the TAC Rep and the local governments represented on the TAC are at all times subject to and will comply with the provisions of the Freedom of Information and Protection of Privacy Act.
- b) The TAC agrees that no local government, TAC or TAC Rep will disclose information which may be harmful to intergovernmental relations or treaty negotiations. For greater certainty, the parties refer to Sections 12 to 22 of the Act.

10. SOURCE DOCUMENTS

- a) The MOU signed between the Union of BC Municipalities (UBCM) and the Province of British Columbia on 22 March, 1993 and the Protocol between UBCM and the Province signed 19 September 1994, are the source documents for determining the relationships, rights and responsibilities of the province and the TAC relative to the Ktunaxa Kinbasket Treaty negotiations.

11. GENERAL

- a) In the case of any inconsistencies between these Terms of Reference and any Main Table Agreements between Canada, the Province and Ktunaxa Kinbasket First Nation, the Main Table agreements shall take precedence.
- b) These Terms of Reference may be reviewed from time to time and may be modified with the agreement of the TAC, and the Treaty Negotiator. Where appropriate, the Treaty Negotiator will undertake to seek the agreement of Canada and the applicable First Nation to the revised Terms of Reference.

SCHEDULE "A"

TERMS OF REFERENCE

KTUNAXA KINBASKET LOCAL GOVERNMENT
TREATY ADVISORY COMMITTEE

LOCAL GOVERNMENTS IN THE KTUNAXA KINBASKET CLAIM
AREA

East Kootenay Regional District - Electoral Areas A, B, C, E, F & G
City of Cranbrook
City of Fernie
City of Kimberley
District of Elkford
District of Invermere
District of Sparwood
Village of Radium Hot Springs

Central Kootenay Regional District - Electoral Areas A, B, C, D, E, F, G, H, I, J & K
City of Castlegar
City of Nelson
Town of Creston
Village of Kaslo
Village of Nakusp
Village of New Denver
Village of Salmo
Village of Silverton
Village of Slocan

Columbia Shuswap Regional District - Electoral Areas A & B
City of Revelstoke
Town of Golden

Kootenay Boundary Regional District - Electoral Areas A & B
City of Rossland
City of Trail
Village of Fruitvale
Village of Montrose
Village of Warfield

10/20/98 13:20 TREATY NEGOTIATIONS → 2504893498

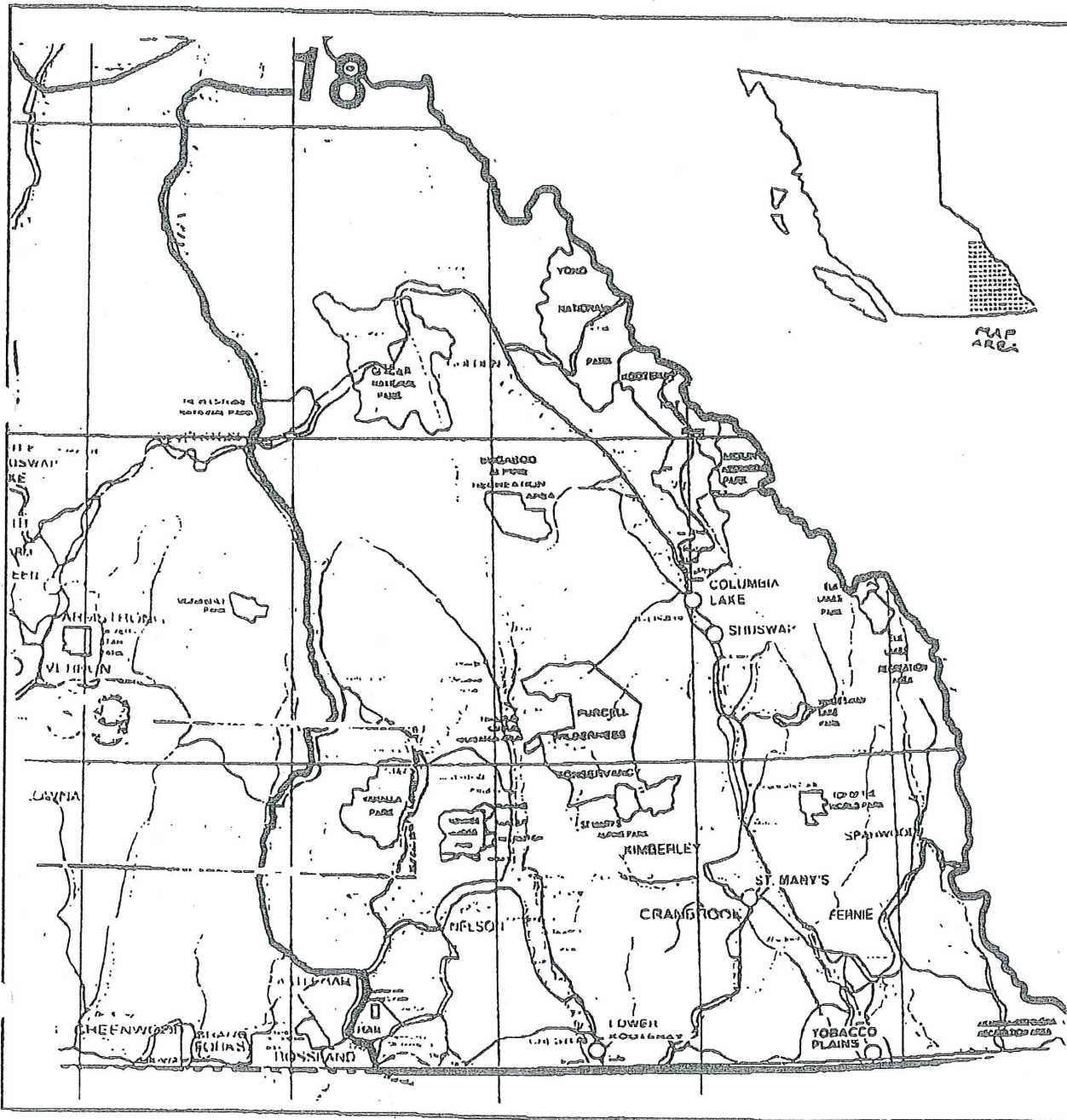
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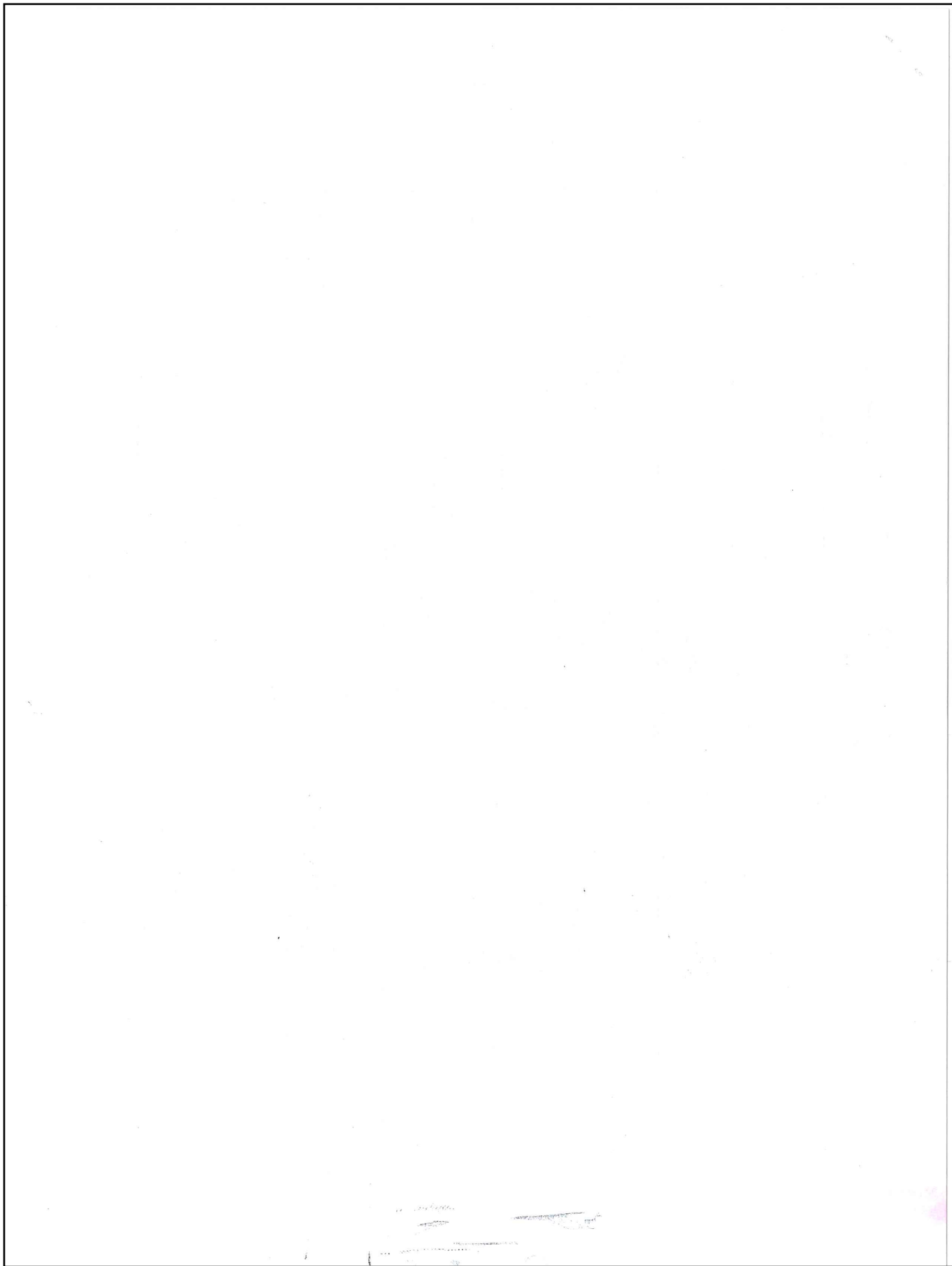
SCHEDULE "B"

TERMS OF REFERENCE

KTUNAXA KINBASKET LOCAL GOVERNMENT
TREATY ADVISORY COMMITTEE

KTUNAXA KINBASKET NATION TERRITORY FOR BC TREATY NEGOTIATION





Our objective is to *build back better* by following these seven strategic objectives:

- 1) Protect Public Safety
 - i) Maintain emergency access across all land uses
 - ii) Reduce flood risk exposure of households, transportation routes and sensitive land uses
 - iii) Ensure all response, recovery, and long-term planning work supports the BC Emergency Management System priorities
- 2) Foster and Improve Health and Wellness and Support Housing Recovery
 - i) Reduce immediate suffering
 - ii) Seek immediate, medium- and long-term housing recovery
 - iii) Support household and community resilience
- 3) Deliver Permanent Solutions
 - i) Develop, seek funding for and implement flood protection and adaptation solutions including engineering, green infrastructure and land use bylaws and policies to improve climate resilience
 - ii) Seek to optimize financial, social and environmental sustainability in solutions
- 4) Facilitate Economic Revitalization
 - i) Seek opportunities to advance recovery as investment in community resilience and development
 - ii) Foster the environment for economic diversifications and new opportunities
 - iii) Create opportunities for higher levels of support for economic and agricultural recovery
- 5) Facilitate Environmental Resilience & Adaptation
 - i) Resolve environmental challenges caused by the flood
 - ii) Advance ecosystem restoration and the protection of natural assets and ecosystem health
 - iii) Seek opportunities for improving climate resilience at the ecosystem level
- 6) Engage Community and Stakeholders
 - i) Create opportunities for participation of stakeholders and public in supporting decision making through consultation and community engagement
 - ii) Ensure affected individuals and stakeholders are involved in decisions affecting their future
 - iii) Use consistent, open and understandable communication tools and approaches
 - iv) Continue and strengthen collaboration among local and senior governments
- 7) Ensure Equitable, Fair and Reasonable Decisions
 - i) Support affected individuals with a case management approach that connects them with existing mandates and services wherever possible
 - ii) Ensure fiscal accountability and responsibility and develop efficient solutions
 - iii) Advocate for clarity of senior government decision making process, with recognition of local needs

Jennifer Kuhn

From: is@rdkb.com
Sent: October-10-18 9:24 AM
To: Theresa Lenardon; Information Services; Jennifer Kuhn
Subject: Grant-in-Aid Form submitted by Rotary Club of Grand Forks, email address - wendy@boundarycf.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'D' / Rural Grand Forks Director Roly Russell

Applicant Information:

Applicant: Rotary Club of Grand Forks

Address: P.O. Box 2949

Phone: 2504439315

Fax:

Email: wendy@boundarycf.com

Representative: Wendy McCulloch

Make Cheque Payable To: Rotary Club of Grand Forks

Other Expenses:

Total Cost of Project: \$\$6,000

Amount Requested from RDKB Director(s): \$\$2500 *Approved Director Russell October 18, 2018*

What is the Grant-in-Aid for?

The annual Halloween Bonfire on October 31, 2019 at Angus McDonald Park is hosted by the Grand Forks Rotary Club and free to the general public. Costs for the fireworks have gone up considerably and are in the \$5,000 range. Due to the flooding, businesses that usually contribute are not able to. Sale of bonfire cards from last year was \$2535. We are looking for your support for continued support for this Community Event

List of Other Organizations Applied to for Funding

Name of Organization Local Businesses

Amount Requested \$1,000

Amount Secured

Name of Organization Community Donations - Last Year

Amount Requested \$2500

Amount Secured

Name of Organization

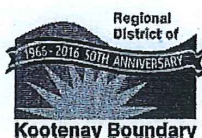
Amount Requested

Amount Secured

Documents uploaded with Submission?

☐

I:\Portals\0\Documents\GIA-Attachments\



Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or fol@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

| | | | | |
|---|--|---|---|---|
| <input type="checkbox"/> Electoral Area 'A' Director All Grieve | <input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley | <input type="checkbox"/> Electoral Area 'C' Cristina Lake Director Grace McGregor | <input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell | <input checked="" type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee |
|---|--|---|---|---|

| | | | | |
|-------------------------|---------------------------------|------|--|---------------------------------|
| Applicant: | * BCCRC | | | |
| Address: | * Box 114 Beaverdell BC V0H 1A0 | | | |
| Phone: | * 250-212-3936 | Fax: | | E-Mail: * flo.hewer@explonet.ca |
| Representative: | * Flo Hewer | | | |
| Make Cheque Payable To: | * BCCRC | | | |

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 400.00 What amount are you requesting from this RDKB Director(s)? \$ 400.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

| |
|---|
| Halloween party for Beaverdell, Carmi and surrounding areas children. |
| |
| |
| |
| |
| |

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization RDKB
Amount Requested: \$ 400.00 Amount Secured: \$ _____

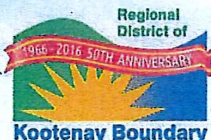
Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Date: Oct 1/18 Applicant Signature [Signature] Print Name Florence Hewer

| |
|---|
| Office Use Only |
| Grant approved by Electoral Area Director: <u>[Signature]</u> |
| Approved by Board: _____ |

SUBMIT



Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or fo@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

| | | | | |
|---|---|---|--|--|
| <input type="checkbox"/> Electoral Area 'A' Director Ali Grieve | <input type="checkbox"/> Electoral Area 'B/' Lower Columbia-Old Glory Director Linda Worley | <input type="checkbox"/> Electoral Area 'C/' Christina Lake Director Grace McGregor | <input type="checkbox"/> Electoral Area 'D/' Rural Grand Forks Director Roly Russell | <input checked="" type="checkbox"/> Electoral Area 'E/' West Boundary Director Vicki Gee |
|---|---|---|--|--|

| | | | | |
|-------------------------|-------------------------------|------|--|-----------------------------------|
| Applicant: | * Discover Rock creek Society | | | |
| Address: | * PO Box 85 Rock creek, BC | | | |
| Phone: | (250) 528 0227 | Fax: | | E-Mail: * rags-relics@hotmail.com |
| Representative: | * Pat Henley | | | |
| Make Cheque Payable To: | * Discover Rock Creek Society | | | |

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$894- What amount are you requesting from this RDKB Director(s)? \$894-

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

| |
|-----------------------------|
| Rock Creek Market Insurance |
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Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

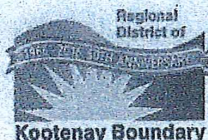
Date: Oct. 15/2018 Applicant Signature: Patricia Henley Print Name: PATRICIA HENLEY

Office Use Only

Grant approved by Electoral Area Director: V. Gee

Approved by Board: _____

SUBMIT



Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

| | | | | |
|---|---|---|--|--|
| <input type="checkbox"/> Electoral Area 'A' Director All Grieve | <input type="checkbox"/> Electoral Area 'B/' Lower Columbia-Old Glory Director Linda Worley | <input type="checkbox"/> Electoral Area 'C/' Christina Lake Director Grace McGregor | <input type="checkbox"/> Electoral Area 'D/' Rural Grand Forks Director Roly Russell | <input checked="" type="checkbox"/> Electoral Area 'E/' West Boundary Director Vicki Gee |
|---|---|---|--|--|

| | | | | |
|-------------------------|--------------------------------------|------|--|--|
| Applicant: | * Kettle River Food Share Society | | | |
| Address: | * PO Box 174, Rock Creek, BC, V0H1Y0 | | | |
| Phone: | * 250-449-8264 | Fax: | | E-Mail: * dararick@look.ca |
| Representative: | * Rick Steingard (President) | | | |
| Make Cheque Payable To: | * Kettle River Food Share Society | | | |

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 3000 What amount are you requesting from this RDKB Director(s)? \$ 3000

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

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| Food Grant for West Boundary: |
| Hamburger cow \$2000, Cheese \$300, Chicken \$300, Ground Pork \$300, Protein powder \$100 |
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Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

| | | |
|----------------------------|--|------------------------------|
| Name of Organization _____ | Amount Requested: \$ _____ | Amount Secured: \$ _____ |
| Name of Organization _____ | Amount Requested: \$ _____ | Amount Secured: \$ _____ |
| Name of Organization _____ | Amount Requested: \$ _____ | Amount Secured: \$ _____ |
| Date: Sept 24/2018 | Applicant Signature <u>Richard Steingard</u> | Print Name Richard Steingard |

| |
|--|
| Office Use Only |
| Grant approved by Electoral Area Director: <u>V. Gee</u> |
| Approved by Board: _____ |

SUBMIT



Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

| | | | | |
|---|--|--|---|---|
| <input type="checkbox"/> Electoral Area 'A' Director Ali Grieve | <input type="checkbox"/> Electoral Area 'B/ Lower Columbia-Old Glory Director Linda Worley | <input type="checkbox"/> Electoral Area 'C/ Christina Lake Director Grace McGregor | <input type="checkbox"/> Electoral Area 'D/ Rural Grand Forks Director Roly Russell | <input checked="" type="checkbox"/> Electoral Area 'E/ West Boundary Director Vicki Gee |
|---|--|--|---|---|

| | | | | |
|-------------------------|---|------|--|-------------------------------|
| Applicant: | * MIDWAY VOLUNTEER FIRE DEPT. | | | |
| Address: | * 661 EIGHTH AVE. MIDWAY, B.C. MAILING: PO BOX 160 MIDWAY, B.C. V0H 1M0 | | | |
| Phone: | * 250-449-2206 | Fax: | | E-Mail: * midwaychief@shaw.ca |
| Representative: | * WALT OSELLAME, FIRE Chief | | | |
| Make Cheque Payable To: | * DANA AGAR | | | |

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 120 What amount are you requesting from this RDKB Director(s)? \$ 120

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

| | |
|--|--|
| FOOD SAFE COURSE FOR 2 MEMBERS FROM WEST BOUNDARY. THE FIRE DEPT. IS INVOLVED IN MANY COMMUNITY EVENTS WHERE FOOD PREPARATION AND COOKING TAKES PLACE. | |
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Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

| | | |
|----------------------|----------------------|--------------------|
| Name of Organization | Amount Requested: \$ | Amount Secured: \$ |
| Name of Organization | Amount Requested: \$ | Amount Secured: \$ |
| Name of Organization | Amount Requested: \$ | Amount Secured: \$ |

Date: July 22/18 Applicant Signature: [Signature] Print Name: Walter Osellame

| |
|---|
| Office Use Only |
| Grant approved by Electoral Area Director: <u>[Signature]</u> |
| Approved by Board: _____ |

SUBMIT

REGIONAL DISTRICT OF KOOTENAY BOUNDARY**BYLAW NO. 1684**

A Bylaw to amend Electoral Area 'A' Official Community Plan Bylaw No.1410, 2011 of the
Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Official Community Plan Bylaws pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors believes it to be in the public interest to amend the Electoral Area 'A' Official Community Plan;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1684, 2018;
2. Regional District of Kootenay Boundary Area 'A*' Official Community Plan Bylaw No. 1410, 2011 is hereby amended by:
 - a) Adding the following policy, after the policy 16.7.1.10, under Section 16.7 Agricultural Resource 1 and Agricultural Resource 2:

16.7.1.11 The **Board** does not support the placement of cement based, industrial style, cannabis production bunkers in the ALR.
 - b) Adding the following policy, after policy 16.8.7, under Section 16.8 Commercial:

16.8.8 Considerations may be given to permitting cannabis retail sales, upon application for a zoning amendment. Such applications will be evaluated on criteria that includes, but is not necessarily limited to the following:

 - a) Distance to educational, child care, community and institutional uses
 - b) Distance to other cannabis retail sale locations
 - c) Surrounding land use and impact on neighbouring property owners
 - d) Size of the retail sale space.

READ A FIRST TIME AND SECOND TIME this 25th day of October, 2018.

PUBLIC HEARING NOTICE ADVERTISED in _____ this XX day of ____, 20XX and also this __ day of ____, 20XX.

PUBLIC HEARING held on this __ day of ____, 20XX.

READ A THIRD TIME this __ day of ____, 20XX.

ADOPTED this __ day of ____, 20XX.

 Manager of Corporate Administration

 Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1684, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1684, 2018".

Manager of Corporate Administration

REGIONAL DISTRICT OF KOOTENAY BOUNDARY**BYLAW NO. 1685**

A Bylaw to amend Electoral Area 'A' Zoning Bylaw No. 1460, 2014 of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Zoning Bylaws pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors believes it to be in the public interest to amend the Electoral Area 'A' Zoning Bylaw;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1685, 2018;
2. Regional District of Kootenay Boundary Area 'A'* Zoning Bylaw No. 1410, 2014 is hereby amended by:
 - a) Adding the following definitions after 'campground' in Section 103. Definitions with the following:
 "CANNABIS means cannabis as defined in the *Cannabis Act* (Canada);

 "CANNABIS RETAIL STORE means the use of a site for retail or wholesale of *cannabis* and includes an operation which provides referrals and facilitates access to cannabis not physically sold on the premises, but does not include sales by a British Columbia Registered Pharmacist in a British Columbia regulated Pharmacy;
 - b) Adding the following after subsection 4 in Section '303. Prohibited Uses'
 - "5) Except where specifically permitted within a zone established by this Bylaw, no parcel may be used for *cannabis retail stores*."
 - 6) The use of cement based, industrial style, *cannabis* production bunkers in the Agricultural Land Reserve are prohibited."

READ A FIRST TIME AND SECOND TIME this 25th day of October, 2018.

PUBLIC HEARING NOTICE ADVERTISED in _____ this XX day of ___, 20XX and also this ___ day of ___, 20XX.

PUBLIC HEARING held on this ___ day of ___, 20XX.

READ A THIRD TIME this ___ day of ___, 20XX.

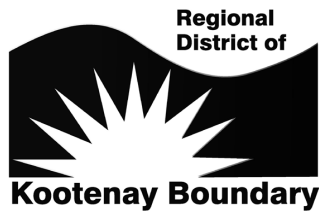
ADOPTED this ___ day of ___, 20XX.

Manager of Corporate Administration

Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1685, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1685, 2018".

Manager of Corporate Administration



REGIONAL DISTRICT OF KOOTENAY BOUNDARY PUBLIC HEARING MINUTES

Proposed Official Community Plan Amendment Bylaw No. 1686 to amend the Electoral Area 'B' / Lower Columbia-Old Glory Official Community Plan Bylaw No. 1470; and Proposed Zoning Amendment Bylaw No. 1687 to amend the Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540.

Minutes of a Public Hearing for Regional District of Kootenay Boundary held for proposed Official Community Plan Amendment Bylaw No. 1686 to amend the Electoral Area 'B' / Lower Columbia-Old Glory Official Community Plan Bylaw No. 1470; and Proposed Zoning Amendment Bylaw No. 1687 to amend the Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540. On October 17, 2018 at the Regional District of Kootenay Boundary Boardroom, 202-843 Rossland Avenue, Trail BC, at 6:00 P.M.

| | |
|---------------------------------------|--|
| Directors Present: | Linda Worley, Electoral Area 'B' / Lower Columbia-Old Glory Bill Edwards, Alternate Electoral Area 'B' / Lower Columbia-Old Glory |
| Staff Present: | Ken Gobeil, Planner |
| Members of the Public Present: | 1 |

Director Worley introduced herself, welcomed everyone and opened the Public Hearing for proposed Bylaws 1686 and 1687 to amend the Electoral Area 'B' / Lower Columbia-Old Glory Official Community Plan and Zoning Bylaw at 6:07 P.M.

Director Worley read the Chair's Opening, which identified the purpose of the hearing and established the procedures for the hearing, and any submissions received regarding the proposed bylaw. Director Worley then asked the Planner to provide a summary of the bylaws.

Ken Gobeil summarized that the proposed Bylaws would amend the Official Community Plan and Zoning Bylaws to update the bylaws regarding legalization of non-medical cannabis.

No written submissions were submitted regarding these proposed bylaws.

Director Worley then opened the hearing for comments from the members of the public.

Alternate Director Bill Edwards noted that he understood the proposed bylaw amendments and had no objection.

Director Worley called for comments 3 times, she noted this is the last opportunity to comment before the public hearing was closed, and after the hearing is closed comments will not be considered.

As there were no further comments from the public present, Director Worley brought the meeting to a close.

The public hearing was adjourned 6:37 P.M.

I hereby certify that this is a fair and accurate record of the Public Hearing for Regional District of Kootenay Boundary proposed Official Community Plan Amendment Bylaw No. 1686 to amend the Electoral Area 'B' / Lower Columbia-Old Glory Official Community Plan Bylaw No. 1470; and Proposed Zoning Amendment Bylaw No. 1687 to amend the Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540

Recording Secretary,
Planner Ken Gobeil

Board Delegate,
Director Linda Worley

REGIONAL DISTRICT OF KOOTENAY BOUNDARY**BYLAW NO. 1686**

A Bylaw to amend Electoral Area 'B'/Lower Columbia-Old Glory Official Community Plan Bylaw No.1470, 2012 of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Official Community Plan Bylaws pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors believes it to be in the public interest to amend the Electoral Area 'B'/Lower Columbia-Old Glory Official Community Plan;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1686, 2018;
2. Regional District of Kootenay Boundary Electoral Area 'B'/Lower Columbia-Old Glory Official Community Plan Bylaw No. 1470, 2012 is hereby amended by:
 - a) Adding the following policy, after the policy 7.2:

“7.3 The **Board** does not support the placement of cement based, industrial style, cannabis production bunkers in the ALR.”
 - b) Adding the following policy, after policy 19.12.9:

“19.12.10 Considerations may be given to permitting cannabis retail stores, upon application for a zoning amendment. Such applications will be evaluated on criteria that includes, but is not necessarily limited to the following:

 - a) Distance to educational, child care, community and institutional uses
 - b) Distance to other cannabis retail sale locations
 - c) Surrounding land use and impact on neighbouring property owners
 - d) Size of the retail sale space.”

READ A FIRST TIME AND SECOND TIME this 27th day of September, 2018.

PUBLIC HEARING NOTICE ADVERTISED in the Trail Times this 11th day of October 2018 and also this 12th day of October, 2018.

PUBLIC HEARING held on this 17th day of October, 2018.

READ A THIRD TIME this 25th day of October, 2018.

ADOPTED this 25th day of October, 2018.

Manager of Corporate Administration

Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1632, cited as "Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1632, 2018".

Manager of Corporate Administration

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 1687

A Bylaw to amend Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No.1540, 2015 of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Zoning Bylaws pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors believes it to be in the public interest to amend the Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1687, 2018;
2. Regional District of Kootenay Boundary Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540, 2015 is hereby amended by:
 - a) Removing the following definition from Section 103. Definitions:

"AGRICULTURAL PRODUCTION OF A CONTROLLED SUBSTANCE means agricultural production of a product that falls under the federal government's Marihuana for Medical Purposes Regulation;"
 - b) Replacing the definition of 'agriculture' in Section 103. Definitions with the following:

"AGRICULTURE means "farm use" as defined in the *Agricultural Land Commission Act* and BC Regulations 171/2002, but excludes *intensive agriculture* and *cannabis cultivation*;
 - c) Adding the following definition after 'campground' in Section 103. Definitions:

"CANNABIS means cannabis as defined in the *Cannabis Act* (Canada);"
 - d) Adding the following definition after 'cannabis' in Section 103. Definitions:

"CANNABIS CULTIVATION means the authorized large scale growing of *cannabis* plants and harvesting material from those plants, as well as associated activities;"
 - e) Adding the following definition after 'cannabis cultivation' in Section 103 Definitions:

"CANNABIS RETAIL STORE means the use of a site for retail or wholesale of *cannabis* and includes an operation which provides referrals and facilitates access to cannabis not physically sold on the premises, but does not include sales by a British Columbia Registered Pharmacist in a British Columbia regulated Pharmacy;"
 - f) Adding the following after subsection 1.(f)(iii) in Section '302. Permitted and Prohibited Uses'
 - "g) Except where specifically permitted within a zone established by this Bylaw, no parcel may be used for *cannabis cultivation*, or for *cannabis retail stores*."

h) The use of cement based, industrial style, *cannabis* production bunkers in the Agricultural Land Reserve are prohibited."

- g) Removing subsection 1. Permitted Principal Uses in Section 609. 'Agricultural Resource 1 (AGR1)' Zone and replacing it with the following section:

"1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Agriculture;*
- b) *Cannabis Cultivation;*
- c) *Intensive Agriculture;*
- d) *Single family dwelling."*

- h) Replacing the table in subsection 5. Setbacks in Section 609. 'Agricultural Resource 1 (AGR1)' Zone with the following table:

| <i>Parcel</i> Line | <i>Buildings and structures</i> | <i>Storage sheds</i> | <i>Cannabis Cultivation</i> |
|----------------------|---------------------------------|----------------------|-----------------------------|
| <i>Front</i> | 7.5 | 7.5 | 60 |
| <i>Exterior side</i> | 4.5 | 4.5 | 30 |
| <i>Interior side</i> | 4.5 | 0.6 | 30 |
| <i>Rear</i> | 5.0 | 0.6 | 30 |

- i) Removing subsection 1. Permitted Principal Uses in Section 610. 'Agricultural Resource 2 (AGR2)' Zone and replacing it with the following section:

"1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Agriculture;*
- b) *Campground;*
- c) *Cannabis Cultivation;*
- d) *Intensive Agriculture;*
- e) *Single family dwelling."*

- j) Replacing the table in subsection 5. Setbacks in Section 610. 'Agricultural Resource 2 (AGR2)' Zone with the following table:

| <i>Parcel</i> Line | <i>Buildings and structures</i> | <i>Storage sheds</i> | <i>Cannabis Cultivation</i> |
|----------------------|---------------------------------|----------------------|-----------------------------|
| <i>Front</i> | 7.5 | 7.5 | 60 |
| <i>Exterior side</i> | 4.5 | 4.5 | 30 |
| <i>Interior side</i> | 4.5 | 0.6 | 30 |
| <i>Rear</i> | 5.0 | 0.6 | 30 |

- k) Removing subsection 1. Permitted Principal Uses in Section 621. 'Industrial 3 (IN3)' Zone and replacing it with the following section:

"1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Animal shelters;
 - b) Auction mart;
 - c) ***Automobile salvage yard;***
 - d) ***Building and contracting supply establishment;***
 - e) ***Bulk fuel depot;***
 - f) ***Cannabis Cultivation;***
 - g) Contractor's shops and yards;
 - h) ***Distribution facility;***
 - i) Eating and drinking establishment;
 - j) ***Freight terminal;***
 - k) ***Kennels;***
 - l) ***Manufacturing;***
 - m) ***Passenger terminal;***
 - n) ***Recycling depot;***
 - o) ***Recycling facility;***
 - p) Rental, sales and associated service facilities;
 - q) Retail store;
 - r) ***Storage;***
 - s) ***Tradesperson*** shop;
 - t) Utility uses;
 - u) Vehicle and heavy equipment maintenance and repair;
 - v) ***Veterinary clinic;***
 - w) Wholesale establishment.
- l) Replacing the table in subsection 5. Setbacks in Section 621. 'Industrial 3 (IN3)' Zone with the following table:

| <i>Parcel Line</i> | <i>Buildings and structures</i> | <i>Storage sheds</i> | <i>Outdoor storage</i> | <i>Cannabis Cultivation</i> |
|-----------------------------|---------------------------------|----------------------|------------------------|-----------------------------|
| <i>Front</i> | 7.5 | 7.5 | 7.5 | 60 |
| <i>Exterior side</i> | 7.5 | 4.5 | 4.5 | 30 |
| <i>Interior side</i> | 3.0 | 0.6 | 0.0 | 30 |
| <i>Rear</i> | 3.0 | 0.6 | 0.0 | 30 |

READ A FIRST TIME AND SECOND TIME this 27th day of September, 2018.

PUBLIC HEARING NOTICE ADVERTISED in the Trail Times this 11th day of October, 2018 and also this 12th day of October, 2018.

PUBLIC HEARING held on this 17th day of October, 2018.

READ A THIRD TIME this 25th day of October, 2018.

ADOPTED this 25th day of October, 2018.

Manager of Corporate Administration

Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1687, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1687, 2018".

Manager of Corporate Administration

REGIONAL DISTRICT OF KOOTENAY BOUNDARY**BYLAW NO. 1692**

A Bylaw to amend Jewel Lake Rural Land Use Bylaw No. 855, 1996 of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Official Community Plan Bylaws pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors believes it to be in the public interest to amend the Jewel Lake Rural Land Use Bylaw;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Land Use Plan Amendment Bylaw No. 1692, 2018;
2. Regional District of Kootenay Boundary Jewel Lake Rural Land Use Bylaw No. 855, 1996 is hereby amended by:
 - a) Amending the Table of Contents to add "Section 5.2A Prohibited Uses – All Zones" after section 5.2 "Permitted Uses – All Zones".
 - b) Removing the following definition for Agricultural Use:

"AGRICULTURAL USE means the use providing for the growing, rearing, cultivation, and producing and harvesting of agricultural products and the preliminary grading of such products for shipment; and the keeping of horses, livestock, swine, fur-bearing animals, poultry, pigeons, doves, bees, rabbits, or other animals or birds, and the sale of goods raised or grown on the same site;"
 - c) Adding the following definition for Agriculture after the definition for Accessory Use:

"AGRICULTURE means farm use as defined in the *Agricultural Land Commission Act* and BC Regulation 171/2002;"
 - d) Adding the following definitions after the definition for 'building':

"CANNABIS means cannabis as defined in the *Cannabis Act* (Canada);

CANNABIS CULTIVATION means the authorized large scale growing of cannabis plants and harvesting material from those plants, as well as associated activities;

CANNABIS RETAIL STORE means the use of a site for retail or wholesale of **cannabis** and includes an operation which provides referrals and facilitates access to cannabis not physically sold on the premises, but does not include sales by a British Columbia Registered Pharmacist in a British Columbia regulated Pharmacy;"
 - e) Adding the following policy, after the policy 3.3.2.6, under Section 3.3 Agricultural Lands:

"7. The Board does not support the placement of cement based, industrial style, cannabis production bunkers in the Agricultural Land Reserve."

f) Adding the following policy, after policy 6 in subsection 3.7.2 Commercial:

- “7. Consideration may be given to permitting cannabis retail stores, upon application for a zoning amendment. Such applications will be evaluated on criteria that includes, but is not necessarily limited to the following:
- a) Distance to educational, child care, community and institutional uses;
 - b) Distance to other cannabis retail sale locations;
 - c) Surrounding land use and impact on neighbouring property owners;
 - d) Size of the retail sale space.”

g) Adding the following section, after Section 5.2 Permitted Uses – All Zones:

“5.2A Prohibited Uses – All Zones

1. Unless stated otherwise, the following uses of land, buildings and structures shall be prohibited in all zones:
- a) Cannabis cultivation outside of the Agricultural Land Reserve;
 - b) Cannabis retail stores;
 - c) Cement based, industrial style, cannabis production bunkers in the Agricultural Land Reserve.”

READ A FIRST TIME AND SECOND TIME this 25th day of October, 2018.

PUBLIC HEARING NOTICE ADVERTISED in _____ this XX day of ____, 20XX and also this __ day of ____, 20XX.

PUBLIC HEARING held on this __ day of ____, 20XX.

READ A THIRD TIME this __ day of ____, 20XX.

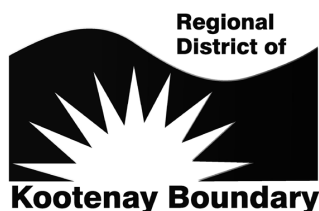
ADOPTED this ____ day of _____, 20XX.

Manager of Corporate Administration

Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1692, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1692, 2018".

Manager of Corporate Administration



REGIONAL DISTRICT OF KOOTENAY BOUNDARY PUBLIC HEARING MINUTES

Proposed Official Community Plan Amendment Bylaw No. 1695 to amend the Big White Official Community Plan Bylaw No. 1125; and
Proposed Zoning Amendment Bylaw No. 1696 to amend the Big White Zoning Bylaw No. 1166.

Minutes of a Public Hearing for Regional District of Kootenay Boundary held for proposed Official Community Plan Amendment Bylaw No. 1695 to amend the Big White Official Community Plan Bylaw No. 1125; and proposed Zoning Amendment Bylaw No. 1696 to amend the Big White Zoning Bylaw No. 1166. The public hearing was held on October 18, 2018 at the Inn at Big White, 5340 Big White Road, Big White, at 7:00PM.

| | |
|---------------------------------------|--|
| Director Present: | Vicki Gee, Electoral Area 'E' / West Boundary |
| Staff Present: | Donna Dean, Manager of Planning and Development Ken Gobeil, Planner |
| Members of the Public Present: | 29 |

Director Gee introduced herself, welcomed everyone and opened the Public Hearing for proposed Bylaws 1695 and 1696 to amend the Big White Official Community Plan and Zoning Bylaw at 7:26 P.M.

Director Gee read the Chair's Opening, which identified the purpose of the hearing and established the rules and procedures for the hearing, and submissions received regarding the proposed bylaw. Director Gee then asked the Planner to provide a summary of the bylaws.

Ken Gobeil stated that the proposed Bylaws would amend the Official Community Plan and Zoning Bylaws to update bylaws with the legalization of non-medical cannabis. Ken Gobeil then summarized the proposed amendments.

There were no written submissions from the public regarding the proposed bylaw amendments.

Director Gee then opened the hearing for comments from the members of the public.

Ana Byrne, Porcupine Rd - stated she had concerns that the bylaw amendments were not clear on what specific criteria would be used to evaluate applications for a cannabis retail store rezoning application. She asked what criteria would be used to determine

appropriate distances to other facilities, including educational, community and institutional uses.

John Dorsey, Kettleview Road - stated that he wanted to know more about the objective of the proposed amendments, and that he was suspicious of the Regional District of Kootenay Boundary's motives. He stated that there was not enough notification given and community consultation for the proposed bylaw amendments. He then noted that he is opposed to social engineering.

Ann Dorsey, Kettleview Road - stated that without retail cannabis stores in Big White people will drive down to get it and those people driving will be intoxicated and create a safety risk to everyone.

Ana Byrne, Porcupine Rd – stated she was concerned that the definition of cannabis in the proposed bylaw amendment was too restrictive, and would make places selling CBD oil have to go through the same process.

Vera Ito, Whiskey Jack Rd - stated that drugs will be on the ski hill regardless of this bylaw amendment.

Ann Dorsey, Kettleview Road - stated that she disagreed with Vera and wanted to point out that many seasonal employees stay in the resort for most of the season making minimal trips off the resort.

Vera Ito, Whiskey Jack Rd - stated that drugs would be driven up the hill regardless. Seasonal people living on the resort make friends and find sources for their drugs. She also stated that mail order cannabis is available.

Matt Hanson, Bullet Creek - stated he is concerned that the regulation excludes pharmacies, which also offer medical cannabis products and people on the hill who require medical cannabis will be disadvantaged because there is no pharmacy in Big White. He also stated that he was concerned that these bylaw amendments would be prohibitive to new businesses.

Ana Byrne, Porcupine Rd - stated that the market dictates business and that distance between other facilities should not be a concern of the Regional District of Kootenay Boundary.

John Mooney, Porcupine Rd – asked if provincial distance requirements for schools and nurseries could also be adopted for this bylaw.

Michael Raulin, Big White Road - stated that he is concerned that intentional delays to retail cannabis stores will increase the incentives for drug dealers to come up to Big White, and bring other illegal drugs with them.

Joyce Ricoppo, Snowbird Way – stated that she shared the same concern as Michael's and wanted to add that without an RCMP presence it makes illegal drugs more of a concern.

John Dorsey, Kettleview Road - stated that he feels this bylaw amendment is un-entrepreneurial, anti-business and shutting the door on business in one of the poorest areas of the country.

Ana Byrne, Porcupine Rd - stated that this bylaw is not necessary because it is an extra layer of bureaucracy that the Regional District can already regulate and is not needed.

Paul Plocktis, Big White - asked what the procedure was for liquor license referrals, and stated that he thinks the Regional District of Kootenay Boundary should use the same process for evaluating cannabis retail outlets as they do for liquor licenses.

Jacki Martin, Snow Pines - stated that as a business owner, she has had many customers that ask her staff for information on how to obtain cannabis and other drugs and she feels that having a cannabis retail store in Big White would limit the pressure put on staff to be involved in procurement.

Colin Burns, Kettleview Road - stated that if there is a cannabis retail store it will have a clean, regulated product and reduce the impact on emergency crews due to tainted drugs from an unknown source.

Jude Brunt, Trailside Heights - stated that she understood the intent of the bylaw amendment and questioned why there was not further discussion around alternatives such as a policy similar to that of reviewing liquor licenses.

Colin Burns, Kettleview Road - asked if the Regional District of Kootenay Boundary considered the unique characteristics of Big White and how applicable some of the proposed criteria would be to Big White after the bylaw amendments are implemented or if it was considered that this would be a hindrance to business development.

Michael Raulin, Big White Road - asked why the same process for liquor licenses could not be applied to cannabis retail stores.

Matt Hanson, Bullet Creek - stated that this proposed bylaw amendment will create an unnecessary encumbrance to the process of licensing a cannabis retail store.

Paul Plocktis, Big White - stated that he would like to remind people that the Regional District is trying to offer people the opportunity to provide comment on future cannabis retail sale locations. He stated that if people want to have a voice, these proposed bylaw amendments provide that opportunity.

Ana Byrne, Porcupine Rd - stated that multiple streams of input is better than one for considering proposed development.

Ann Dorsey, Kettleview Road - stated that as citizens they should not judge potential businesses and should not have power to persuade approvals or to cause business to fail.

Michael Raulin, Big White Road - asked if the Regional District of Kootenay Boundary would regulate provincial rules regarding cannabis.

Vera Ito, Whiskey Jack Rd - said that it would be a benefit to know where a cannabis retail store would be before it opened and that she felt the bylaw amendment was beneficial.

Marilyn Bell, The Moguls - asked if the bylaw amendments would be included in the referendum on Saturday October 20, 2018. Director Gee noted that this is not a referendum item. Marilyn then asked for clarification on how a bylaw is approved.

Joyce Ricoppo, Snowbird Way - stated that this bylaw does not change the power that citizens have in choosing a business location, only that they are notified and can provide comment for the Board to consider when making a decision.

Paul Plocktis, Big White - stated that if Big White resort was to make an application for a retail cannabis store they would likely provide notification and try to have a meeting; and would want others to do the same. He then pointed out that Big White resort is not the only commercial property owner and that there are other property owners that can potentially open a retail cannabis store.

John Dorsey, Kettleview Road - stated that he feels restricted and that this bylaw is already approved.

Ann Dorsey, Kettleview Road - stated that if the Board of Directors approve these bylaw amendments, they are creating drug dealers by making people drive off the resort to buy drugs for other people.

Vera Ito, Whiskey Jack Rd - stated that people do not know what other people will do, and that if someone wants to take drugs they will find a way. If someone wants to leave the hill they will and this bylaw makes no difference.

Ana Byrne, Porcupine Rd - stated that this is a reactionary bylaw and unnecessary. She noted that we do not restrict other types of business this way.

Ann Dorsey, Kettleview Road - stated that the Regional District of Kootenay Boundary is trying to make something that is legal, illegal, and that it should remain legal.

Vera Ito, Whiskey Jack Rd - stated that it will be a long time until there is a cannabis retail store since there is only one in BC at this time.

Marilyn Bell, The Moguls - stated that she felt safer that people are buying cannabis from a reputable source like a legitimate business.

Joyce Ricoppo, Snowbird Way - stated that she felt safer if the community had less restriction on retail cannabis sales.

Mark Hillhouse, Kettleview Road – stated that mail delivery of cannabis is not available in Big White since residents have to use a Kelowna Postal Code.

Colin Burns, Kettleview Rd - asked if retail cannabis could still be a permitted use but that could also require a hearing and public notification before one opened.

Director Gee called for comments 3 times, she noted this is the last opportunity to comment before the public hearing was closed, and that after the hearing is closed new comments will not be considered. As there were no further comments from the public present, Director Gee brought the meeting to a close.

The public hearing was adjourned 8:08 P.M.

I hereby certify that this is a fair and accurate record of the Public Hearing for Regional District of Kootenay Boundary proposed Official Community Plan Amendment Bylaw No. 1695 to amend the Big White Official Community Plan Bylaw No. 1125; and proposed Zoning Amendment Bylaw No. 1696 to amend the Big White Zoning Bylaw No. 1166.

Recording Secretary,
Planner Ken Gobeil

Board Delegate,
Director Vicki Gee

REGIONAL DISTRICT OF KOOTENAY BOUNDARY**BYLAW NO. 1695**

A Bylaw to amend Big White Official Community Plan Bylaw No.1125, 2001 of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Official Community Plan Bylaws pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors believes it to be in the public interest to amend the Big White Official Community Plan;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1695, 2018;
2. Regional District of Kootenay Boundary Big White Official Community Plan Bylaw No. 1125, 2001 is hereby amended by:
 - a) Adding the following policy, after policy 7, under Section 3.12 Commercial Objectives:
 8. Considerations may be given to permitting cannabis retail sales, upon application for a zoning amendment. Such applications will be evaluated on criteria that includes, but is not necessarily limited to the following:
 - a) Distance to educational, child care, community and institutional uses
 - b) Distance to other cannabis retail sale locations
 - c) Surrounding land use and impact on neighbouring property owners
 - d) Size of the retail sale space.

READ A FIRST TIME AND SECOND TIME this 27th day of September 2018.

PUBLIC HEARING NOTICE ADVERTISED in the Kelowna Courier this 11th day of October, 2018 and also this 12th day of October, 2018.

PUBLIC HEARING held on this 18th day of October, 2018.

READ A THIRD TIME this 25th day of October, 2018.

ADOPTED this 25th day of October, 2018.

Manager of Corporate Administration

Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1695, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1695, 2018".

Manager of Corporate Administration

REGIONAL DISTRICT OF KOOTENAY BOUNDARY**BYLAW NO. 1696**

A Bylaw to amend Big White Zoning Bylaw No.1166, 2001 of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Zoning Bylaws pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors believes it to be in the public interest to amend the Big White Zoning Bylaw;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1696, 2018;
2. Regional District of Kootenay Boundary Big White Zoning Bylaw No. 1166, 2001 is hereby amended by:
 - a) Adding the following definition after the definition for 'building inspector' under Section 103 Definitions:
"CANNABIS means cannabis as defined in the *Cannabis Act* (Canada);"
 - b) Adding the following definition after the definition for 'cannabis' under Section 103 Definitions:
"CANNABIS RETAIL STORE means the use of a site for retail or wholesale of cannabis and includes an operation which provides referrals and facilitates access to cannabis not physically sold on the premises, but does not include sales by a British Columbia Registered Pharmacist in a British Columbia regulated Pharmacy;"
 - c) Adding the following to Section 315. Prohibited Uses:
"3. Except as otherwise stated in this Bylaw, cannabis retail stores are prohibited in all zones."

READ A FIRST TIME AND SECOND TIME this 27th day of September, 2018.

PUBLIC HEARING NOTICE ADVERTISED in the Kelowna Courier this 11th day of October, 2018 and also this 12th day of October, 2018.

PUBLIC HEARING held on this 18th day of October, 2018.

READ A THIRD TIME this 25th day of October, 2018.

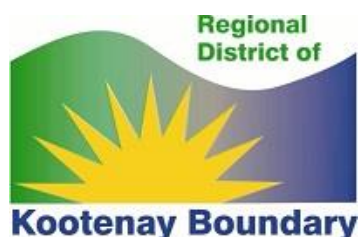
ADOPTED this 25th day of October, 2018.

Manager of Corporate Administration

Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1696, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1696, 2018".

Manager of Corporate Administration



STAFF REPORT

Date: 22 Oct 2018

File ADMN Bylaw No. 1678 Elections and Referenda

To: Chair Russell and Members of the RDKB Board of Directors

From: Theresa Lenardon, Chief Elections Officer & Regional Referenda Voting Officer

Re: 2018 Boundary Integrated Watershed Referendum Results

Issue Introduction

A staff report from Theresa Lenardon, Chief Elections Officer and Regional Referenda Voting Officer regarding the results of the 2018 Boundary Integrated Watershed Referendum and adoption of RDKB Boundary Integrated Watershed Service Establishment Bylaw No. 1678, 2018.

History/Background Factors

The purpose of this report is to provide a high-level summary of the various activities, costs and results of the 2018 Boundary Integrated Watershed Service Establishment referendum with additional information regarding the overall 2018 General Local Elections-RDKB Voting by Acclamation.

General Local Elections: All 5 RDKB Electoral Area incumbent Directors were acclaimed, therefore there were no elections held for the positions of Directors in RDKB Electoral Areas A-E.

Election by Acclamation - Voting Results for RDKB Electoral Area Directors

- Director A. Grieve, Electoral Area A-Acclamation
- Director L. Worley, Electoral Area B/Lower Columbia-Old Glory-Acclamation
- Director G. McGregor, Electoral Area C/Christina Lake
- Director R. Russell, Electoral Area D/Rural Grand Forks
- Director V. Gee, Electoral Area E/West Boundary

Assent Voting – Referenda: The RDKB managed referenda for:

1. the disposition of regional sanitary sewer infrastructure assets in the cities of Trail and Rossland and in the Village of Warfield, and
2. the establishment of the Boundary Integrated Watershed Service via adoption of RDKB Bylaw No. 1678 – RDKB Electoral Areas C, D and E, the Cities of Grand Forks and Greenwood and the Village of Midway.

BOUNDARY WATERSHED SERVICE REFERENDUM

Ballot Question

RDKB Boundary Integrated Watershed Service Establishment Bylaw 1678:

Are you in favour of the Regional District of Kootenay Boundary adopting Bylaw No. 1678, 2018 establishing a service for the promotion of watershed management planning in all parts of RDKB Electoral Areas C/Christina Lake, D/Rural Grand Forks, E/West Boundary and all parts of the City of Grand Forks, the City of Greenwood and the Village of Midway to be known as the Boundary Integrated Watershed Service which if approved will result in an annual overall requisition of up to \$160,000 on the net taxable value of land and improvements?

Voting Opportunities: In addition to General Voting Day, held on Saturday, October 20, advanced voting opportunities in RDKB Electoral Areas C/Christina Lake, D/Rural Grand Forks and E/ West Boundary and in the City of Greenwood and Village of Midway were held on Wednesday, October 10, 2018 with advanced voting opportunities in the City of Grand Forks held on Wednesday, October 10 and Wednesday, October 17th. All jurisdictions held general voting on Saturday, October 20th. The RDKB also offered mail ballot voting for the Electoral Areas.

Location of Polls: With respect to RDKB voting for both the October 10th advance voting opportunity and for the October 20th General Voting Day, polls were located as follows:

1. *Electoral Area C/Christina Lake:* Christina Lake Community Hall.
2. *Electoral Area E/West Boundary:* Greenwood, Bridesville Community Hall, Rock Creek Fall Fair Pavilion, Westbridge Community Hall, Beaverdell Community Hall and Inn at Big White, Big Ski Resort.

Electoral Area D/Rural Grand Forks advanced voting was held in the RDKB Grand Forks office while General Voting Day was held in Dr. D.A. Perley Elementary School.

The City of Grand Forks had advance voting on October 10th and 17th in Grand Forks Council Chambers and General Voting Day was held in Dr. D.A. Perley Elementary School. Greenwood and Midway held their advance voting and general voting in their respective Council Chambers.

Voter Turnout:

Electoral Area C:

- Total Estimated Number of Eligible Voters (including Non-Resident Property Electors): 1,474
- Total Number of Voters (including spoiled ballots at counting and mail ballots): 239
- Voter Turnout: 16.21%
- (Mail Ballots: 9 applications 3 in favour and 6 opposed)

Electoral Area D:

- Total Estimated Number of Eligible Voters (including Non-Resident Property Electors and mail ballots): 2,836
- Total Number of Voters (including spoiled ballots at counting and mail ballots): 418
- Voter Turnout: 14.74%
- (Mail Ballots: 2 applications 1 in favour 0 opposed 1 applicant did not return ballot).

Electoral Area E:

Number of voters by poll:

Greenwood Poll: 43
Bridesville Poll: 77
Rock Creek Poll: 133
Westbridge Poll: 44

Beaverdell Poll: 20

Big White: 24

Spoiled Ballots at Counting: 4

- Total Estimated Number of Eligible Voters (including Non-Resident Property Electors): 2,428
- Total Number of Voters (including spoiled ballots at counting): 341
- Voter Turnout: 14.04%
- (Mail Ballots: 0)

Member Municipalities:

The estimated number of eligible voters for the City of Grand Forks, the City of Greenwood and the Village of Midway were not available to RDKB staff at the time this report was drafted. The City of Grand Forks has reported that its voter turnout was approximately 52% and the Village of Midway has reported its voter turnout was 48%. The same information from Greenwood has not been provided.

The referendum passed with 1,535 votes in favour of the question and 1,369 votes against the question. The Declaration of Official Assent Voting Results, which illustrates a breakdown of results from each area is attached.

Publication of Statutory Notices: To meet the legislative requirements for publishing referenda notices, the RDKB must publish in local newspapers in two consecutive publications. Statutory advertising began in August and continued through to the first week of October. The notices include the following:

1. Notice of the Close of Advance Registration
2. Notice of Application for Referenda Scrutineers
3. Notice of Nomination Period
4. Notice of Mail Ballot Application
5. Notice of Required Advance Voting Opportunity
6. Notice of Assent Voting.

The RDKB publishes its Statutory notices in, and considers the following as "local Boundary newspapers":

1. Christina Lake News,
2. Grand Forks Gazette and
3. Boundary Creek Times.

To go beyond the legislation, notices are also published in the Kettle River Echo, the Kelowna Courier and the RDKB website.

Additional communications, including a brochure, a Question and Answer document and "Get out to Vote" reminders and which were delivered by the Corporate Communications Officer via the RDKB Twitter and Facebook accounts. Upon the requests from RDKB Electoral Area Directors McGregor (Area C), Russell (Area D) and Gee (Area E), public meetings were held at Christina Lake, Grand Forks, Rock Creek and Big White. Staff were also interviewed by the local media. A complete listing of all RDKB initiative corporate communications is attached to this report.

Implications

Human Resources: An incredible amount of time was spent to manage both referendums. Work began in April with over 500 hours of extra hours put in after regular Monday – Friday business hours and additionally on weekends. The Chief Elections Officer assumed most of the work and those hours. However, those hours do not include the extra and hard work undertaken by other staff. This was a

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Staff Report-Boundary Watershed Referenda Results
RDKB Board of Directors-Oct. 25, 2018

team effort with efforts from the Manager of Planning and Development, the Corporate Communications Officer, the Executive Assistant, the Clerk/Secretary Receptionist, and the GIS Technicians. The election officials for the Grand Forks, Greenwood and Midway polls were recruited from the municipalities and are not part of this report.

Financial Cost Estimates: Referenda and elections are expensive. For the Boundary Watershed Referenda, the RDKB is responsible for the costs incurred in all 6 Boundary jurisdictions. These costs are charged to the Electoral Area Administration (002) Elections and Referenda Budget. Advertising and remuneration are the largest costs.

Advertising Statutory Notices: Publication of the statutory notices for the Boundary Watershed referenda cost approximately \$18,484.45. The cost of publishing additional communications, extra information and corporate communications pieces in newspapers, online, radio as well as the cost for the brochure mail outs and the Question and Answer documents has yet to be calculated. While not yet completed, the following sets out some of the types of expenses that were incurred:

Remuneration:

- Election Officials: 1 Chief Elections Officer, 4 Deputy Chief Elections Officers and 22 election officials/poll clerks,
- Miscellaneous expenses (mileage, meals,)
- Advertising - Statutory notices
- Publication of corporate communications pieces and additional and extra information,
- Ballots,
- Community Hall rentals, and
- Cost-sharing with the City of Grand Forks for the General Voting Day poll at Dr. D.A. Perley Elementary School.

The remuneration costs for the Chief Elections Officer, 4 Deputy Chief Elections Officers and 22 poll clerks totals \$14,000 and expenses for the same individuals totals \$4,929. These amounts have been calculated and are not estimated. Remuneration costs are allocated to payroll and expenses for food and mileage are reimbursed to each individual as net amounts.

Advancement of Strategic Planning Goals

Elections and Referenda are statutory obligations and the activities for managing same are not directly related to the advancement of the RDKB Strategic Planning Goals. However, where possible and when relevant, the RDKB Elections and Referenda staff ensure that voting activities align as much as possible with our overall strategic priorities.

Background Information Provided

1. Declaration of Official Results - RDKB Boundary Watershed Referendum
2. RDKB Initiated Public Communications
3. Bylaw No. 1678, 2018.

Alternatives

1. Receive the staff report (no action),
2. Receive the staff report and reconsider and adopt RDKB Bylaw No. 1678,
3. Refer overall matter back to staff for further information.

Recommendation(s)

That the staff report from Theresa Lenardon, Chief Elections Officer and Regional Referenda Voting Officer regarding the results of the 2018 Boundary Integrated Watershed Referendum and adoption of RDKB Boundary Integrated Watershed Service Establishment Bylaw No. 1678, 2018 be received.

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Staff Report-Boundary Watershed Referenda Results
RDKB Board of Directors-Oct. 25, 2018

That Regional District of Kootenay Boundary-Boundary Integrated Watershed Service Establishment Bylaw No. 1678 be reconsidered and adopted.

TL



Form No. 10-8-LGA

DECLARATION OF OFFICIAL ASSENT VOTING RESULTS
Boundary Integrated Watershed Service –Bylaw No. 1678

RDKB Electoral Areas C/Christina Lake, D/Rural Grand Forks, E/West Boundary
Cities of Grand Forks and Greenwood & Village of Midway

2018 General Local Elections and Referenda

| | YES | NO |
|---|--------------|--------------|
| RDKB Electoral Area C/Christina Lake | 147 | 83 |
| RDKB Electoral Area D/Rural Grand Forks | 195 | 221 |
| Electoral Area E-GREENWOOD-RDKB Poll | 17 | 26 |
| Electoral Area E-BRIDESVILLE | 12 | 65 |
| Electoral Area E-ROCK CREEK | 41 | 88 |
| Electoral Area E-WESTBRIDGE | 11 | 33 |
| Electoral Area E-BEAVERDELL | 8 | 12 |
| Electoral Area E- BIG WHITE | 24 | 0 |
| City of Grand Forks | 797 | 538 |
| City of Greenwood-City Poll | 144 | 178 |
| Village of Midway | 135 | 119 |
| Mail Ballot Votes-RDKB Electoral Area C/Christina Lake | 3 | 6 |
| Mail Ballot Votes-RDKB Electoral Area D/Rural Grand Forks | 1 | 0 |
| TOTAL NUMBER OF YES & TOTAL NUMBER OF NO VOTES CAST (e.g. without spoiled ballots) | 1,535 | 1,369 |
| TOTAL NUMBER OF VALID VOTES CAST OVERALL | 2,904 | |

A handwritten signature in black ink, appearing to read "Theresa Lenardon".

Theresa Lenardon, Chief Election Officer &
Regional Referenda Voting Officer

October 22, 2018



Statutory Approval

Under the provisions of sections _____ 342 _____

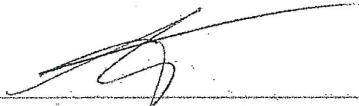
of the _____ Local Government Act _____

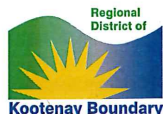
I hereby approve Bylaw No. _____ 1678 _____

of the _____ Regional District of Kootenay Boundary _____,

a copy of which is attached hereto.

Dated this 8th *day*
of August, 2018


Deputy Inspector of Municipalities



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Bylaw No. 1678

A bylaw to establish a service to provide funds for a Boundary Integrated Watershed Service within the boundaries of Regional District of Kootenay Boundary Electoral Areas: C/Christina Lake, D/Rural Grand Forks, E/West Boundary, the City of Grand Forks, the City of Greenwood, and the Village of Midway

WHEREAS pursuant to the provisions of the *Local Government Act*, a Regional District Board may, by bylaw, establish and operate any service that the Board considers necessary or desirable for all or part of the Regional District;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors wishes to establish a service for the purpose of promoting watershed management planning and managing the implementation of the Kettle River Watershed Management Plan within all areas of Electoral Areas C/Christina Lake, D/Rural Grand Forks, E/West Boundary, the City of Grand Forks, the City of Greenwood and the Village of Midway;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors has obtained the approval of the service area electors across the entire service area through assent voting in accordance with the *Local Government Act*;

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors, in open meeting assembled, enacts as follows:

1. Establishment

The Regional District of Kootenay Boundary (RDKB) hereby establishes a Boundary Integrated Watershed delivery service, to be known as the Boundary Integrated Watershed Service, in Electoral Areas C/Christina Lake, D/Rural Grand Forks, E/West Boundary, the City of Grand Forks, the City of Greenwood and the Village of Midway.

2. Purpose

- a. The Board of Directors of the RDKB hereby establishes a service for the following objectives and purposes pertaining to the watershed:
 - i. To act as the co-ordinating body in the implementation of the recommendations of the Kettle River Watershed Management Plan;

- ii. to engage and collaborate with other levels of government, non-government organizations and First Nations to conduct research and reporting on the watershed;
 - iii. to assist in delivery of planning for and delivery of projects pertaining to drought, flood and other natural hazard mitigation, adaptation, and resilience;
 - iv. to provide input to participating local governments to help ensure that policy development aligns with the objectives and action in the Kettle River Watershed Management Plan;
 - v. to organize or receive proposals from the public, local organizations or agencies and all levels of governments concerning water resources utilization and management in the best interests of the public;
 - vi. to define issues and determine such factors as priorities, economic feasibility, responsibility, necessary support legislation and required action;
 - vii. to provide communication and coordination between various levels of government and government agencies involved with water use and management;
 - viii. to present proposals and recommendations to appropriate agencies, including but not limited to first nations, municipalities or governments, according to jurisdiction and responsibility; and
 - ix. to participate financially or otherwise, in surveys, investigations or projects on behalf of municipalities, or electoral areas as may be authorized by the regional district;
- b. This service shall provide for the promotion of watershed management planning in the Boundary communities and, for that purpose, the Board of the RDKB, or its designates, is empowered and authorized to do all things necessary, including, without limiting the generality of the foregoing, obtaining required permits and licenses, employing staff, purchasing equipment or services, and entering into contracts for the purposes of the Boundary Integrated Watershed Service.

3. Service Area and Participants

The boundaries of the service area shall be Electoral Areas C/Christina Lake, D/Rural Grand Forks, E/West Boundary, the City of Grand Forks, the City of Greenwood and the Village of Midway as outlined in red on the map attached as Schedule 'A'.

The service participants are Electoral Areas C/Christina Lake, D/Rural Grand Forks, E/West Boundary, the City of Grand Forks, the City of Greenwood and the Village of Midway.

4. Financial Matters and Apportionment

The annual operating costs shall be recovered as authorized under the *Local Government* or any other *Act* by one or more of the following:

- (a) property value taxes on the net taxable value of land and improvements;
- (b) fees and charges imposed;
- (c) revenues raised by other means;
- (d) revenues received by way of agreement, enterprise, gift, grant or otherwise.

The maximum amount that may be requisitioned in any one year for the service provided in Section 1 of this Bylaw and the *Local Government Act* shall not exceed \$160,000 (One Hundred Sixty Thousand Dollars) on the net taxable value of land and improvements.

5. Citation

This bylaw may be cited for all purposes as "Regional District of Kootenay Boundary Boundary Integrated Watershed Service Establishment Bylaw No. 1678, 2018."

6. Expiry


This service establishment bylaw shall expire on December 31, 2024, unless 2/3 of the participating local governments support extension to the service prior to that date.

Read a **FIRST** time this 28th day of June 2018.

Read a **SECOND** time this 28th day of June 2018.

Read a **THIRD** time this 28th day of June 2018.

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1678 cited as "Regional District of Kootenay Boundary Boundary Integrated Watershed Service Establishment Bylaw No. 1678, 2018." as read a third time this 28th day of June, 2018.



Manager of Corporate Administration/Corporate Officer

APPROVED by the Inspector of Municipalities this 8th day of August, 2018.

Assent received from the Electors of Electoral Areas C/Christina Lake, D/Rural Grand Forks, E/West Boundary, the City of Grand Forks, the City of Greenwood and the Village of Midway by way of Assent Voting this _____ day of _____, 2018.

RECONSIDERED and finally adopted this _____ day of _____, 2018.

Chair

Manager of Corporate Administration/Corporate Officer

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1678 cited as "Regional District of Kootenay Boundary Boundary Integrated Watershed Service Establishment Bylaw No. 1678 2018" as reconsidered and adopted this _____ day of _____, 2018.

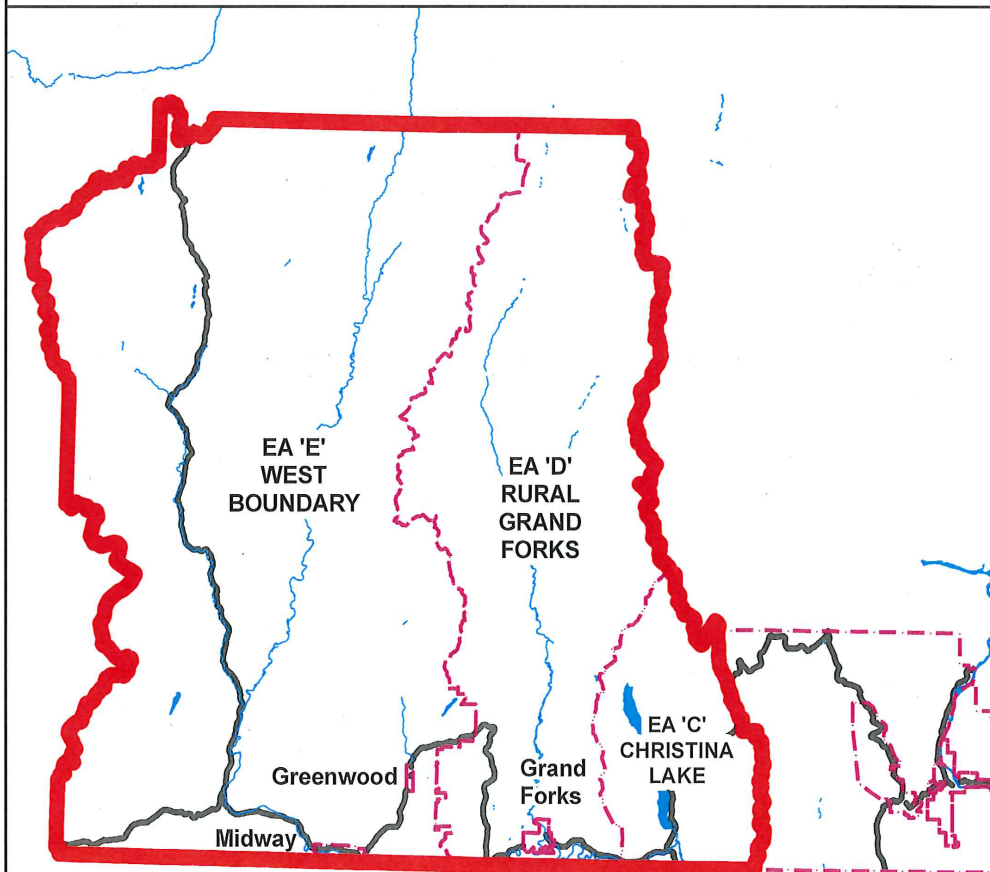
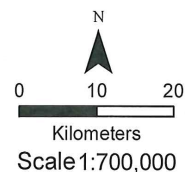
Manager of Corporate Administration/Corporate Officer



Date: 2018/06/13

Schedule A

Regional District of Kootenay Boundary
Boundary Integrated Watershed
Service Area Establishment
Bylaw No. 1678, 2018



I hereby certify this Schedule A to be a true and
correct copy and that this Schedule A correctly
outlines the participating areas included in the
"Regional District of Kootenay Boundary Bylaw No. 1678."

Manager of Corporate Administration

06/29/18

Date

Document Path: P:\GIS\RD\KMB\MapDocuments\Routine Maps\ScheduleA\RD\KROverall\2018-06-12 SchA_Rd\Inteo\WtrshdSFB_KelRivMamPlan_1678.mxd



Corporate Communications
RDKB Initiated Public Communications

| | | | |
|--|---|--|--------------------------------|
| Boundary Integrated Watershed Service (BIWS) | Printed newsletter | Postal code mail-out to every household in the Boundary (no exclusions as gov't mail-out) | Sept 21 |
| Disposition of the RDKB East End Reg. Sanitary Sewer Service | Printed sewer pamphlet | Postal code mail-out to every household in the cities of Trail, Rossland and Village of Warfield (no exclusions as gov't mail-out) | Sept. 23 |
| BIWS | Print ads | Grand Forks Gazette, Boundary Creek Times and Kelowna Capital News | Oct 10, 11, 12, 17 18, 19 |
| Sewer Service | Print ads | Rossland News, Trail Times | Oct 11, 12, 18, 19 |
| BIWS and Sewer Service | 3 radio ads per day | CKQR "The Goat" (Kootenay) CKGF "JuiceFM" (Boundary) | Oct 11 - 19 |
| BIWS and Sewer Service | Online version of newsletter & pamphlet | RDKB Website | Sept 21- Oct 20 |
| BIWS | FAQ | RDKB Website | Sept 28 - Oct 20 |
| BIWS and Sewer Service | Social Media posts | @rdkdotcom both Facebook & Twitter plus retweets from @RDKB_Emergency for BIWS info. only | Sept 28; Oct 11, 12, 19 |
| BIWS | Printed newsletter & FAQ | Available at municipal offices, RDKB Grand Forks office, and at 4 public meetings (Sept 28 at Christina Lake, Oct 4 at Grand Forks, Oct 16 at Rock Creek & Oct 18 at Big White). | Late Sept. through Oct 20 |
| Sewer Service | Sewer Pamphlet | Available at municipal offices, RDKB Trail office. | Sept. 25 through Oct 20 |
| BIWS and Sewer Service | Printed newsletter & sewer pamphlet | At all polling stations – extra copies as well as copies in poll clerk binders | Advance polling dates & Oct 20 |